



Recommendation: to approach a local hog roast provider to see if they are available.

A new bar provider has been identified after the previous one notified the Council that they would not be available.

The Chief Officer suggested that the Events Officer be offered additional hours during weeks commencing 15<sup>th</sup> June and 22<sup>nd</sup> June. The Committee agreed this proposal and the Chief Officer will use delegated powers for this overtime.

The Chief Officer suggested that the Events Officer's working week be amended to 5 days of 4 hours, an increase of 2 hours per week, due to the workload of events and communications. The Committee agreed this was a good arrangement and asked the Chief Officer to add this to the Full Council agenda for resolution.

11<sup>th</sup> & 12<sup>th</sup> July Tolkien event, Great Haywood Memorial Hall

The Chairman requested the teardrop flag be made available.

5<sup>th</sup> & 12<sup>th</sup> August Fun Days, St John's school and Colwich/Little Haywood.

The climbing wall has been booked for both days. Colwich school's playing field is not accessible for the delivery lorry and so another location was being approached. Some oversized children's games have been purchased to be used at the two events. An ice-cream van will attend. One Portaloos will be rented for each day.

23<sup>rd</sup> August Workshop event, Far Coley Farm

Four workshop providers have come forward for the event. The day will run from 10:00am to 4:00pm.

14<sup>th</sup> September Parish Assembly and Welfare Fair, Colwich Primary School.

The Chairman and Events Officer are working with SPCA's Health and Wellbeing Officer to arrange a Welfare Fair ahead of the second Parish Assembly at Colwich Primary. The Chief Officer will write to the three schools to invite them to nominate a "Young Person of the Year" to be announced on the night.

28<sup>th</sup> November Christmas Lights switch-on event, JPF.

The event to run from 2pm – 5pm opening with the three schools in a joint choir. Three entertainers to be commissioned along with other attractions. Food and drink providers to be invited.

During the discussion, the Chairman noted that the meeting had been running for 2 hours and so should be adjourned in line with Standing Order 1.28.

**RESOLVED** to continue for a further 30 minutes in line with Standing Order 1.28.

**PROPOSED** Cllr Hall

**SECONDED** Cllr Lowbridge.

On being put to the vote, the Resolution carried unanimously.

The Committee asked that a motion be tabled to Full Council to purchase and install a living Christmas tree now as this will take several years to grow to maturity.

**18/26Ev THE APPROPRIATE AMOUNT OF TIME REQUIRED BETWEEN NEW EVENTS BEING PROPOSED AND THE EVENT TAKING PLACE.**

Cllr Lowbridge offered to develop a template for events to include a timeline for the arranging of an event as well as adding a committee meeting within two weeks of the event taking place. The template to also detail which Councillors and/or officials have agreed to attend.

**19/26Ev PROCESS FOR SUGGESTING BANDS, PERFORMERS OR STALLS FOR COUNCIL RUN EVENTS.**

Officials were asked to develop a database of bands and stalls. Councillors were asked to research bands and stalls, including availability, before suggesting that they be invited to an event. The committee to consider a video of the band, at the appropriate meeting, to agree whether they should be invited to ensure it is a collective decision.

**20/26Ev DATE OF NEXT MEETING to be 9<sup>th</sup> July 2026**

Meeting closed at 9:56pm.