COLWICH PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 3RD SEPTEMBER 2026 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.

PRESENT (For all or part of the meeting): Cllr Bloor (Vice Chairman); Cllr Dunn; Cllr B Forster; Cllr M Forster; Cllr Lowbridge and Cllr Mosley.

IN ATTENDANCE: Revd Mr Lennon (Chief Officer); Miss Alineri-Willis (Communications Officer); Mr Gorman (Finance Officer) Cllr Cooper and Cllr McKeown (SBC)

PUBLIC PARTICIPATION: 1member of the public was present who did not wish to speak at this time.

MINUTES

Cllr Bloor chaired the meeting in the absence of the Chairman of the Council.

The meeting started at 7:35pm.

126/26 Revd Mr Lennon led the Council in **PRAYERS.**

127/26 **APOLOGIES** were received from Cllr Plant (away); Cllr Annett (away); Cllr Hall (work); Cllr Martin (poorly); Cllr Meakin (work) and Cllr Mynors (SCC).

Cllr B Forster; Cllr M Forster and Cllr Mosley noted that they would need to leave at 9:30pm.

RESOLVED to accept the reasons for absence.

PROPOSED Cllr Bloor **SECONDED** Cllr B Forster.
On being put to the vote, the Resolution carried unanimously.

128/26 There were no **DECLARATIONS OF INTEREST.**

129/26 There were no **WRITTEN REQUESTS FOR DISPENSATION UNDER THE LOCALISM ACT 2011.**

130/26 **A VACANCY IN THE GREAT HAYWOOD WARD**

RESOLVED that a casual vacancy exists in the Great Haywood ward of Colwich Parish Council following Christine Hill's failure to attend any Council meetings for a period of six (6) consecutive months up to 5th August 2026 [s.85 Local Government

Act 1972 refers] and the office is thereby declared vacant [s.86(1) LGA 1972] as of Thursday 3rd September 2026 [s.87(1) LGA 1972].

PROPOSED Cllr Bloor **SECONDED** Cllr Dunn.
On being put to the vote, the Resolution carried unanimously.

131/26 THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 2ND JULY 2026.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Bloor **SECONDED** Cllr M Forster.
On being put to the vote, the Resolution carried unanimously.

132/26 THE MINUTES OF THE EXTRAORDIANRY FULL COUNCIL MEETING HELD ON 30TH JULY 2026.

RESOLVED to agree and sign minutes as a true and accurate record.

PROPOSED Cllr Bloor **SECONDED** Cllr Mosley.
On being put to the vote, the Resolution carried unanimously**.**

133/26 THE MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON 6TH JULY 2026.

Deferred to the next meeting due to insufficient Cllrs being present who had attended the meeting.

134/26 THE MINUTES OF THE NEIGHBOURHOOD PLAN COMMITTEE MEETING HELD ON 23RD JULY 2026.

Deferred to the next meeting due to insufficient Cllrs being present who had attended the meeting.

135/26 THE REVISED MEMBERSHIP OF COMMITTEES AND OUTSIDE BODIES.

Deferred to the next meeting.

136/26 The **CHAIRMAN'S REPORT** was noted.

137/26 The **BOROUGH COUNCILLORS'S REPORTS** were noted.

Cllr McKeown left the meeting.

138/26 There was no **COUNTY COUNCILLOR REPORT.**

139/26 FINANCE AND ADMINISTRATION

a. The payments made by Standing Order, Direct Debit, Electronic Payment and cheques issued since the last Full Council meeting were noted.
b. The receipts received since the last Full Council meeting were noted.
c. The Bank Statements and Reconciliation were noted.
   Cllr Cooper left the meeting.
d. The Insurance quotes from Gallacher & Co were noted.
e. Broadband Internet Service.
   RESOLVED to agree to contract with BT for provision of broadband internet services.

   PROPOSED Cllr Bloor **SECONDED** Cllr Mosley.
   On being put to the vote, the Resolution carried unanimously.

f. Budget transfers
   RESOLVED to agree a partial transfer of the approved budget from Administration Cost Centre, Subscriptions code (4015) to 2 newly created account codes to provide greater transparency in the accounting records.
   (1) Staffing Cost Centre - 'Professional Body Membership fees' (4012) and
   (2) Administration Cost Centre - 'Omega Cashbook Support Services' (4049).

   PROPOSED Cllr Bloor **SECONDED** Cllr Lowbridge
   On being put to the vote, the Resolution carried unanimously.

140/26 THE AWARDS TO BE ANNOUNCED AT THE COMMUNITY UPDATE MEETING ON 14TH SEPTEMBER 2026.

Item moved to the end of the meeting.

141/26 IMPROVED COMMUNICATION AMONG PARISH COUNCILLORS.

Referred to the Policy Committee to consider in the first instance.

142/26 THE 2026/27 SMALL GRANTS PROGRAMME

RESOLVED to launch the programme with a budget of £2000, that each organisation may only make one successful application to a maximum value of £200.

PROPOSED Cllr Bloor **SECONDED** Cllr B Forster.
On being put to the vote, the Resolution carried unanimously.

143/26 SPCA AGM ON 23RD NOVEMBER 2026.

RESOLVED that The Chief Officer be the **NAMED REPRESENTATIVES, WITH VOTING RIGHTS.**

PROPOSED Cllr Bloor **SECONDED** Cllr Lowbridge.
On being put to the vote, the Resolution carried unanimously.

144/26 **UNITY TRUST BANK'S 2026 SOCIAL IMPACT GRANT SCHEME.**

RESOLVEED to delegate consideration of the programme, including any applications, to the Environment and Leisure Committees.

PROPOSED Cllr Bloor **SECONDED** Cllr M Forster.
On being put to the vote, the Resolution carried unanimously.

RESOLVED to suspend Standing Order 1.4 and to exclude members of the public and press to keep the decisions of the Council on the following item confidential until they are announced at the Community Update Meeting on 14th September 2026, at Colwich Primary School.

PROPOSED Cllr Bloor **SECONDED** Cllr B Forster.
On being put to the vote, the Resolution carried unanimously

140/26 **THE AWARDS TO BE ANNOUNCED AT THE COMMUNITY UPDATE MEETING ON 14TH SEPTEMBER 2026.**

The various nominations were considered and winners agreed.

PROPOSED Cllr Dunn **SECONDED** Cllr B Forster.
On being put to the vote, the Resolution was carried by a majority.

RESOLVED to reinstate Standing Order 1.4 and to readmit members of the public and press.

PROPOSED Cllr Bloor **SECONDED** Cllr B Forster
On being put to the vote, the Resolution carried unanimously.

145/26 **DATE OF NEXT MEETING** to be 1st October 2026.

Meeting closed at 9:30pm

Current & Deposit Bank A/cs

Receipts for Month 4 (July 2026) — Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amount Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :	327,039.84	327,039.84						
Banked: 05/07/2026	676.83							
	CCLA Investment Management Ltd	676.83			1190	101	676.83	Pub Sector Dep Fund / Divs
Banked: 10/07/2026	1,274.15							
	HM Revenue & Customs	1,274.15				105	1,274.15	VAT reclaim - Quarter 1, 2026
Banked: 21/07/2026	29.75							
	National Grid	29.75			1003	101	29.75	Wayleaves payment
Banked: 22/07/2026	5.00							
	J Duncan	5.00			1204	105	5.00	Scarecrow Competition
Banked: 30/07/2026	5.00							
	D Scott	5.00			1204	105	5.00	Scarecrow Comp Donation
Banked: 31/07/2026	480.54							
	CCLA Investment Management Ltd	480.54			1190	101	480.54	Pub Sector Dep Fund / Divs
Total Receipts for Month	2,471.27	0.00	0.00				2,471.27	

Current & Deposit Bank A/cs

Receipts for Month 5 (August 2026) — Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amount Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :	306,415.75	306,415.75						
Banked: 01/08/2026	663.22							
	CCLA Investment Management Ltd	663.22			1190	101	663.22	Pub Sector Dep Fund / Divs
Banked: 03/08/2026	5.00							
	Rachel Bullock	5.00			1204	105	5.00	Scarecrow Comp Donation
Banked: 03/08/2026	5.00							
	William Ives	5.00			1204	105	5.00	Scarecrow Comp Donation
Banked: 28/08/2026	216.36							
	RG Plaques /S Beedell	216.36			1202	205	216.36	Plaque for Paul Beedell
Total Receipts for Month		889.58	0.00	0.00			889.58	

Current & Deposit Bank A/cs   Payments for Month   4   (July 2026)   Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amount	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
06/06/2026	Jamie Emery	EP	150.00			4038	105	150.00	CPC27/06 MUSIC EVENING
01/07/2026	DVLA	DD	360.00			4206	201	360.00	Road Fund Licence - VanFD66TZG
01/07/2026	Ash Waste Serv	DD	253.22		42.20	4308	301	211.02	Invoice 2211425
06/07/2026	Water Plus	DD	35.77				4301	301	35.77 Invoice WP-INV12760230
07/07/2026	Cloudy Group Ltd	DD	397.72		66.29	4053	101	331.43	Inv-D-12149 Monthly Service
07/07/2026	Cloudy Group Ltd	DD	66.05		11.01	4303	301	55.04	Inv-D-12149 (Phones)
10/07/2026	Lloyds Bank Multipay Card	DD	130.24				203	130.24	Repayment Multipay Card
13/07/2026	Corona Energy Limited	DD	252.12		12.00	4304	301	240.12	Electricity to P Centre
13/07/2026	Corona Energy Limited	DD	201.67		9.60	4304	401	192.07	Electricity to JPF
15/07/2026	Breakthrough Comms	EP	714.00		119.00	4034	101	595.00	Annual Subs DP & FOI Service
16/07/2026	Open Spaces Society	EP	45.00			4015	101	45.00	Annual subscription renewal
16/07/2026	Rialtas Bus Solutions Ltd	EP	2,134.80		355.80	4015	101	1,779.00	Annual Support Service Renewal
20/07/2026	Hutchison 3G UK Ltd	DD	96.02		16.00	4303	301	80.02	Monthly mobile charges
23/07/2026	Benhill Press	EP	556.40		34.40	4028	103	522.00	Parish Newsletters
23/07/2026	Rialtas Bus Solutions Ltd	EP	258.00		43.00	4010	102	215.00	Rialtas Training for AG
24/07/2026	Information Commissioner	DD	47.00			4015	101	47.00	Annual Subscription
28/07/2026	Salaries, PAYE, NI, Pens	Transfer	17,288.95				204	17,288.95	Salaries, PAYE, NI, Pensions
29/07/2026	Rialtas Bus Solutions Ltd	EP	96.00		16.00	4010	102	80.00	Training Webinar - AG
31/07/2026	Unity Trust	DD	12.40			4019	101	12.40	Monthly Service Chgs
Total Payments for Month			23,095.36	0.00	725.30			22,370.06	

Current & Deposit Bank A/cs **Payments for Month** **5** **(August 2026)** **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amount	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
03/08/2026	270 Adventure Limited	EP	805.50		134.25	4038	105	671.25	Mobile Wall Hire - Aug Event
03/08/2026	Ash Waste Services	DD	259.94		43.32	4308	301	216.62	Recycling Monthly Costs
03/08/2026	Water Plus	DD	118.97			4301	301	118.97	Monthly water charges
06/08/2026	Cloudy Group Ltd	DD	463.77		77.30	4053	101	331.43	Monthly IT Services Fee
						4303	301	55.04	Monthly Phone Services Fee
07/08/2026	Eddy Leisure Ltd	EP	1,080.00		180.00	4038	105	900.00	Events - Tea Cup Ride hire
07/08/2026	Wendy Plant	EP	40.25			4031	101	40.25	Leaving gifts for Anthony
10/08/2026	Lloyds Bank Multipay Card	July Bal	248.63				203	248.63	Repayment Multipay Card
14/08/2026	SLCC	EP	168.00		28.00	4010	102	140.00	FILCA Qualification Entry Fee
14/08/2026	Corona Energy Retail 4 Limited	DD	256.01		12.19	4304	301	243.82	Electricity-The Parish Centre
14/08/2026	Corona Energy Retail 4 Limited	DD	159.38		7.59	4304	401	151.79	Electricity-Jubilee PF
17/08/2026	BT Telephone/Broadband	DD	205.88		34.31	4303	301	171.57	Quarterly Broadband Bill
18/08/2026	Hutchison 3G UK Ltd	DD	96.02		16.00	4303	301	80.02	Mobile Phones Bill - July
26/08/2026	SLCC	EP	808.00		93.00	4010	102	715.00	FAW - National Conference
26/08/2026	SLCC	EP	635.00		85.00	4010	102	550.00	ML - National Conference
26/08/2026	SLCC	EP	200.00			4015	101	200.00	FAW - SLCC Membership Fee
26/08/2026	Konica Minolta Business Solutions	EP	9.34		1.56	4027	101	7.78	Invoice 1204490554
26/08/2026	Konica Minolta Business Solutions	EP	100.01		16.67	4050	101	83.34	Inv 1206437640 - Leasing Fee
26/08/2026	Konica Minolta Business Solutions	EP	31.07		5.18	4027	101	25.89	Invoice 1206215609
26/08/2026	Konica Minolta Business Solutions	EP	83.11		13.85	4027	101	69.26	Invoice - 1208238703
26/08/2026	Konica Minolta Business Solutions	EP	100.01		16.67	4050	101	83.34	Inv - 1208189843 Leasing Fee
27/08/2026	Salaries, PAYE, NI, Pensions	Transfer	16,802.46				204	16,802.46	Salaries, PAYE. MIC & Pensions
28/08/2026	Allstar Business Solutions Ltd	DD	85.65		14.28	4209	201	69.13	Allstar - Fuel, July
						4209	201	2.24	Allstar - Network Service Fee
31/08/2026	Unity Trust	DD	12.40			4019	101	12.40	Monthly Service Chgs
Total Payments for Month			22,769.40	0.00	779.17			21,990.23	

Lloyds Bank Multipay Card for Month No: 4

Receipts for Month 4 (July 2026) Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amount Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Banked: 10/07/2026	130.24							
DD	Current & Deposit Bank A/cs	130.24				200	130.24	Repayment Multipay Card

Total Receipts for Month 130.24 0.00 0.00 130.24

Balance Carried Fwd 248.63

Payments for Month 4 (July 2026) Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amount	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :	130.24	130.24							
01/07/2026	Halfords	CARD	23.98		4.00	4209	201	19.98	Parts for Van
01/07/2026	L Bennett & Son	CARD	1.50		0.25	4209	201	1.25	Van parts
08/07/2026	Buxton's Ltd	CARD	5.28		0.88	4211	201	4.40	Machinery Parts
10/07/2026	Tesco Stores	CARD	18.84			4401	401	18.84	Cleaning Materials
16/07/2026	Wickes Building Supplies	CARD	24.00		4.00	4401	401	20.00	Building Maintenance Materials
16/07/2026	Alan Morris Vehicle Repairs	CARD	150.03		15.84	4208	201	55.00	Van MOT Fee
						4208	201	79.19	Van MOT Labour & Repairs
18/07/2026	Canva UK Operations Ltd	CARD	13.00		2.17	4015	101	10.83	Subs Canva Pro
27/07/2026	Lloyds Bank Plc	DD	12.00			4019	101	12.00	Monthly S/Chg fees - 4 cards
Total Payments for Month			248.63	0.00	27.14			221.49	

Receipts for Month 5 (August 2026) Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amount Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Banked: 10/08/2026	248.63							
July Bal	Current & Deposit Bank A/cs	248.63			200		248.63	Repayment Multipay Card
Total Receipts for Month		248.63	0.00	0.00			248.63	

Payments for Month 5 (August 2026) Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amount	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :	248.63							248.63	
13/08/2026	Wickes Building Supplies	CARD	14.00		2.33	4401	401	11.67	Masonry Paint (JPF)
19/08/2026	Wickes Building Supplies	CARD	72.00		12.00	4401	401	60.00	Chippings (JPF)
26/08/2026	Lloyds Bank Plc	DD	12.00			4019	101	12.00	Monthly fee X 4 cards
Total Payments for Month			98.00	0.00	14.33			83.67	