COLWICH PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 2ND JULY 2026 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.

PRESENT (For all or part of the meeting): Cllr Bloor (Vice Chairman); Cllr Annett; Cllr Dunn; Cllr B Forster; Cllr M Forster; Cllr Hardwick; Lowbridge; Cllr Martin; Cllr Meakin.

IN ATTENDANCE: Revd Mr Lennon (Chief Officer); Miss Alineri-Willis (Communications officer); Mr Gorman (Finance Officer); Cllr Cooper (SBC) and Cllr Mynors (SCC).

PUBLIC PARTICIPATION:

Cllr Bloor took the Chair in the absence of the Chairman of the Council.

MINUTES

96/26 Revd Mr Lennon led the Council in **PRAYERS**

97/26 **APOLOGIES** were received from Cllr Hall (away); Cllr Lowbridge (poorly); Cllr Mosley (away); Cllr Plant (prior engagement) and Cllr McKeown (SBC). Cllr Martin apologised and mentioned that he would need to leave by 9:30pm.

RESOLVED to agree the reasons for absence.

PROPOSED Cllr Bloor **SECONDED** Cllr Dunn.
On being put to the vote, the resolution carried unanimously.

98/26 There were no **DECLARATIONS OF INTEREST.**

99/26 There were no **WRITTEN REQUESTS FOR DISPENSATION UNDER THE LOCALISM ACT 2011.**

100/26 **THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 4TH JUNE 2026.**

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr B Forster **SECONDED** Cllr Dunn.
On being put to the vote, the Resolution carried unanimously.

101/26 THE MINUTES OF THE NEIGHBOURHOOD PLAN COMMITTEE MEETING HELD ON 21ST MAY 2026.

Consideration was deferred to the next meeting as insufficient Cllrs were present who had also been present in the meeting.

102/26 THE MINUTES OF THE POLICY COMMITTEE MEETING HELD ON 8TH JUNE 2026.

Consideration was deferred to the next meeting as insufficient Cllrs were present who had also been present in the meeting.

103/26 TO CONSIDER, AGREE AND SIGN THE MINUTES OF THE LEISURE COMMITTEE MEETING HELD ON 11TH JUNE 2026.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Dunn **SECONDED** Cllr Hardwick.
On being put to the vote, the resolution carried unanimously by those Cllrs who had attended the meeting.

104/26 THE MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON 15TH JUNE 2026.

Consideration was deferred to the next meeting as insufficient Cllrs were present who had also been present in the meeting.

105/26 THE MINUTES OF THE COMPLAINTS MEETING HELD ON 22ND JUNE 2026.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Bloor **SECONDED** Cllr M Forster.
On being put to the vote, the resolution carried unanimously by those Cllrs who had attended the meeting.

106/26 THE MINUTES OF THE ENVIRONMENT COMMITTEE MEETING HELD ON 25TH JUNE 2026.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Bloor **SECONDED** Cllr Meakin.
On being put to the vote, the resolution carried unanimously by those Cllrs who had attended the meeting.

107/26 **THE CHAIRMAN'S REPORT** was noted.

108/26 **THE BOROUGH COUNCILLORS'S REPORTS** were noted.

109/26 **THE COUNTY COUNCILLOR'S REPORT** was noted.

110/26 **FINANCE AND ADMINISTRATION**

a. The payments made by Standing Order, Direct Debit, Electronic Payment and cheques issued since the last Full Council meeting were noted.
b. The receipts received since the last Full Council meeting were noted.
c. The Bank Statements and Reconciliation were noted.

111/26 **MOVING FUNDS**

RESOLVED to move £2,183 residing in the current year budget (Election Fund) to the Earmarked Reserves as agreed in the Budget discussions for 2026/27 REF:14/26.

PROPOSED Cllr Bloor **SECONDED** Cllr Dunn.
On being put to the vote, the resolution carried unanimously.

RESOLVED to allocate the £6,365.20 received from the County Council for groundworks to the Environment Budget to finance arboriculture works.

PROPOSED Cllr Hardwick **SECONDED** Cllr Martin.
On being put to the vote, the Resolution carried unanimously.

112/26 **POLICY SERIES PD001-005.**

RESOLVED to agree and sign the updated policies.

PROPOSED Cllr Dunn **SECONDED** Cllr Bloor.
On being put to the vote, the Resolution carried unanimously.

113/26 **POLICY SERIES PD101-110.**

RESOLVED to agree and sign the updated policies.

PROPOSED Cllr Bloor **SECONDED** Cllr Annett.
On being put to the vote, the Resolution carried unanimously.

114/26 **POLICY SERIES PD041-042.**

RESOLVED to agree and sign the updated policies.

PROPOSED Cllr Bloor **SECONDED** Cllr M Forster.
On being put to the vote, the Resolution carried unanimously.

115/26 WORKING HOURS FOR THE COMMUNICATIONS & EVENTS OFFICER.

RESOLVED to suspend Standing Order 1.4 and to exclude members of the public and press from the meeting due to the confidential (staffing) nature of the discussion.

PROPOSED Cllr Bloor **SECONDED** Cllr Hardwick
On being put to the vote, the Resolution carried unanimously.

Consideration was deferred to the October Employment Committee.

RESOLVED to reinstate Standing Order 1.4 and to readmit members of the public and the press.

PROPOSED Cllr Bloor **SECONDED** Cllr Hardwick
On being put to the vote, the Resolution carried unanimously.

116/26 THE SUMMER NEWSLETTER.

RESOLVED to agree the draft newsletter, with amendments, and to forward it to Benhill Press for printing.

PROPOSED Cllr Hardwick **SECONDED** Cllr B Forster.
On being put to the vote, the Resolution carried unanimously.

117/26 MEMBERSHIP OF COMMITTEES

Consideration was deferred to the September Full Council meeting.

118/26 ADDITIONAL AUTHORISED SIGNATORY FOR THE CCLA ACCOUNTS.

RESOLVED to remain with 3 appointed signatories.

PROPOSED Cllr Dunn **SECONDED** Cllr Bloor
On being put to the vote, the Resolution carried unanimously.

119/26 DATE OF NEXT MEETING to be 3rd September 2026.

Meeting closed at 9:13pm.

Date: 01/07/2026 **Colwich Parish Council 2026/27**

Cashbook 1 - Current & Deposit Bank A/cs - Payments made between 01/06/2026 and 30/06/2026.

Date	Payee Name	Reference	£ Total Amount	£ Creditors	£ VAT	A/c	Centre	£ Net Amount	Transaction Details
01/06/2026	Ash Waste Services	DD	251.90		41.98	4308	301	209.92	AWS Waste Collection
04/06/2026	CloudyIT Ltd	DD	463.77		77.30	4303	301	55.04	Phone
						4053	101	331.43	MS365 / Teams
08/06/2026	CloudyIT Ltd	DD	20.30		3.38	4053	101	16.92	1 Month License AG
08/06/2026	Colwich L H Village Hall	EP	171.50			4038	105	171.50	Hire of Village Hall - 27/6/26
09/06/2026	Lloyds Bank Multipay Card	Transfer	12.00				203	12.00	Repayment to Payment Card
12/06/2026	Mrs. K Squires	EP	220.50			4025	101	220.50	Internal Audit - Mileage Costs
12/06/2026	Staff Par Councils Assoc	EP	834.63			4015	101	834.63	NALC & SPCA Fees
12/06/2026	Bradley's A/C & Tax Serv	EP	405.84			4006	102	405.84	Invoice 26/0978
15/06/2026	Corona Energy Retail Ltd	DD	438.52		20.89	4304	301	267.59	Electricity 1/5 - 31/5 PC
						4304	401	150.04	Electricity 1/5 - 31/5 JPF
16/06/2026	Shrops Asc Local Council	EP	225.00			4010	102	225.00	Martyn's Law Conference
16/06/2026	270 Adventure Limited	EP	268.50		44.75	4038	105	223.75	Invoice 2085 (Events)
16/06/2026	SLCC	EP	215.00			4015	101	215.00	MEM259775-SLCC Fees AG
16/06/2026	B W Belcher & Son Ltd	EP	40.80		6.80	4305	301	34.00	Fire Extinguishers - Service
16/06/2026	SLCC	EP	168.00		28.00	4010	102	140.00	AG – ILCA Qual Course Fees
16/06/2026	PPL PRS Ltd	EP	453.23		75.54	4038	105	377.69	Music License – Event
16/06/2026	Stafford Borough Council	EP	3.00			4307	301	3.00	License - Access to P Centre
18/06/2026	Hutchison 3G UK Ltd	DD	96.02		16.00	4303	301	80.02	May Bill - Mobile Phones
22/06/2026	Sam's Electrical Serv Ltd	EP	594.00		99.00	4401	401	255.00	Elec Wrk at JPF – Maint.
						4041	401	240.00	Elec Wrk at JPF – Chr Lights
25/06/2026	Colwich & Haywood VH	EP	50.00			4038	105	50.00	Hire of Kitchen - Village Hall
26/06/2026	Stephen JF Luff	EP	225.00			4038	105	225.00	The Delta Aces - Band Hire
26/06/2026	Chris Greve	EP	150.00			4038	105	150.00	CG - Perf at LH Village Hall
29/06/2026	Allstar Business Solns Ltd	DD	94.76		15.79	4209	201	78.97	Fuel for Van (fuel card)
30/06/2026	Unity Trust	DD	11.95			4019	101	11.95	Monthly Service Charge
30/06/2026	Salaries, PAYE, NI, Pens	Transfer	19,198.14				204	19,198.14	Salaries, PAYE, NI, Pensions
		Total Payments:	**£24,612.36**	**£0.00**	**£429.43**			**£24,182.93**	

Date: 01/07/2026 **Colwich Parish Council 2026/27**

Cashbook 3 - Lloyds Bank Multipay Card - Payments made between 01/05/2026 and 31/05/2026.

Date	Payee Name	Reference	£ Total Amount	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
26/05/2026	Lloyds Bank Plc	CARD	12.00			4019	101	12.00	C/C Bank Fees
		Total Payments:	**£12.00**	**£0.00**	**£0.00**			**£12.00**	

Date: 01/07/2026 **Colwich Parish Council 2026/27**

Cashbook 3 - Lloyds Bank Multipay Card - Receipts received between 01/05/2026 and 31/05/2026.

Receipt Ref	Name of Payer	£ Amount Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Details
Banked: **11/05/2026**		**42.12**						
Transfer Current & Deposit Bank A/cs		42.12				200	42.12	Repayment of payment card.
	Total Receipts:	**£42.12**	**£0.00**	**£0.00**			**£42.12**	