



## Colwich Parish Council

### MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 4<sup>TH</sup> JUNE 2026 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM

**PRESENT** (For all or part of the meeting): Cllr Plant (Chairman); Cllr Dunn; Cllr B Forster; Cllr M Forster; Cllr Hall; Cllr Hardwick; Cllr Lowbridge; Cllr Mosley and Cllr Walters.

**IN ATTENDANCE:** Revd Mr Lennon (Chief Officer & RFO); Mr Egan (Deputy Chief Officer); Miss Alineri-Willis (Communications Officer), Mr Gorman (Finance Officer); The Rt Hon Sir Gavin Williamson MP; Cllr Cooper (SBC) and Cllr Mynors (SCC).

**PUBLIC PARTICIPATION:** 7 members of the public were present.

The Chairman invited the members of the public to address the Council. Issues were raised in relation to item 93/26 particularly relating to the impact on residents of Trent Close, in general, and Trent Lane, around the recent Bank Holiday.

The Chairman invited Sir Gavin to talk to the Government's Local Government Reorganisation proposals and especially how they relate to Neighbourhood Governance.

Cllr Mosley apologised and left the meeting as he had another engagement.

Sir Gavin also addressed the issue of parking and offered to establish, and lead, a small working group including: the three Local Authorities; National Trust, NHS; Canal River Trust and Network Rail to discuss and agree solutions.

### MINUTES

The formal meeting commenced at 8:10pm

**76/26** Revd Mr Lennon led the Council in **PRAYERS**

**77/26** **APOLOGIES** were received from Cllr Bloor (away); Cllr Martin (work) and Cllr McKeown (away)

**RESOLVED** to accept the reasons for absence.

**PROPOSED** Cllr Plant **SECONDED** Cllr Hall.  
On being put to a vote, the resolution was carried unanimously.

*An apology was sent to the Communications Officer from Cllr Meakin, during the meeting, but this was not received until after the meeting. Consideration of the reason for absence will be added to the July Full Council meeting.*

**78/26** There were no **DECLARATIONS OF INTEREST**.

SIGNED AS A TRUE AND ACCURATE RECORD... *A. Forster*...

DATE: 2<sup>ND</sup> JULY 2026

**79/26** There were no **WRITTEN REQUESTS FOR DISPENSATION UNDER THE LOCALISM ACT 2011.**

The Chairman agreed to move items on the agenda as detailed below:

**93/26** **PARKING IN AND AROUND GREAT HAYWOOD**

During discussion, it was suggested that a “registration tablet” system might be introduced at various locations in Great Haywood permitting authorised parking only, possibly linked to a neighbourhood Watch scheme. Sir Gavin mentioned that he was aware of a similar system operating elsewhere in Staffordshire and would provide details.

The Chairman thanked Sir Gavin and the members of the public for their time and suggestions for moving this matter forward.

Sir Gavin and 6 members of the public left the meeting.

**85/26** **TO CO-OPT A NEW COUNCILLOR TO FILL THE VACANCY IN THE COLWICH AND LITTLE HAYWOOD WARD.**

The Chairman invited the applicant to address the Council in support of their co-option application. Following questions, from Cllrs, the Chairman invited Cllrs to vote on the application.

| <b>APPLICANT</b> | <b>YES</b> | <b>NO</b> |
|------------------|------------|-----------|
| Maurice Annett   | 8          | 0         |

Maurice Annett was duly co-opted onto the Council and signed the Declaration of Acceptance of Office, witnessed by the Chief Officer. Cllr Annett joined the Council for the remainder of the meeting.

**90/26** **ANNUAL GOVERNANCE REPORT**

- a. The Summary Income and Expenditure by Budget Heading as at 31<sup>st</sup> March 2026 – Committee Report was noted.
- b. The Summary Income and Expenditure by Budget Heading as at 31<sup>st</sup> March 2026 – Cost Centre Report was noted.
- c. The Income and Expenditure Account for Year Ended 31<sup>st</sup> March 2026 was noted.
- d. The Balance Sheet as at 31<sup>st</sup> March 2026 was noted.
- e. The Annual Governance and Accountability Return 2025/26 was consider by section below.
- f. The Internal Auditors report 2025/26 was noted.
- g. **RESOLVED** to consider and complete the Annual Governance Statement 2025/26.

**PROPOSED** Cllr Plant                      **SECONDED** Cllr M Forster

On being put to the vote, the Resolution was carried unanimously.

**SIGNED AS A TRUE AND ACCURATE RECORD...** *A. Forster*

**DATE: 2<sup>ND</sup> JULY 2026**

The Chairman and Proper Officer signed the Statement on behalf of the Council.

- h. **RESOLVED** to consider and agree the Annual Accounting Statement 2025/26, previously signed by the Responsible Financial Officer.

**PROPOSED** Cllr Plant                      **SECONDED** Cllr Dunn  
On being put to the vote, the Resolution was carried unanimously.  
The Chairman signed the Statement on behalf of the Council.

**87/26 THE BOROUGH COUNCILLOR'S REPORT** was noted.

**88/26 THE COUNTY COUNCILLOR'S REPORT** was noted.

During the report, the Chairman noted that the Council had been meeting for 2 hours and so adjourned the meeting in line with Standing Order 1.28

**RESOLVED** to continue for a further 30 minutes as per Standing Order 1.28.

**PROPOSED** Cllr Walters                      **SECONDED** Cllr Hardwick.  
On being put to the vote, the Resolution carried unanimously.

Cllr Cooper and Cllr Mynors thanked the Council and left the meeting.

**80/26 THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 7<sup>TH</sup> MAY 2026.**

**RESOLVED** to agree and sign the minutes as a true and accurate record.

**PROPOSED** Cllr Plant                      **SECONDED** Cllr Hardwick.  
On being put to a vote, the resolution was carried unanimously.

**81/26 THE MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON 13<sup>TH</sup> APRIL 2026.**

**RESOLVED** to agree and sign the minutes as a true and accurate record.

**PROPOSED** Cllr Plant                      **SECONDED** Cllr Walters.  
On being put to the vote, the Resolution carried unanimously by those Cllrs who had attended the meeting.

**82/26 THE MINUTES OF THE COMMUNICATIONS COMMITTEE MEETING HELD ON 27<sup>TH</sup> APRIL 2026.**

**RESOLVED** to agree and sign the minutes as a true and accurate record.

**PROPOSED** Cllr Harwick                      **SECONDED** Cllr Plant.  
On being put to the vote, the Resolution carried unanimously by those Cllrs who had attended the meeting.

SIGNED AS A TRUE AND ACCURATE RECORD... *A. Harwick*...

DATE: 2<sup>ND</sup> JULY 2026

**83/26 THE MINUTES OF THE NEIGHBOURHOOD PLAN COMMITTEE MEETING HELD ON 21<sup>ST</sup> MAY 2026.**

Consideration was deferred to the next meeting as insufficient Cllrs were present who had also been present in the meeting.

**84/26 THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 28<sup>TH</sup> MAY 2026.**

**RESOLVED** to agree and sign the minutes as a true and accurate record.

**PROPOSED** Cllr Plant

**SECONDED** Cllr Hardwick.

On being put to the vote, the Resolution carried unanimously by those Cllrs who had attended the meeting.

**86/26 There was no CHAIRMAN'S REPORT.**

**89/26 FINANCE AND ADMINISTRATION**

- a. The payments made by Standing Order, Direct Debit, Electronic Payment and cheques issued since the last Full Council meeting were noted.<sup>i</sup>
- b. The receipts received since the last Full Council meeting were noted.<sup>ii</sup>
- c. The Reconciliation were noted.

**91/26 RECOMMENDATIONS FROM THE FINANCE COMMITTEE OF THE 28<sup>TH</sup> MAY MEETING**

**RESOLVED** that no virements to the 2026/27 Budget are required at this time.

**PROPOSED** Cllr Plant

**SECONDED** Cllr M Forster.

On being put to the vote, the Resolution was carried unanimously.

**RESOLVED** that no changes to the Council's investments are required at this time.

**PROPOSED** Cllr Plant

**SECONDED** Cllr B Forster.

On being put to the vote, the Resolution was carried unanimously.

**RESOLVED** to agree and sign the revised PD020 policy series.

**PROPOSED** Cllr Plant

**SECONDED** Cllr Hardwick.

On being put to the vote, the Resolution was carried unanimously.

**RESOLVED** to accept UTILITY AID's recommendation to move supplier to Yu Energy up to 29/06/2030.

**PROPOSED** Cllr Plant

**SECONDED** Cllr Hall.

On being put to the vote, the Resolution was carried unanimously.

**92/26 NEIGHBOURHOOD GOVERNANCE**

SIGNED AS A TRUE AND ACCURATE RECORD... *A. Forster*...

DATE: 2<sup>ND</sup> JULY 2026

**RESOLVED** not to sign the WMCALC campaign but to keep a watching brief on developments from Cenrtal Government.

**PROPOSED Cllr Plant**                      **SECONDED Cllr Hardwick.**  
On being put to the vote, the Resolution carried unanimously.

94/26 NALC'S PROJECT KEYSTONE CONSULTATION

Whilst completing the online consultation, the Chairman noted that the Council had been meeting for a further 30 minutes and so adjourned the meeting in line with Standing Order 1.29.

**RESOLVED** to continue for a further 30 minutes as per Standing Order 1.29.

**PROPOSED** Cllr Hardwick                      **SECONDED** Cllr Hall.  
On being put to the vote, the Resolution carried unanimously.

**RESOLVED** to complete and submit a Council response.

**PROPOSED Cllr Plant**                      **SECONDED Cllr Lowbridge**  
On being put to the vote, the Resolution was carried unanimously.

## 93/26 PARKING IN AND AROUND GREAT HAYWOOD

**RESOLVED** to agree to join Sir Gavin's proposed small working group.

**PROPOSED** Cllr Walters                      **SECONDED** Cllr M Forster.  
On being put to the vote, the Resolution carried unanimously.

**95/26 DATE OF NEXT MEETING** to be 2<sup>nd</sup> July 2026.

Meeting closed at 10:05pm.

i Date: 04/06/2026

## Colwich Parish Council 2026/27

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## Cashbook 1

## Current &amp; Deposit Bank A/cs

Payments made between 01/05/2026 and 31/05/2026

## Nominal Ledger Analysis

| Date                   | Payee Name                     | Reference | £ Total Amnt | £ Creditors | £ VAT  | A/c  | Centre | £ Amount  | Transaction Details          |
|------------------------|--------------------------------|-----------|--------------|-------------|--------|------|--------|-----------|------------------------------|
| 01/05/2026             | Ash Waste Services             | DD        | 367.78       |             | 61.30  | 4308 | 301    | 306.48    | AWS - Waste collection       |
| 06/05/2026             | Water Plus                     | DD        | 54.01        |             |        | 4301 | 301    | 54.01     | WaterPlus                    |
| 08/05/2026             | CloudyIT Ltd                   | DD        | 463.77       |             | 77.30  | 4303 | 301    | 55.04     | Phones                       |
|                        |                                |           |              |             |        | 4053 | 101    | 331.43    | MS365/Teams                  |
| 11/05/2026             | AJGIBL                         | EP        | 800.49       |             |        | 4207 | 201    | 800.49    | Truck insurance              |
| 11/05/2026             | Lloyds Bank Multipay Card      | Transfer  | 42.12        |             |        | 203  |        | 42.12     | Repayment of payment card    |
| 13/05/2026             | Allstar Business Solutions Ltd | DD        | 58.47        |             | 9.74   | 4209 | 201    | 48.73     | Fuel for truck               |
| 14/05/2026             | Benhill Press                  | DD        | 342.00       |             |        | 4028 | 103    | 342.00    | Newsletter No125 x 2500      |
| 18/05/2026             | Corona Energy Retail 4 Limitd  | DD        | 556.91       |             | 73.26  | 4304 | 301    | 327.11    | Electricity April P C        |
|                        |                                |           |              |             |        | 4304 | 401    | 156.54    | Electricity April JPF        |
| 18/05/2026             | BT Telephone/Broadband         | DD        | 210.56       |             |        | 4303 | 301    | 210.56    | Broadband                    |
| 19/05/2026             | Hutchison 3G UK Ltd            | DD        | 96.02        |             | 16.00  | 4303 | 301    | 80.02     | Mobile phones                |
| 27/05/2026             | Salaries, PAYE, NI, Pensions   | Transfer  | 17,151.84    |             |        | 204  |        | 17,151.84 | Salaries, PAYE, NI, Pensions |
| 28/05/2026             | Allstar Business Solutions Ltd | DD        | 77.86        |             | 12.98  | 4209 | 201    | 64.88     | Fuel for truck               |
| 28/05/2026             | Teleshore (UK) Ltd             | EP        | 375.90       |             | 62.66  | 4231 | 205    | 313.24    | Memorial Plaques             |
| 28/05/2026             | Buxton's Ltd                   | EP        | 1,574.02     |             | 262.34 | 4211 | 201    | 1,311.68  | Strimmer and batteries       |
| 31/05/2026             | Unity Trust                    | DD        | 11.05        |             |        | 4019 | 101    | 11.05     | Service charge               |
| <b>Total Payments:</b> |                                |           | 22,182.80    | 0.00        | 575.58 |      |        | 21,607.22 |                              |

SIGNED AS A TRUE AND ACCURATE RECORD... *A. Moor...*DATE: 2<sup>ND</sup> JULY 2026

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## Colwich Parish Council 2026/27

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## Cashbook 1

## Current &amp; Deposit Bank A/cs

Receipts received between 01/05/2026 and 31/05/2026

## Nominal Ledger Analysis

| Receipt Ref                   | Name of Payer        | £ Amnt Received | £ Debtors | £ VAT | A/c  | Centre | £ Amount | Transaction Detail |
|-------------------------------|----------------------|-----------------|-----------|-------|------|--------|----------|--------------------|
| BGC Banked: <b>05/05/2026</b> |                      | <b>2,645.61</b> |           |       |      |        |          |                    |
| BGC                           | HM Revenue & Customs | 2,645.61        |           |       | 105  |        | 2,645.61 | VAT reclaim        |
| BGC Banked: <b>06/05/2026</b> |                      | <b>129.66</b>   |           |       |      |        |          |                    |
| BGC                           | V Wright             | 129.66          |           |       | 1202 | 205    | 129.66   | Memorial Plaque    |
| BGC Banked: <b>18/05/2026</b> |                      | <b>246.24</b>   |           |       |      |        |          |                    |
| BGC                           | SRGR                 | 246.24          |           |       | 1202 | 205    | 246.24   | Memorial Plaque    |
| <b>Total Receipts:</b>        |                      | 3,021.51        | 0.00      | 0.00  |      |        | 3,021.51 |                    |

SIGNED AS A TRUE AND ACCURATE RECORD... *H. Moor...*DATE: 2<sup>ND</sup> JULY 2026