



COLWICH PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 11TH APRIL 2024, AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.

PRESENT (For all or part of the meeting): Cllr Plant (Chairman); Cllr Bloor (Vice Chairman); Cllr Dunn; Cllr B Forster; Cllr M Forster; Cllr Hardwick; Cllr Hill; Cllr Mosley; Cllr Upton-Loach and Cllr Walters.

IN ATTENDANCE: Revd Mr M Lennon (Chief Officer) and Mr A Egan (Deputy Chief Officer).

PUBLIC PARTICIPATION (10 minutes). Two members of the public were in attendance but did not wish to speak at this time.

MINUTES

38/24 Revd Mr Lennon led the Council in **PRAYERS**.

39/24 **APOLOGIES** were received from Cllr Birt (prior engagement); Cllr Colwill (unwell); Cllr Hall (prior engagement) and Cllr Martin (unwell).

Cllr Mosley noted that he would need to leave by 9:30pm.

Cllr Walters messaged that he would be late.

RESOLVED to accept the apologies.

PROPOSED Cllr Plant **SECONDED** Cllr Bloor.
On being put to the vote, the resolution carried unanimously.

40/24 There were no **DECLARATIONS OF INTEREST**.

41/24 There were no **WRITTEN REQUESTS FOR DISPENSATION UNDER THE LOCALISM ACT 2011**.

42/24 **THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 7TH MARCH 2024.**

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Plant **SECONDED** Cllr M Forster.
On being put to the vote, the Resolution carried unanimously.

43/24 **THE CHAIRMAN'S REPORT** was noted.

Cllr Upton-Loach and Cllr Walters arrived.

44/24 THE CLERK'S verbal REPORT was noted.

45/24 There were no **BOROUGH COUNCILLORS'S REPORTS.**

46/24 There was no **COUNTY COUNCILLOR REPORT.**

47/24 FINANCE AND ADMINISTRATION.

- a. The payments made by Standing Order, Direct Debit, Electronic Payment, and cheques issued since the last Full Council meeting were noted.ⁱ & ⁱⁱ
- b. The receipts received since the last Full Council meeting were noted.ⁱⁱⁱ & ^{iv}
- c. There we no cheques/online payments to agree and sign/authorise.
- d. The Bank Statements and Reconciliation were noted.
- e. Earmarked Reserves – see March 2024 minutes.
- f. Reserves to carry over to next financial year – see March 2024 minutes.
- g. To confirm the Council's internal auditors – see March 2024 minutes.

48/24 STREET LIGHTING ALONG LITTLE TIXALL LANE.

RESOLVED that the Chief Officer write to Cllr Francis and County Highways requesting that they consider additional lighting along Little Tixall Lane.

PROPOSED Cllr M Forster **SECONDED** Cllr Walters.
On being put to the vote, the Resolution carried unanimously.

49/24 STRATEGY MEETING.

RESOLVED to hold a meeting in September. Date to be confirmed via Teams ballot.

PROPOSED Cllr Plant **SECONDED** Cllr Upton-Loach.
On being put to the vote, the Resolution carried unanimously.

50/24 PARISH COUNCIL SELF -FUNDING SOCIAL EVENT.

RESOLVED to hold a self-funding social event, over the summer, and to invite officials to join the Councillors.

PROPOSED Cllr Plant **SECONDED** Cllr Mosley.
On being put to the vote, the Resolution carried unanimously.

51/24 SPRING NEWSLETTER

RESOLVED to agree the draft Newsletter and to send the same to Benhill Press for graphic designing and printing.

PROPOSED Cllr Plant **SECONDED** Cllr Hardwick

On being put to the vote, the Resolution carried unanimously.

52/24 **DATE OF NEXT MEETING** to be 2nd May 2024.

Meeting closed at 8:40pm.

ⁱ Current Account Payments 08/03/2024 to 31st March 2024

Date	Payee Name	Reference	£ Total Amnt	£ VAT	A/c	Centre	£ Amount	Transaction Details
11/03/2024	CloudyIT Ltd	DD	242.76	40.46	4053	101	202.30	MS365/Teams March
11/03/2024	Lloyds Bank Multipay Card	Transfer	12.00		203		12.00	Repayment of payment card
14/03/2024	Allstar Business Solutions Ltd	DD	63.66	10.61	4209	201	53.05	Fuel for van
20/03/2024	Hutchison 3G UK Ltd	DD	83.00	13.83	4303	301	69.17	Mobile phones March
25/03/2024	Opus Energy (Corporate) Limitd	DD	383.84	18.28	4304	301	365.56	Electricity Parish Centre
25/03/2024	Opus Energy (Corporate) Limitd	DD	230.34	10.97	4304	401	219.37	Electricity JPF
27/03/2024	Salaries, PAYE, NI, Pensions	Transfer	12,639.44		204		12,639.44	Salaries, PAYE, NI, Pensions
28/03/2024	CloudyIT Ltd	DD	13.92	2.33	4053	101	11.59	MS365/Teams New staff
28/03/2024	Unity Trust	DD	1.00		4019	101	1.00	Manual Credit Handling Charge
28/03/2024	HP Inc UK Limited	DD	24.29	4.05	4050	101	20.24	New mouse x 4
28/03/2024	HP Inc UK Limited	EP	3,619.68	603.28	4050	101	3,016.40	New PC x 4
31/03/2024	Unity Trust	DD	26.55		4019	101	26.55	Service charge
31/03/2024	HM Revenue & Customs	TNSFR	-2,705.40		501		-2,705.40	HMRC EOY Transfer to Creditors
	Total Payments:		14,635.08	703.81			13,931.27	

ⁱⁱ Payment Card Payments

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	£ Amount	Transaction Detail
		11/03/20						
N/A	Banked:	24	12.00	0.00	0.00	0	N/A	N/A
Transfer	Current & Deposit Bank A/cs		12.00	0.00	0.00	200	12.00	Repayment of payment

		Total Receipts:	12.00	0.00	0.00		12.00	
Date	Payee Name	Reference	£ Total Amnt	£ VAT	A/c	Centre	£ Amount	Transaction Details
11/03/2024	Tesco Stores	CARD	17.00		4026	101	17.00	Stationery
14/03/2024	Screwfix Direct Ltd	CARD	30.98	5.16	4210	201	25.82	Padlock
26/03/2024	Lloyds Bank Plc	CARD	12.00		4019	101	12.00	Bank fee EOY
31/03/2024	Lloyds Bank Plc	TNSFR	-59.98		501		-59.98	Transfer to
Total Payments:			0.00	5.16			-5.16	

iii Receipts Current Account 08/03/2024 to 31/03/2024

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	£ Amount Transaction	Detail
BGC	Banked: HM Revenue & Customs	21/03/2024	1090.63	0.00	0.00		0	
BGC			1090.63	0.00	0.00	105	1090.63	VAT Repayment
Total Receipts:			1090.63	0.00	0.00		1090.63	

iv Receipts Payment Card 27/02/2024 to 31/03/2024

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	£ Amount Transaction
N/A	Banked:	11/03/2024	12.00	0.00	0.00	0	N/A
Transfer	Current & Deposit Bank A/cs		12.00	0.00		0.00 200	12.00
Total Receipts:			12.00	0.00	0.00		12.00