



COLWICH PARISH COUNCIL

MINUTES OF THE ENVIRONMENT AND LEISURE COMMITTEE MEETING HELD ON THURSDAY 19TH SEPTEMBER 2019 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD COMMENCING AT 7:30PM.

PRESENT (For all or part of the meeting): Cllr Bloor (Chair); Cllr Walters (Vice Chair); Cllr Rattray; Cllr Whitfield; Cllr Billingsley (ex-officio) and Cllr Dunn (ex-officio).

IN ATTENDANCE: Anthony Egan (Deputy Parish Clerk).

CO-OPTEES PRESENT: C Johnson (Allotments Association); A Doehren; J Makin MBE (Colwich Parish in Bloom); R Horton (Plastic Free Colwich and the Haywoods).

PUBLIC PRESENT: None

PUBLIC PARTICIPATION: There were no questions.

MINUTES

30/19EL APOLOGIES were received from Cllr Harris; B Broome; V Powell (Allotments Association); A Hardwick (Colwich Parish in Bloom); and S Collins (Plastic Free Colwich and the Haywoods).

Cllr Whitfield apologised noting he may need to leave early.

Cllr Billingsley apologised noting that he would need to leave by 9:30pm.

RESOLVED to accept the apologies.

PROPOSED Cllr Billingsley

SECONDED Cllr Walters.

On being put to the vote, the **RESOLUTION** carried unanimously.

31/19EL There were no **DECLARATIONS OF INTEREST**.

32/19EL There were no **WRITTEN REQUESTS FOR DISPENSATIONS**.

33/19EL THE MINUTES OF THE ENVIRONMENT AND LEISURE COMMITTEE MEETING HELD ON 27TH JUNE 2019.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Billingsley

SECONDED Cllr Walters.

On being put to the vote, the **RESOLUTION** carried unanimously.

34/19EL REPORT FROM THE ALLOTMENTS ASSOCIATION.

- i) The allotments are full at present with 10 names on the waiting list.

- ii) The Association raised £332.00 for Katherine House charity during the Open Gardens open day.
- iii) During early July there was a spate of minor thefts and vandalism, but this seems to have now died off.

A question was raised on the progress with (i) a site visit regarding works detailed in the arboriculture report; (ii) possibility for the lengthsmen to maintain hedges and borders /lane around site and (iii) Risk Assessment. In cases (i) and (iii) we are awaiting report from the organisation concerned and in case (ii) a quote is still awaited.

C Johnson thanked the committee and left the meeting.

35/19EL REPORT FROM THE COLWICH AND HAYWOOD IN BLOOM CO-OPTEES.

RHS Heart of England award scheme 2019

Colwich Parish has achieved a very successful year with Colwich/Little Haywood awarded a **GOLD** by assessors who visited the village in July. The Clifford Arms, Great Haywood was awarded a **BRONZE** in the RHS Hospitality section in their first year.

RHS It's Your Neighbourhood award scheme 2019

All 5 locations in our Parish - Crossheads, Marlborough Close Meadow, Mill Lane, Queen's Sapphire Jubilee Orchard Cliff Road and Shugborough Terrace achieved the highest award of **LEVEL 5 OUTSTANDING**.

Colwich Parish in Bloom - presentation evening, 27th September at Great Haywood Memorial Hall - 7.30PM

Annual fund-raising quiz evening - Friday 11th October Colwich & Little Haywood Village Hall.

Steps are being taken to amend the constitution to make provision for officers vacating their post during the year.

The Chairman agreed to bring forward items 41/19EL and 42/19EL.

41/19EL FINANCIAL SUPPORT TO COLWICH PARISH IN BLOOM TOWARDS THE PURCHASE OF WILDFLOWER SEEDS.

RESOLVED to purchase 2kg of wildflower seeds in the approach to the start of the season.

PROPOSED Cllr Whitfield

SECONDED Cllr Billingsley.

On being put to the vote, the **RESOLUTION** carried unanimously.

42/19EL COLWICH IN BLOOM ACCOUNT WITH A LOCAL NURSERY/GARDEN CENTRE.

PROPOSED Cllr Whitfield **SECONDED** Cllr Billingsley.
On being put to the vote, the **RESOLUTION** carried unanimously

36/19EL REPORT FROM THE PLASTIC FREE COLWICH PROJECT.

The name has now been changed to Plastic Free Colwich and the Haywoods. The Green Drinks evening has now built up to 30 attendees at the last evening. The next event will be held on 1st October 2019 when Becky Martin from Stafford Borough Council will speak about green issues. This will be followed in November by “Green up our Christmas” and in December by a social and perhaps a quiz. Details for the latter two events are to be announced. In the latest project, a Plastic Free packaging and buying scheme has been set up with items being ordered on line and delivered every Wednesday morning to the Lamb and Flag in Little Haywood.

37/19EL REPORT FROM CURB.

There was no report.

38/19EL PURCHASE ADDITIONAL WASTE BINS FOR THE PARISH AND WHERE TO LOCATE THEM BASED ON THE RECENT SURVEY.

RESOLVED to approach land owners for areas by (i) School Lane, (ii) Little Tixall Lane, (iii) Coley Lane by Manor Farm Road and (iv) Essex Bridge where permission may be required to see if they will allow bins to be placed in these areas. Clerk to write to land owners by November Full Council meeting requesting permission.

RESOLVED to purchase extra bins for the above areas if permission has been given (where required).

PROPOSED Cllr Billingsley **SECONDED** Cllr Bloor.
On being put to the vote, the **RESOLUTION** carried unanimously.

39/19EL THE ELMS BUSINESS PARK.

It was noted that the landowner has now cleaned up this area.

40/19EL THE CHAIN LINK FENCE ON THE OLDFIELDS CRESCENT GRASS AREA.

RESOLVED to remove the chain link fence on the Oldfields Crescent grass area and clean up the area behind the fence.

PROPOSED Cllr Billingsley **SECONDED** Cllr Bloor.
On being put to the vote, the **RESOLUTION** carried unanimously.

43/19EL TO CONSIDER AND AGREE PURCHASING SMARTPHONES FOR USE BY THE CLERKS AND LENGTHSMEN.

RESOLVED to agree in principle to purchase either mobile or smartphones for the clerks and lengthsman, but, before purchase, the clerk is to produce a paper putting forward the business case as follows:

- i. To justify whether purchase should be for smart phones or basic mobile phones
- ii. To confirm whether a phone is required for one or more lengthsman
- iii. To look into best contracts and network coverage.

The paper should be presented to Full Council for the November meeting, if possible.

PROPOSED Cllr Billingsley **SECONDED** Cllr Whitfield.

On being put to the vote, the **RESOLUTION** carried unanimously.

44/19EL TO CONSIDER AND AGREE PURCHASING A HAND HELD GPS DEVICE FOR PLOTTING ASSETS ONTO THE ASSET REGISTER.

RESOLVED, following the latest correspondence from the company involved, this item is to be deferred until further notice.

PROPOSED Cllr Billingsley **SECONDED** Cllr Bloor.

On being put to the vote, the **RESOLUTION** carried unanimously.

45/19EL DATE OF NEXT MEETING to be 5th December 2019.
Meeting closed at 9:05pm.