



COLWICH PARISH COUNCIL

MINUTES OF THE ENVIRONMENT AND LEISURE COMMITTEE MEETING HELD ON THURSDAY 27TH JUNE 2019 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD COMMENCING AT 7:30PM.

PRESENT (For all or part of the meeting): Cllr Bloor (Chair); Cllr Walters (Vice Chair); Cllr Harris; Cllr Rattray; Cllr Whitfield; Cllr Billingsley (ex-officio) and Cllr Dunn (ex-officio).

IN ATTENDANCE: Michael Lennon (Parish Clerk).

CO-OPTEEES PRESENT: R Hill-Baldwin and C Johnson (Allotments Association); A Hardwick and J Makin MBE (Colwich Parish in Bloom); S Collins and R Horton (Plastic Free Colwich).

PUBLIC PRESENT: A Doehren (Colwich Parish in Bloom).

PUBLIC PARTICIPATION: There were no questions.

MINUTES

10/19EL APOLOGIES were received from Cllr Rattray who would be arriving late; V Powell (Allotments Association) and J Coates (CURB).

Cllr Harris apologised noting he would need to leave by 8:30pm
Cllr Billingsley apologised noting that he would need to leave by 9:30pm.

RESOLVED to accept the apologies.

PROPOSED Cllr Whitfield **SECONDED** Cllr Harris.
On being put to the vote, the resolution carried unanimously.

11/19EL There were no **DECLARATIONS OF INTEREST.**

12/19EL There were no **WRITTEN REQUESTS FOR DISPENSATIONS.**

13/19EL TO CO-OPT A NEW DELEGATE FROM COLWICH IN BLOOM

RESOLVED to co-opt Alan Doehren onto the committee replacing Tom Wain.

PROPOSED Cllr Harris **SECONDED** Cllr Walters.
On being put to the vote, the resolution carried unanimously.

14/19EL REPORT FROM THE ALLOTMENTS ASSOCIATION:

i) Update on Tree Safety/maintenance

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DATE.....

The Clerk noted that he had written to Oulton Landscapes to undertake a site visit ahead of carrying out the works detailed in the arboriculture report.

Cllr Rattray arrived.

- ii) Possibility for the lengthsmen to maintain hedges and borders/lane around site.

The Clerk noted that he had contacted Alec Beardmore asking for a quote to cut various hedges across the parish in the autumn including the Coley Lane hedge at the allotments. The Clerk agreed to undertake a site visit with the lengthsmen to decide whether it was possible for them to maintain the A51 hedge.

- iii) "Risk Assessment" team to visit/advise on matters regarding allotments.

The Clerk advised that he had contracted with RoSPA to undertake the Risk Assessment. RoSPA are programmed to attend on Monday 22nd July.

C Johnson will be in attendance for the Allotments Association.

R Hill-Baldwin and C Johnson thanked the Committee and left the meeting.

15/19EL REPORT FROM THE COLWICH PARISH IN BLOOM.

RHS assessors will be visiting the parish on 9th July. Representatives from the different main sites (St Michael's church; Allotments and Council for the JPF) are invited to attend the visit. Cllr Billingsley agreed to meet the party at the JPF at 11am. Streetscene have been asked to sweep roads in the area before the visit. Refreshments will be available in Colwich and Little Haywood Village Hall.

Children's Banners are being produced this year rather than the usual poster competition so as to reduce Single Use Plastic from the lamination.

Entry forms for the "Private Gardens competition are available from Roseacre; Canalside; Spar; Wolseley Bridge Post Office and the Parish Centre.

A Doehren asked if Colwich Parish in Bloom could provide hanging baskets for the parish centre ahead of the visit. The clerk to authorise expenditure depending on quote provided by A Doehren.

Cllr Whitfield agreed to attend the Colwich Parish in Bloom meeting on 2nd July 2019 at 7:30pm in the Parish Centre.

16/19EL PLASTIC FREE COLWICH (PFC).

S Collins and R Horton gave a verbal report on the work of the group including Green Drinks; recycling not collected items (Terracycle); Plastic free food and household product buying group as well as working with: Colwich Parish in Bloom; Youth Council; Guiding and the Fruit and Vegetable Show.

PFC is considering setting up a website in order to better publicise the group. To refer to the Communications Committee to consider how the Council might help spread the plastic free Colwich message.

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S Collins and R Horton thanked the Committee and left the meeting.

17/19EL REPORT FROM CURB.

See 10/19EL above.

The Committee noted the Clerk's verbal report on actions taken since the last meeting to identify possible sites for a garden of remembrance.

18/19EL LEAD COUNCILLOR FOR THE GREEN INFRASTRUCTURE PROGRAMME AND THE RIVER OF FLOWERS.

RESOLVED to defer to the Full Council to consider.

PROPOSED Cllr Billingsley **SECONDED** Cllr Harris.
On being put to the vote, the resolution carried unanimously.

19/19EL ADDITIONAL WASTE BINS FOR THE PARISH.

RESOLVED to develop maps of existing bins ahead of the September 2019 Committee meeting when gaps in provision may be considered.

Cllr Whitfield agreed to lead for Great Haywood assisted by Cllr Billingsley and Cllr Walters.

Cllr Bloor agreed to lead for Little Haywood.

PROPOSED Cllr Dunn **SECONDED** Cllr Walters.
On being put to the vote, the resolution carried unanimously.

A Doehren; A Hardwick and J Makin MBE thanked the Committee and left the meeting.

20/19EL TO REPLACE STYLES ON FOOTPATH 57.

RESOLVED to monitor the nearby hedge, as the style has been removed, and to notify Staffordshire County Council's Rights of Way team remedial action is required.

PROPOSED Cllr Billingsley **SECONDED** Cllr Dunn.
On being put to the vote, the resolution carried unanimously.

TO INSTALL KISSING GATES ACROSS THE BUTTS.

RESOLVED to fund the replacement of the style on Footpath CPC48 in consultation with the tenant farmer.

PROPOSED Cllr Billingsley **SECONDED** Cllr Bloor.
On being put to the vote, the resolution carried unanimously.

Refer to Communications Committee to ask people to contact the Council if they are aware of other footpaths requiring attention.

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21/19EL ELMS BUSINESS PARK.

RESOLVED to write to Mr Khan, Elms Properties Ltd, Heralds Way, South Woodham Ferrers, Chelmsford, copied to environmental health, asking him to clear up the area ensuring any potential asbestos is dealt with appropriately.

PROPOSED Cllr Billingsley **SECONDED** Cllr Dunn.
On being put to the vote, the resolution carried unanimously.

22/19EL HEDGES OVERHANGING PAVEMENTS ACROSS THE PARISH.

RESOLVED to refer to the Communications Committee to include a newsletter article asking landowners to trim hedges to within their boundary.

PROPOSED Cllr Bloor **SECONDED** Cllr Whitfield.
On being put to the vote, the resolution carried unanimously.

23/19EL SUPPORT TO LUNAR CARS (Referred from Full Council 13/06/19).

RESOLVED not to offer financial support as the Council does not have the necessary statutory power.

PROPOSED Cllr Harris **SECONDED** Cllr Dunn.
On being put to the vote, the resolution carried unanimously.

Refer to the Communications Committee for consideration.

24/19EL FUTURE DEVELOPMENT OF THE JUBILEE PLAYING FIELD SITE (Referred from Full Council 16/0519).

RESOLVED to set up a small working group, including Cllr Dunn; Cllr Harris; Cllr Rattray and Cllr Walters, to research the future needs for the JPF to report to the September meeting with an outline plan.

RESOLVED to refer the project to the Communications Committee to consider an article in the newsletter.

PROPOSED Cllr Dunn **SECONDED** Cllr Walters.
On being put to the vote, the resolution carried unanimously.

The Chairman noted that the meeting had been running for 2 hours and so should be adjourned in line with Standing Order 1.25.

RESOLVED to continue for a further 30 minutes in line with Standing Order 1.27.

PROPOSED Cllr Dunn **SECONDED** Cllr Walters.

Cllr Billingsley left the meeting.

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25/19EL NEW BUS STOPS AND BUS SHELTERS ACROSS THE PARISH.

The Committee noted the verbal report from the Clerk following a meeting with Cllr John Francis and Richard Rayson, Strategic Infrastructure Liaison Manager, East Staffordshire and Stafford Borough districts.

26/19EL REQUEST TO STAFFORDSHIRE COUNTY COUNCIL TO CONSIDER AN ASSET TRANSFER OF THEIR GRASS VERGES TO THE COUNCIL.

The Committee noted the verbal report from the Clerk following a meeting with Cllr John Francis and Richard Rayson, Strategic Infrastructure Liaison Manager, East Staffordshire and Stafford Borough districts.

27/19EL TO NOTE THE REQUEST TO STAFFORD BOROUGH COUNCIL TO ASSET TRANSFER THEIR GRASS VERGES AND ST MARYS ROAD PLAY AREA TO THE COUNCIL.

The Committee noted the verbal report from the Clerk following the request to Cllr Brown to chase up the 2016 approach to the Borough Council.

28/19EL THE CHAIN LINK FENCE ON THE OLDFIELDS CRESCENT GRASS AREA.

RESOLVED to write to the residents of Oldfields Crescent letting them know the Council is considering removing the fence.

PROPOSED Cllr Dunn **SECONDED** Cllr Whitfield.
On being put to the vote, the resolution was carried unanimously.

29/19EL DATE OF NEXT MEETING to be 19th September 2019.

Meeting closed at 9:59pm.