



**COLWICH PARISH COUNCIL**

**MINUTES OF THE FULL COUNCIL ON 6<sup>TH</sup> FEBRUARY 2020 AT THE PARISH CENTRE, ST. MARY’S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.**

**PRESENT** (For all or part of the meeting): Cllr Wells (Chairman); Cllr Dunn (Vice Chairman); Cllr Bloor; Cllr Harris; Cllr Roberts; Cllr Scattergood; Cllr Walters and Cllr Whitfield.

**IN ATTENDANCE:** Michael Lennon (Parish Clerk and RFO); Anthony Egan (Finance Officer) and Cllr Brown (SBC).

**PUBLIC PRESENT:** 5 members of the Little Laura charity were present. O Spencer.

- | <b>Ref</b>  | <b>MINUTES</b>   |
|-------------|--|
| <b>1/20</b> | Revd Mr Lennon led the Council in <b>PRAYERS</b> .   |
| <b>2/20</b> | <b>APOLOGIES</b> were received from Cllr Jackson (away); Cllr Upton-Loach (Dispensation); Cllr McKeown (SBC) and Cllr Francis (SCC). |

**RESOLVED** to accept the apologies.

**PROPOSED** Cllr Whitfield                                    **SECONDED** Cllr Dunn.  
On being put to the vote, the Resolution carried unanimously.

The Chairman reminded Cllrs that reasons for absence must be provided to the Clerk, ahead of the meeting, in order for an apology to be considered and accepted.

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|-------------|---|
| <b>3/20</b> | There were no <b>DECLARATIONS OF INTEREST</b> .                                       |
| <b>4/20</b> | There were no <b>WRITTEN REQUESTS FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011</b> . |
| <b>5/20</b> | <b>THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 19<sup>TH</sup> DECEMBER 2019.</b> |

**RESOLVED** to agree and sign the minutes as a true and accurate record.

**PROPOSED** Cllr Walters                                    **SECONDED** Cllr Roberts.  
On being put to the vote, the Resolution was carried unanimously by those Cllrs present who had also been present at the 19<sup>th</sup> December 2019 meeting

7:36pm The Chairman suspended the meeting for Public Participation.

The Chairman presented a cheque for £941.15 to the Little Laura charity who thanked the Council and left the meeting.

7:40pm the Chairman recommenced the meeting.

**SIGNED AS A TRUE AND ACCURATE RECORD.....**

**DATE.....**



**RESOLVED** to agree a grant of £500 to the Great Haywood Under 5s.

**PROPOSED** Cllr Whitfield                                    **SECONDED** Cllr Dunn  
 On being put to the vote, the Resolution carried unanimously.

**RESOLVED** to agree a grant of £2,160 to Colwich and Little Haywood Village Hall to repair the driveway near the entrance gate.

**PROPOSED** Cllr Dunn    **SECONDED** Cllr Whitfield.  
 On being put to the vote, the Resolution carried unanimously.

**RESOLVED** to agree a grant of £1,140 to Colwich and Little Haywood Village Hall to repair the slab outside the main building.

**PROPOSED** Cllr Dunn    **SECONDED** Cllr Whitfield.  
 On being put to the vote, the Resolution carried unanimously.

**13/20 SOCIAL MEDIA**

Cllr Walters spoke to this item.

**RESOLVED** to refer this item to the Communications Committee to consider what needs to be improved and what resources are required.

**PROPOSED** Cllr Dunn    **SECONDED** Cllr Spencer.  
 On being put to the vote, the Resolution carried unanimously.

**14/20 QUALITY AWARD SCHEME.**

In the absence of Cllr Rattray, who requested the item be included on the agenda, this item was treated as withdrawn in line with Standing Order 6.3.

**15/20 PROCESS AND TIMING FOR THE PRODUCTION OF THE ANNUAL REPORT.**

In the absence of Cllr Rattray, who requested the item be included on the agenda, this item was treated as withdrawn in line with Standing Order 6.3.

**16/20 RISK POLICY AND REGISTER.**

In the absence of Cllr Rattray, who requested the item be included on the agenda, this item was treated as withdrawn in line with Standing Order 6.3.

**17/20 MILL LANE TRAFFIC CALMING**

See 8/20 above.

**18/20 AGENDA TEMPLATE**

Cllr Dunn spoke to his paper.

**RESOLVED** that with slight amendments including what action is required for the agenda item e.g. "Consider and Note" or "Consider and Agree", the revised template be adopted and Standing Orders amended accordingly.

**PROPOSED** Cllr Dunn    **SECONDED** Cllr Whitfield.

SIGNED AS A TRUE AND ACCURATE RECORD.....  
 DATE.....



17/01/2020	SLCC Salaries ,NI, PAYE	EP	151.00	151.00	Manuals
30/01/2020	& Pensions		3,282.48	3,282.48	
04/02/2020	Little Laura	301323	941.15	941.15	Charity donation
05/02/2020	Michael Lennon	EP	195.75	195.75	Travel & Subsistence
			<b>4,570.38</b>	<b>4,570.38</b>	

**PROPOSED** Cllr Walters

**SECONDED** Cllr Dunn.

On being put to the vote, the Resolution carried unanimously.

Cllr Dunn; Cllr Wells and Cllr Whitfield agreed to sign the cheques/authorise the payments on behalf of the Council.

c. The Bank Statements and Reconciliation were noted.

**20/20 CORRESPONDENCE** the correspondence received in January 2020 was noted.

<b>CORRESPONDENT</b>	<b>SUBJECT</b>
SBC	Members' Digest 263
Contact	February 2020 edition
My Village Voice	Nov/Dec 2019 & Jan 2020 edition
Glasdon	Village Gateways brochure
Viking	Paper Ink & Toner brochure
Automatic Door Installation Association	Directory 2019/20

**21/20 OUTSIDE BODIES.**

Cllr Bloor spoke to the proposal under 18/19N that Cllrs link with social and committee meetings of outside groups.

In discussion it was agreed that:

GHHM coffee morning	Cllr Dunn and Cllr Bloor
Community Association	Cllr Roberts
Haywood Society	Cllr Bloor
WI	Cllr Wells
Green Drinks	Cllr Spencer
Mothers' Union	Cllr Spencer.

The Clerk to forward Cllr Wells' briefing paper to all Cllrs.

Cllr Wells gave an update on the current position of VE Dy commemoration events.

**22/20 DATE OF NEXT MEETING** to be 5<sup>th</sup> March 2020.

Meeting closed at 9:49pm

**SIGNED AS A TRUE AND ACCURATE RECORD.....**

**DATE.....**