



COLWICH PARISH COUNCIL

MINUTES OF THE FULL COUNCIL HELD ON 10TH OCTOBER 2019 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.

PRESENT (For all or part of the meeting): Cllr Billingsley (Chairman); Cllr Bloor; Cllr Fletcher; Cllr Harris; Cllr Jackson; Cllr Rattray; Cllr Roberts; Cllr Scattergood; Cllr Walters; Cllr Wells and Cllr Whitfield.

IN ATTENDANCE: Michael Lennon (Parish Clerk); Cllr Brown and Cllr McKeown (SBC).

PUBLIC PARTICIPATION: Two members of the public, including a representative from Colwich Parish in Bloom/Great Haywood Memorial Hall, were present but did not wish to raise any issues.

MINUTES

151/19 Revd Mr Lennon led the Council in **PRAYERS**.

152/19 **APOLOGIES** were received from Cllr Dunn and Cllr Upton-Loach. Cllr Francis (SCC) also sent apologies.

RESOLVED to accept the apologies.

PROPOSED Cllr Wells **SECONDED** Cllr Scattergood.
On being put to the vote, the **RESOLUTION** carried unanimously.

153/19 There were no **DECLARATIONS OF INTEREST**.

154/19 There were no **WRITTEN REQUESTS FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011**.

155/19 **THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 5TH SEPTEMBER 2019**.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Roberts **SECONDED** Cllr Wells.
On being put to the vote, the **RESOLUTION** carried unanimously.

156/19 **BOROUGH COUNCILLOR'S UPDATE**.

Cllr Brown mentioned that the Borough Council Cabinet had agreed to transfer the St Mary's play area to the Parish Council.

The Clerk noted that he and the Chairman had been in contact with Cllr Trowbridge (Cabinet Member for Leisure portfolio) as the request from the Parish Council was for the entire area

around the play park, including the open space up to Hillside Drive, as well as the grass verges along St Marys Road and the open space between Ash Tree Close and Manor Farm Road. Cllr Trowbridge has agreed to look into this matter.

Cllr Brown agreed to chase this matter on behalf of the Parish Council as well as the current state of the Section 106 funding to renovate the JPF toilet block.

Cllr McKeown noted that he had attended the Parish Forum on 26th September where it was mentioned that the Borough Council is considering a process including Community Infrastructure Levy and Section 106. The Local Plan is under review to extend it to 2040 with a requirement for 8,300 dwellings. There will be a members' briefing on 7th January 2020.

157/19 COUNTY COUNCILLOR'S UPDATE.

There was no update, see 152/19 above.

158/19 THE RESOLUTION TRACKER

The Clerk confirmed that the following resolutions had been completed:

Full Council: 103/19; 119/19; 120/19; 122/19; 136/19; 137/19; 138/19; 139/19; 141/19 (Bins); 142/19; 143/19; 144/19 (accept report from Working Group); 144/19 (engage Bains); 145/19; 146/19.

E&L: 18/19EL; 19/19EL; 20/19EL; 21/19EL; 24/19EL; 44/19EL.

Events: 23/19X; 30/19X (order a tree); 30/19X (Shimla Palace)

Communications: 17/19N;

RESOLVED to **DISCHARGE** the completed resolutions.

PROPOSED Cllr Walters **SECONDED** Cllr Jackson.

On being put to the vote, the **RESOLUTION** carried unanimously.

159/19 LEAD COUNCILLOR FOR THE GREEN INFRASTRUCTURE PROGRAMME AND THE RIVER OF FLOWERS AS PER ITEM 120/19.

RESOLVED that Cllr Whitfield be the lead Councillors.

PROPOSED Cllr Whitfield **SECONDED** Cllr Billingsley.

On being put to the vote, the **RESOLUTION** carried unanimously.

160/19 POOR STATE OF THE PATHWAYS IN THE PARISH.

In discussion, the following areas were suggested as needing attention: Main Road between the villages; Oldfields estate; Manor Farm Road/Coley Lane junction; Hawkesmore Drive/Haywood Grange and the Rockhouse estate, and that the Clerk should ask the lengthsman to undertake a survey of these streets, and others in the parish, to determine the current state of repair and produce a report.

PROPOSED Cllr Billingsley

SECONDED Cllr Whitfield.

RESOLVED to delegate authority to the Clerk, working with the Chairman, to negotiate with the current landowner.

PROPOSED Cllr Billingsley

SECONDED Cllr Harris.

On being put to the vote, the **RESOLUTION** carried unanimously.

165/19

PERMISSION FOR THE DEPUTY CLERK TO ASSIST HOPTON & COTON PARISH COUNCIL WITH ADMINISTRATION DUTIES.

RESOLVED to agree to the request providing it does not impact on Colwich Parish Council.

PROPOSED Cllr Whitfield

SECONDED Cllr Billingsley.

On being put to the vote, the **RESOLUTION** carried unanimously.

RESOLVED to reinstate Standing Order 1.3 and readmit members of the public and press.

PROPOSED Cllr Billingsley

SECONDED Cllr Walters.

On being put to the vote, the **RESOLUTION** carried unanimously.

The Chairman noted that the meeting had been running for 2 hours and so should be adjourned in line with Standing Order 1.26.

RESOLVED to continue for a further 30 minutes in line with Standing Order 1.27.

PROPOSED Cllr Wells

SECONDED Cllr Whitfield.

On being put to the vote, the **RESOLUTION** carried unanimously.

166/19

FULL COUNCIL OR INDIVIDUAL COMMITTEES TO DISCHARGE ITEMS FROM THE RESOLUTION TRACKER.

Following a discussion:

RESOLVED that each Committee should investigate any open resolutions from that Committee.

PROPOSED Cllr Whitfield

SECONDED Cllr Bloor.

On being put to the vote, the **RESOLUTION** carried unanimously.

RESOLVED that individual Committees should raise any follow-up actions

PROPOSED Cllr Whitfield

SECONDED Cllr Bloor.

On being put to the vote, the **RESOLUTION** carried unanimously.

RESOLVED that the discharge of closed resolutions should be retained by the Full Council.

PROPOSED Cllr Whitfield

SECONDED Cllr Fletcher.

On being put to the vote, the **RESOLUTION** carried unanimously.

167/19 THE ASSURANCES RECEIVED FROM HS2 LTD.

RESOLVED to accept the assurances from HS2 Ltd and for the Clerk to notify the Senior Parliamentary Clerk, on 11th October 2019, that the Council will decline the invitation to appear before the House of Lords Select Committee.

PROPOSED Cllr Billingsley **SECONDED** Cllr Walters.

On being put to the vote, the **RESOLUTION** carried unanimously.

168/19 FINANCE AND ADMINISTRATION.

- a. The payments made by Standing Order and Direct Debit and cheques issued since the last Full Council meeting were noted.

| Date | Payee | Reference | £ Total | £ VAT | £ Net | Comment |
|--------------|---------------------------------|-----------|----------------|--------------|----------------|---------------------------------------|
| 10/09/2019 | Lloyds Bank Multipay Card* | DD | 44.98 | | 44.98 | Repayment of card |
| 12/09/2019 | Allstar Business Solutions Ltd | DD | 104.03 | 17.34 | 86.69 | Fuel for van |
| 19/09/2019 | Opus Energy (Corporate) Limited | DD | 58.96 | | 58.96 | Electricity Parish Office |
| 25/09/2019 | BT Telephone/Broadband | DD | 132.76 | 22.12 | 110.64 | |
| 26/09/2019 | Came & Company | EP | 319.20 | | 319.2 | Cyber Risk Insurance |
| 26/09/2019 | JP Electrical Installations Ltd | EP | 48.00 | 8.00 | 40.00 | Supply & install sensor |
| 26/09/2019 | Vision ICT Limited | EP | 102.00 | 17.00 | 85.00 | Accessibility report |
| 26/09/2019 | SPCA | EP | 35.00 | | 35.00 | Cllr Training |
| 26/09/2019 | Colwich Little Haywood Village | EP | 293.00 | | 293.00 | Hire of Hall 17-18 July 2020 |
| 26/09/2019 | GeoXphere | EP | 108.00 | | 108.00 | Subs: Parish Online |
| 26/09/2019 | Salary, PAYE, NI, Pensions | EP | 1480.80 | | 1480.80 | |
| 26/09/2019 | Benhill Press | EP | 482.00 | | 482.00 | Autumn Newsletter |
| 27/09/2019 | Water Plus | DD | 19.20 | | 19.20 | |
| 27/09/2019 | Scottish Power | DD | 104.01 | 2.61 | 101.40 | JPF Electricity final payment Service |
| 30/09/2019 | Unity Trust | DD | 27.90 | | 27.90 | Charge |
| 30/09/2019 | Salaries, PAYE, NI, Pensions | | 4602.00 | | 4602.00 | |
| 01/10/2019 | Ash Waste Services | DD | 84.13 | 14.02 | 70.11 | JPF bins |
| 01/10/2019 | DVLA | DD | 12.25 | | 12.25 | Van Road Fund Tax |
| TOTAL | | | 8058.22 | 81.09 | 7977.13 | |

*Lloyds Bank Multipay Card details

| Date | Payee | Reference | £ Total | £ VAT | £ Net | Comment |
|--------------|------------------|-----------|--------------|-------------|--------------|---------------------------------|
| 07-08-19 | Screwfix | CARD | 4.99 | 0.83 | 4.16 | Fluorescent starter pack LED T8 |
| 15-08-19 | Screwfix | CARD | 27.99 | 4.66 | 23.33 | battens |
| 27-08-19 | Lloyds Multicard | CARD | 12 | | 12 | Monthly charge |
| TOTAL | | | 44.98 | 5.49 | 39.49 | |

- b. **RESOLVED** to agree and sign/authorise the cheque/online payments.

PROPOSED Cllr Whitfield **SECONDED** Cllr Billingsley.
On being put to the vote, the **RESOLUTION** carried unanimously.

Cllr Wells and Cllr Whitfield agreed to sign the cheque on behalf of the Council.

| Date | Payee | Reference | £ Total | £ VAT | £ Net | Comment |
|--------------|------------------------------|-----------|----------------|----------|----------------|---------|
| 26/09/2019 | Salaries, PAYE, NI, Pensions | | 1802.08 | | 1802.08 | |
| TOTAL | | | 1802.08 | 0 | 1802.08 | |

- c. The Bank Statements and Reconciliation were noted and signed by the Chairman.

RESOLVED to transfer £100,000, from the second tranche of the precept, to the CCLA Public Sector Deposit Fund.

PROPOSED Cllr Billingsley **SECONDED** Cllr Walters.
On being put to the vote, the **RESOLUTION** carried unanimously.

- 169/19 CORRESPONDENCE** received in hard copy in September 2019 was noted.

| CORRESPONDENT | SUBJECT |
|-------------------------|---------------------------------|
| SBC | Members' Digest 259 |
| Great Haywood Under 5s | Small Grant application |
| Contact | October 2019 |
| St Michael & All Angels | Small grant "thank you" letter. |

- 170/19** There were no **UPDATES ON OUTSIDE BODIES**.

The Chairman reminded those Councillors who had agreed to liaise with outside bodies that it is important to meet with them and to feedback any updates to the Council.

- 171/19** **DATE OF NEXT MEETING** to be 7th November 2019.

Meeting closed at 9:59PM.