

MINUTES OF THE FULL COUNCIL HELD ON 10TH OCTOBER 2019 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.

PRESENT (For all or part of the meeting): Cllr Billingsley (Chairman); Cllr Bloor; Cllr Fletcher; Cllr Harris; Cllr Jackson; Cllr Rattray; Cllr Roberts; Cllr Scattergood; Cllr Walters; Cllr Wells and Cllr Whitfield.

IN ATTENDANCE: Michael Lennon (Parish Clerk); Cllr Brown and Cllr McKeown (SBC).

PUBLIC PARTICIPATION: Two members of the public, including a representative from Colwich Parish in Bloom/Great Haywood Memorial Hall, were present but did not wish to raise any issues.

MINUTES

- 151/19 Revd Mr Lennon led the Council in **PRAYERS**.
- **APOLOGIES** were received from Cllr Dunn and Cllr Upton-Loach. Cllr Francis (SCC) also sent apologies.

RESOLVED to accept the apologies.

PROPOSED Cllr Wells **SECONDED** Cllr Scattergood. On being put to the vote, the **RESOLUTION** carried unanimously.

- 153/19 There were no **DECLARATIONS OF INTEREST.**
- 154/19 There were no WRITTEN REQUESTS FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011.
- 155/19 THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 5TH SEPTEMBER 2019.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Roberts **SECONDED** Cllr Wells. On being put to the vote, the **RESOLUTION** carried unanimously.

156/19 BOROUGH COUNCILLOR'S UPDATE.

Cllr Brown mentioned that the Borough Council Cabinet had agreed to transfer the St Mary's play area to the Parish Council.

The Clerk noted that he and the Chairman had been in contact with Cllr Trowbridge (Cabinet Member for Leisure portfolio) as the request from the Parish Council was for the entire area

around the play park, including the open space up to Hillside Drive, as well as the grass verges along St Marys Road and the open space between Ash Tree Close and Manor Farm Road. Cllr Trowbridge has agreed to look into this matter.

Cllr Brown agreed to chase this matter on behalf of the Parish Council as well as the current state of the Section 106 funding to renovate the JPF toilet block.

Cllr McKeown noted that he had attended the Parish Forum on 26th September where it was mentioned that the Borough Council is considering a process including Community Infrastructure Levy and Section 106. The Local Plan is under review to extend it to 2040 with a requirement for 8,300 dwellings. There will be a members' briefing on 7th January 2020.

157/19 COUNTY COUNCILLOR'S UPDATE.

There was no update, see 152/19 above.

158/19 THE RESOLUTION TRACKER

The Clerk confirmed that the following resolutions had been completed:

Full Council: 103/19; 119/19**;** 120/19; 122/19; 136/19; 137/19; 138/19; 139/19; 141/19 (Bins); 142/19; 143/19; 144/19 (accept report from Working Group); 144/19 (engage Bains); 145/19; 146/19.

E&L: 18/19EL; 19/19EL; 20/19EL; 21/19EL; 24/19EL; 44/19EL.

Events: 23/19X; 30/19X (order a tree); 30/19X (Shimla Palace)

Communications: 17/19N;

RESOLVED to **DISCHARGE** the completed resolutions.

PROPOSED Cllr Walters **SECONDED** Cllr Jackson. On being put to the vote, the **RESOLUTION** carried unanimously.

159/19 LEAD COUNCILLOR FOR THE GREEN INFRASTRUCTURE PROGRAMME AND THE RIVER OF FLOWERS AS PER ITEM 120/19.

RESOLVED that Cllr Whitfield be the lead Councillors.

PROPOSED Cllr Whitfield **SECONDED** Cllr Billingsley. On being put to the vote, the **RESOLUTION** carried unanimously.

160/19 POOR STATE OF THE PATHWAYS IN THE PARISH.

In discussion, the following areas were suggested as needing attention: Main Road between the villages; Oldfields estate; Manor Farm Road/Coley Lane junction; Hawkesmore Drive/Haywood Grange and the Rockhouse estate, and that the Clerk should ask the lengthsmen to undertake a survey of these streets, and others in the parish, to determine the current state of repair and produce a report.

RESOLVED that the Clerk should write to Staffordshire Highways, within one week of finalising the report, to request that they inspect the named streets/areas in the Clerk's report and to improve the surface, as necessary, to a satisfactory condition.

PROPOSED Cllr Roberts

SECONDED Cllr Billingsley.

On being put to the vote, the **RESOLUTION** carried unanimously.

Cllr McKeown and one member of the public left the meeting.

161/19 PARKING NEAR OUR SCHOOLS.

RESOLVED that the Clerk writes to Colwich school noting the Council's concern of the parking hazard and that Cllr Roberts, on behalf of the Parish Council, will contact the school to arrange a meeting in the week commencing 1st November 2019, to discuss possible solutions and to undertake a survey of the number of children crossing Main Road to access the school.

PROPOSED Cllr Harris

SECONDED Cllr Roberts.

On being put to the vote, the **RESOLUTION** carried unanimously.

Cllr Brown left the meeting.

162/19 COLWICH IN BLOOM ACCOUNT WITH ROSEACRE.

RESOLVED to amend Resolution 42/19EL and to set up an account for the Colwich Parish in Bloom Committee with Roseacre Nursery of £1,000 per year (April to March) with £750 available up to March 2020 with the account to be set up with Roseacre on Friday 11th October 2019. Native plants and bulbs, together with associated sundries e.g. compost, may be purchased through the account by Angela Hardwick; Pat Broome; Marion Doehren and Anne Clendon only on behalf of Colwich Parish in Bloom.

PROPOSED Cllr Billingsley

SECONDED Cllr Walters.

On being put to the vote, the **RESOLUTION** carried unanimously.

164/19 THE STRUCTURAL ENGINEERING DRAWINGS RECEIVED FROM THE CONSULTANTS FOR THE PROPOSED FOOTPATH.

The Chairman agreed to take this item ahead of 163/19.

RESOLVED to accept the drawings and for the Clerk to issue a tender document, via the Government Procurement website, by 25th October 2019.

PROPOSED Cllr Billingsley

SECONDED Cllr Whitfield.

On being put to the vote, the **RESOLUTION** carried unanimously.

163/19 LAND REQUIRED TO PROVIDE THE LINK PATH FROM THE MEMORIAL HALL CAR PARK TO THE DOCTORS SURGERY CAR PARK.

RESOLVED to suspend Standing Order 1.3 and to exclude members of the public and press due to the commercially confidential nature of the discussion on the next two items.

PROPOSED Cllr Billingsley

SECONDED Cllr Whitfield.

RESOLVED to delegate authority to the Clerk, working with the Chairman, to negotiate with the current landowner.

PROPOSED Cllr Billingsley

SECONDED Cllr Harris.

On being put to the vote, the **RESOLUTION** carried unanimously.

165/19 PERMISSION FOR THE DEPUTY CLERK TO ASSIST HOPTON & COTON PARISH COUNCIL WITH ADMINISTRATION DUTIES.

RESOLVED to agree to the request providing it does not impact on Colwich Parish Council.

PROPOSED Cllr Whitfield

SECONDED Cllr Billingsley.

On being put to the vote, the **RESOLUTION** carried unanimously.

RESOLVED to reinstate Standing Order 1.3 and readmit members of the public and press.

PROPOSED Cllr Billingsley

SECONDED Cllr Walters.

On being put to the vote, the **RESOLUTION** carried unanimously.

The Chairman noted that the meeting had been running for 2 hours and so should be adjourned in line with Standing Order 1.26.

RESOLVED to continue for a further 30 minutes in line with Standing Order 1.27.

PROPOSED Cllr Wells

SECONDED Cllr Whitfield.

On being put to the vote, the **RESOLUTION** carried unanimously.

166/19 FULL COUNCIL OR INDIVIDUAL COMMITTEES TO DISCHARGE ITEMS FROM THE RESOLUTION TRACKER.

Following a discussion:

RESOLVED that each Committee should investigate any open resolutions from that Committee.

PROPOSED Cllr Whitfield

SECONDED Cllr Bloor.

On being put to the vote, the **RESOLUTION** carried unanimously.

RESOLVED that individual Committees should raise any follow-up actions

PROPOSED Cllr Whitfield

SECONDED Cllr Bloor.

On being put to the vote, the **RESOLUTION** carried unanimously.

RESOLVED that the discharge of closed resolutions should be retained by the Full Council.

PROPOSED Cllr Whitfield

SECONDED Cllr Fletcher.

On being put to the vote, the **RESOLUTION** carried unanimously.

167/19 THE ASSURANCES RECEIVED FROM HS2 LTD.

RESOLVED to accept the assurances from HS2 Ltd and for the Clerk to notify the Senior Parliamentary Clerk, on 11th October 2019, that the Council will decline the invitation to appear before the House of Lords Select Committee.

PROPOSED Cllr Billingsley

SECONDED Cllr Walters.

On being put to the vote, the **RESOLUTION** carried unanimously.

168/19 FINANCE AND ADMINISTRATION.

a. The payments made by Standing Order and Direct Debit and cheques issued since the last Full Council meeting were noted.

Date	Payee	Reference	£ Total	£ VAT	£ Net	Comment
						Repayment of
10/09/2019	Lloyds Bank Multipay Card*	DD	44.98		44.98	card
12/09/2019	Allstar Business Solutions Ltd	DD	104.03	17.34	86.69	Fuel for van
	Opus Energy (Corporate)					Electricity
19/09/2019	Limited	DD	58.96		58.96	Parish Office
25/09/2019	BT Telephone/Broadband	DD	132.76	22.12	110.64	
						Cyber Risk
26/09/2019	Came & Company	EP	319.20		319.2	Insurance
						Supply &
26/09/2019	JP Electrical Installations Ltd	EP	48.00	8.00	40.00	install sensor
						Accessibility
26/09/2019	Vision ICT Limited	EP	102.00	17.00	85.00	report
26/09/2019	SPCA	EP	35.00		35.00	Cllr Training
						Hire of Hall 17-18 July
26/09/2019	Colwich Little Haywood Village	EP	293.00		293.00	2020
20,03,2023	control field that were thinge		230.00		233.00	Subs: Parish
26/09/2019	GeoXphere	EP	108.00		108.00	Online
26/09/2019	Salary, PAYE, NI, Pensions	EP	1480.80		1480.80	
.,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,					Autumn
26/09/2019	Benhill Press	EP	482.00		482.00	Newsletter
27/09/2019	Water Plus	DD	19.20		19.20	
						JPF Electricity
27/09/2019	Scottish Power	DD	104.01	2.61	101.40	final payment
						Service
30/09/2019	Unity Trust	DD	27.90		27.90	Charge
30/09/2019	Salaries, PAYE, NI, Pensions		4602.00		4602.00	
01/10/2019	Ash Waste Services	DD	84.13	14.02	70.11	JPF bins
						Van Road
01/10/2019	DVLA	DD	12.25		12.25	Fund Tax
		TOTA:	0050 33	04.00	7077 40	i

TOTAL

8058.22

81.09 7977.13

*Lloyds Bank Multipay Card details

Date	Payee	Reference	£ Total	£ VAT	£ Net	Comment
07-08-19	Screwfix	CARD	4.99	0.83	4.16	Fluorescent starter pack LED T8
15-08-19	Screwfix	CARD	27.99	4.66	23.33	battens Monthly
27-08-19	Lloyds Multicard	CARD	12		12	charge
		TOTAL	44.98	5.49	39.49	

b. **RESOLVED** to agree and sign/authorise the cheque/online payments.

PROPOSED Cllr Whitfield **SECONDED** Cllr Billingsley. On being put to the vote, the **RESOLUTION** carried unanimously.

Cllr Wells and Cllr Whitfield agreed to sign the cheque on behalf of the Council.

Date	Payee	Reference	£ Total	£ VAT	£ Net	Comment
26/09/2019	Salaries, PAYE, NI, Pensions		1802.08		1802.08	
		TOTAL	1802.08	0	1802.08	

c. The Bank Statements and Reconciliation were noted and signed by the Chairman.

RESOLVED to transfer £100,000, from the second tranche of the precept, to the CCLA Public Sector Deposit Fund.

PROPOSED Cllr Billingsley **SECONDED** Cllr Walters. On being put to the vote, the **RESOLUTION** carried unanimously.

169/19 CORRESPONDENCE received in hard copy in September 2019 was noted.

CORRESPONDENT	SUBJECT
SBC	Members' Digest 259
Great Haywood Under 5s	Small Grant application
Contact	October 2019
St Michael & All Angels	Small grant "thank you" letter.

170/19 There were no **UPDATES ON OUTSIDE BODIES.**

The Chairman reminded those Councillors who had agreed to liaise with outside bodies that it is important to meet with them and to feedback any updates to the Council.

171/19 DATE OF NEXT MEETING to be 7th November 2019.

Meeting closed at 9:59PM.