



**COLWICH PARISH COUNCIL**

**MINUTES OF THE COMMUNICATIONS COMMITTEE MEETING HELD ON THURSDAY 17<sup>th</sup> JANUARY 2019 AT THE PARISH CENTRE, ST. MARY’S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.**

**PRESENT** (For all or part of the meeting): Cllr Billingsley; Cllr Bloor; Cllr Cooper; Cllr Dunn (ex-officio) and Cllr Stafford Northcote.

**IN ATTENDANCE:** Michael Lennon (Parish Clerk).

**PUBLIC PARTICIPATION:** No members of the public were present.

**MINUTES**

**RESOLVED** that, following the resignation of the Committee Chairman and in the absence of the Committee Vice Chairman, Cllr Dunn should chair the start of the meeting.

**PROPOSED** Cllr Cooper

**SECONDED** Cllr Billingsley.

**1/19N CHAIRMAN FOR THE 2018/19 SESSION.**

Cllr Cooper was **PROPOSED** by Cllr Billingsley and **SECONDED** by Cllr Stafford Northcote. In the absence of any other candidates Cllr Cooper was duly elected to serve as Chairman of the Committee for the remainder of the 2018/19 session.

**2/19N APOLOGIES** were received from Cllr Wells.

**RESOLVED** to accept the apology.

**PROPOSED** Cllr Cooper

**SECONDED** Cllr Billingsley.

**3/19N** There were no **DECLARATIONS OF INTEREST**

**4/19N** There were no **WRITTEN REQUESTS FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011.**

**5/19N THE MINUTES OF THE COMMUNICATIONS COMMITTEE MEETING HELD ON 6<sup>TH</sup> DECEMBER 2018.**

**RESOLVED** to agree and sign the minutes as a true and accurate record.

**PROPOSED** Cllr Cooper

**SECONDED** Cllr Bloor.

SIGNED AS A TRUE AND ACCURATE RECORD.....

DATE.....

**6/19N ARTICLES AND INSERTS FOR THE SPRING 2019 NEWSLETTER.**

The Clerk brought to the attention of the Committee the Purdah requirements which would commence on 26<sup>th</sup> March 2019 ahead of the 2 May 2019 Ordinary Election.

**RESOLVED** that the following articles be commissioned:

Front page

Santa visit to Great Haywood	Clare Wood
Youth Council presentation of cheques	Clerk
Youth Council forward activities	Yth Cllr Browning
Twinning	Keith Butler

Centre pages

A collection of articles showing what has happened in the parish over the last 4 years and the challenges/opportunities envisaged over the next 4 years to include reports from Cllrs and extracts from previous Newsletters.

Cllr Dunn to collate.

Back page

Updated Election process from Spring 2015 article Clerk

**DEADLINES FOR RECEIPT OF ARTICLES AND TO SET A PUBLICATION DATE.**

Cllrs to forward articles to Cllr Dunn by 8 February 2019 to collation and onward transmission to the Clerk by 15 February 2019.

Draft newsletter to be sent to Benhill Press by 1 March 2019 with a proposed publication date of 8 March 2019.

**7/19N DATE OF NEXT MEETING** to be 28<sup>th</sup> February 2019.

Meeting closed at 8:11pm

SIGNED AS A TRUE AND ACCURATE RECORD.....

DATE.....