



## COLWICH PARISH COUNCIL

### MINUTES OF THE ENVIRONMENT AND LEISURE COMMITTEE MEETING HELD ON THURSDAY 21<sup>ST</sup> MARCH 2019 AT THE PARISH CENTRE, ST. MARY’S ROAD, LITTLE HAYWOOD COMMENCING AT 7:30PM.

**PRESENT** (For all or part of the meeting): Cllr Dunn (Chair); Cllr Featonby (Vice Chair); Cllr Billingsley; Cllr Bloor; Cllr Clendon and Cllr Whitfield.

**IN ATTENDANCE:** Michael Lennon (Parish Clerk)

**CO-OPTEEES PRESENT** (For all or part of the meeting): B Broome; R Hill-Baldwin; S Hobbs; C Johnson and F Cantrell (Colwich Allotments); R Horton (Plastic Free Colwich).

**PUBLIC PARTICIPATION:** No members of the public were present.

### MINUTES

**1/19EL** **APOLOGIES** were received from Cllr Cooper; Cllr Lyall; V Powell (Colwich Allotments); J Makin MBE and A Hardwick (Colwich in Bloom) and S Collins (Plastic free Colwich)

**RESOLVED** to accept the apologies.

**PROPOSED** Cllr Billingsley **SECONDED** Cllr Dunn.  
The Resolution was agreed unanimously.

**2/19EL** There were no **DECLARATIONS OF INTEREST.**

**3/19EL** There were no **WRITTEN REQUESTS FOR DISPENSATIONS.**

**4/19EL** **THE MINUTES OF THE ENVIRONMENT COMMITTEE MEETING HELD ON 6<sup>TH</sup> DECEMBER 2018.**

**RESOLVED** to agree and sign the minutes as a true and accurate record.

**PROPOSED** Cllr Bloor **SECONDED** Cllr Dunn.  
The Resolution was agreed unanimously by Cllr Bloor; Cllr Clendon and Cllr Dunn being the only three Councillors present who had also been present at the 6<sup>th</sup> December 2018 meeting.

**5/19EL** **ALLOTMENTS ASSOCIATION**

- Health and Safety.  
The Allotments Association spoke to their draft Health and Safety policy and risk assessment. It was proposed to use the Health and Safety policy to inform

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the revised Tenancy Agreement. The Council welcomed this first draft policy and suggested a number of amendments and additions to it and the corresponding risk assessment.

**RESOLVED** that the Council extends its planned Risk Assessment for the JPF to include the Allotments site.

**PROPOSED** Cllr Dunn **SECONDED** Cllr Whitfield.  
The resolution was carried unanimously.

- Tenancy agreement  
The Allotments Association spoke to their new Tenancy Agreement detailing the overlap with the Health and Safety policy. Again the Council welcomed the document and suggested a number of amendments and additions.
- Update on Tree Pruning.  
The Clerk shared the relevant pages from the recent tree survey on the Council’s property. Most of the Allotment site’s trees require deadwood removing and the Clerk agreed to undertake this within the next 6 months.

**RESOLVED** that the Council approach Staffordshire Highways to request that the trees on the A51 verge be pruned and/or removed.

**PROPOSED** Cllr Whitfield **SECONDED** Cllr Bloor.  
The Resolution was carried unanimously.

The Chairman thanked the members of the Allotment Association who left the meeting.

**6/19EL COLWICH AND HAYWOOD IN BLOOM.**

As no co-optees were present, Cllr Clendon gave a short update. Colwich and Little Haywood had been entered in the heart of England in Bloom competition this year along with two neighbourhood sites (others to follow).

The Haywood Permanent Way has asked Colwich in Bloom to take over the care of the Memorial Garden on Crossheads. The Clerk advised Cllr Clendon that he would require a written agreement from the Haywood Permanent Way before being able to release any of the funds held on their behalf by the Parish Council.

**7/19EL THE PLASTIC FREE COLWICH PROJECT.**

The project will complete their local consultations once the Government’s proposals become clearer. They have held 4 green Drinks “Green Drinks” evenings, since the film night on 29<sup>th</sup> October 2018, resulting in a number of proposals including the Clothes Swap on 24<sup>th</sup> March 2019 at the Memorial Hall.

**RESOLVED** that R Horton should approach Dr Sharon George, Course Director for MSc Environmental Sustainability and Green Technology, Keele University to ask her to speak at the Parish Assembly in May.

**PROPOSED** Cllr Dunn **SECONDED** Cllr Billingsley.  
The Resolution was carried unanimously.

**8/19EL PLAN FOR THE DEVELOPMENT OF THE JUBILEE PLAYING FIELD.**

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The Chairman noted the Council had various plans for the future development of the JPF including: toilet block; changing rooms; Youth Council play equipment; pitch and a path with trim trail. It was proposed to leave these plans for the new Council.

**RESOLVED** to replace the vandalised tree at the JPF and to report the matter to Staffordshire Police and note the incident on the Council’s Facebook page.

**PROPOSED** Cllr Dunn **SECONDED** Cllr Whitfield.  
The Resolution was carried unanimously.

**9/19EL** **DATE OF NEXT MEETING** to be 20<sup>th</sup> June 2019.

Meeting closed at 9:25pm.

**SIGNED AS A TRUE AND ACCURATE RECORD.....**

**DATE.....**