

**DRAFT: THESE MINUTES REMAIN DRAFT UNTIL AGREED AND SIGNED BY THE COUNCIL**

## **COLWICH PARISH COUNCIL**

### **MINUTES OF THE ENVIRONMENT AND LEISURE COMMITTEE MEETING HELD ON THURSDAY 27<sup>TH</sup> SEPTEMBER 2018 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD COMMENCING AT 7:30PM.**

**PRESENT** (For all or part of the meeting): Cllr Dunn (Chairman); Cllr Gibson (Vice Chairman); Cllr Cooper; Cllr Featonby; Cllr Lyall and Cllr Sarjant.

**IN ATTENDANCE:** Michael Lennon (Parish Clerk); B Robertson (Stopford Energy and Environment).

**CO-OPTEEES PRESENT:** R Hill-Baldwin and C Johnson (Colwich Allotments); S Collins and R Horton (Plastic Free Colwich).

**PRESENTATION:** B Robertson spoke to the Committee about the work of Stopford EE. They are currently supporting 60 small businesses out of a potential 217 for which they have funding. They offer 12 hours consultancy to each client.

The Chairman thanked B Robertson who left the meeting.

### **MINUTES**

**29/18EL** **APOLOGIES** were received from B Broome; S Hobbs; V Powell and S Richards (Colwich Allotments); A Hardwick and J Makin (Colwich in Bloom).

**RESOLVED** to accept the apologies.

**PROPOSED** Cllr Dunn

**SECONDED** Cllr Gibson.

**30/18EL** There were no **DECLARATIONS OF INTEREST**.

**31/18EL** There were no **WRITTEN REQUESTS FOR DISPENSATIONS**.

**32/18EL** **THE MINUTES OF THE ENVIRONMENT COMMITTEE MEETING  
HELD ON 21<sup>ST</sup> JUNE 2018.**

**PRESENT** delete "*Cllr Dunn*" (see 15/18EL).

**RESOLVED** that, with the above amendment. the minutes be agreed and signed as a true and accurate record.

**PROPOSED** Cllr Gibson

**SECONDED** Cllr Featonby.

**33/18EL** **THE REPORT FROM THE ALLOTMENTS ASSOCIATION.**

a. Insurance and Public Liability.

All plot holders have Public Liability insurance as part of their annual rent covering their individual plots. The Association were advised that they need to have Public Liability insurance to cover anyone entering shared areas of the site.

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- b. Tenancy Agreements.  
 The Association would like to increase rents by £5 per year for a full plot. New tenancy agreements are planned for April 2019. A proposed new Health and Safety policy will be presented in December 2018.

**RESOLVED** to agree the increase in rents.

**PROPOSED** Cllr Dunn

**SECONDED** Cllr Lyall.

- c. Maintenance of adjacent trees and verges.  
 The Clerk noted that he is still trying to arrange a full tree survey on all Council land, including the Allotments. The Association is still working with the Borough Council. It should be a matter under planning approval for the developers to put right any damage caused to the verges along Coley Lane and Little Tixall Lane.
- d. Financial update and consideration of funding in future.  
 Covered under item b. above.
- e. Update on restoring the verges.  
 See c. above.
- f. Pest control.  
 The Association is still looking into appointing a new operative.

R Hill-Baldwin and C Johnson thanked the Committee and left the meeting.

### **34/18EL UPDATE ON PLASTIC FREE COLWICH**

19 Businesses have been visited to see if any steps have so far been taken. They have received a very positive response. There are some supplier issues e.g. plastic plant pots and some businesses noted that customers are reluctant to change to paper from plastic.

A discussion took place around what will happen with the information received during the audit. It was felt that stopping purchasing plastics was better than poor recycling.

Great Haywood Memorial Hall is booked for the film night along with a number of local businesses. The aim of the event is to encourage people to make pledges following a focussed discussion of the issues.

Cllr Cooper and Cllr Featonby agreed to be facilitators.

### **RESPONSE TO *SEE* PRESENTATION.**

The Committee considered the presentation and felt it might be useful for the schools to have some time with a Stopford EE. *SEE* might also be useful to follow up on pledges made during film night.

S Collins and R Horton thanked the committee and left the meeting.

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**35/18EL UPDATE FROM THE COLWICH AND HAYWOOD IN BLOOM.**

In the absence of any representatives this item was deferred to the next meeting.

**36/18EL THE LATEST POSITION REGARDING A NEW BURIAL SITE/GARDEN OF REMEMBRANCE FOR THE PARISH.**

Cllr Lyall noted that CURB will be meeting on 2<sup>nd</sup> November to discuss possible Remembrance Gardens in the churchyards and will report back to the next meeting.

**37/18EL THE CHAIRMAN'S REPORT.**

**38/18EL MILL LANE TRAFFIC PROPOSAL**

**39/18EL VILLAGE GATEWAYS**

These items were all taken together.

The Chairman gave a verbal report on issues across the parish including provision of bins; signage at the play area and footpaths.

The Mill Lane proposal from County Highways, to install a chicane and a footpath under the bridge, was discussed. The Committee felt it would be better to have a double chicane (one either side of the railway bridge).

Cllr Dunn agreed to draft a paper on Gateways.

The Chairman noted that the meeting had been running for 2 hours and so should be adjourned in line with Standing Order 1.25.

**RESOLVED** to continue for a further 30 minutes in line with Standing Order 1.26

**PROPOSED** Cllr Gibson

**SECONDED** Cllr Sarjant.

**40/18EL TO CONSIDER THE FUTURE DEVELOPMENT OF JPF FACILITIES.**

**RESOLVED** to suspend Standing Order 1.3 and to exclude members of the public and press from the meeting due to the legal confidentiality of the issue under discussion.

**PROPOSED** Cllr Dunn

**SECONDED** Cllr Featonby.

**41/18EL DATE OF NEXT MEETING to be 6<sup>th</sup> December 2018.**

Meeting closed at 9:59pm.

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