

COLWICH PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON 4TH APRIL 2019 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.

PRESENT (For all or part of the meeting): Cllr Dunn (Chair); Cllr Billingsley (Vice Chair); Cllr Bloor; Cllr Clendon; Cllr Featonby; Cllr Fletcher; Cllr Mosley; Cllr Stafford Northcote; Cllr Wells and Cllr Whitfield.

IN ATTENDANCE: Michael Lennon (Parish Clerk) and Cllr Perkins (SBC).

PUBLIC PARTICIPATION: The Chairman presented Small Grant cheques to the representatives from the Twinning Association and Colwich Parochial Church Council. Following the presentation, the representative from the Twinning Association left the meeting.

MINUTES

- 42/19 Revd Mr Lennon led the Council in **PRAYERS**.
- **43/19 APOLOGIES** were received from Cllr Cooper, Cllr Lyall and Cllr Francis.

RESOLVED to accept the apologies.

PROPOSED Cllr Moseley

SECONDED Cllr Wells

The resolution was carried unanimously.

- 44/19 There were no **DECLARATIONS OF INTEREST**.
- There were no WRITTEN REQUESTS FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011.
- 46/19 MINUTES OF THE FULL COUNCIL MEETING HELD ON 7TH MARCH 2019.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Billingsley

SECONDED Cllr Whitfield.

The Resolution was carried unanimously.

47/19 TO CONSIDER AND AGREE THE MINUTES OF THE EMPLOYMENT COMMITTEE MEETING HELD ON 26TH APRIL 2018.

SIGNED AS A TRUE AND ACCURATE RECORD
DATE

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Billingsley

SECONDED Cllr Wells.

The Resolution was carried unanimously by Cllr Billingsley; Cllr Dunn and Cllr Wells.

48/19 TO CONSIDER AND AGREE THE MINUTES OF THE POLICY COMMITTEE MEETING HELD ON 26TH APRIL 2018.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Billingsley

SECONDED Cllr Wells.

The Resolution was carried unanimously by Cllr Billingsley; Cllr Dunn and Cllr Wells.

49/19 TO CONSIDER AND AGREE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 8TH OCTOBER 2018.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Wells

SECONDED Cllr Fletcher.

The Resolution was carried unanimously by Cllr Bloor; Cllr Fletcher and Cllr Wells.

50/19 TO CONSIDER AND AGREE THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 13TH DECEMBER 2018.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Whitfield

SECONDED Cllr Fletcher.

The Resolution was carried unanimously by Cllr Dunn; Cllr Fletcher; Cllr Stafford Northcote and Cllr Whitfield.

51/19 TO CONSIDER AND AGREE THE MINUTES OF THE COMMUNICATIONS COMMITTEE HELD ON THURSDAY 28TH FEBRUARY 2019.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Bloor

SECONDED Cllr Billingsley.

The Resolution was carried unanimously by Cllr Billingsley; Cllr Bloor and Cllr Dunn.

52/19 TO CONSIDER AND AGREE THE MINUTES OF THE CHRISTMAS LIGHTS AND EVENTS COMMITTEE HELD ON THURSDAY 14TH MARCH 2019.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Bloor

SECONDED Cllr Whitfield.

The Resolution was carried unanimously by Cllr Billingsley; Cllr Bloor; Cllr Dunn; Cllr Wells and Cllr Whitfield.

SIGNED AS A TRUE AND ACCURATE RECORD
DATE

53/19 TO CONSIDER AND AGREE THE MINUTES OF THE ENVIRONMENT AND LEISURE COMMITTEE HELD ON THURSDAY 21ST MARCH 2019.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Billingsley

SECONDED Cllr Clendon.

The Resolution was carried unanimously by Cllr Billingsley; Cllr Bloor; Cllr Clendon; Cllr Dunn; Cllr Featonby and Cllr Whitfield.

54/19 BOROUGH COUNCILLOR'S UPDATE.

Cllr Perkins advised that the removal of bus services 841 and 842 is still under consideration by Staffordshire County Council.

55/19 COUNTY COUNCILLOR'S UPDATE.

No report. See 43/19.

56/19 TO CONSIDER AND AGREE WHETHER TO CO-OPT A NEW MEMBER FOR:

- a. Great Haywood.
- b. Little Haywood & Colwich.

The Clerk confirmed that no completed application forms had been received.

57/19 TO PURCHASE A WATER BUTT TO BE INSTALLED AT THE PARISH OFFICE.

RESOLVED to purchase the Harcoster child safe 227 litre water butt.

PROPOSED Cllr Featonby

SECONDED Cllr Mosley.

The Resolution was carried unanimously.

58/19 TREE GUARDS

The Clerk explained that, as mentioned at the E&L committee meeting of 21st March, one of the fruit trees at the JPF had been deliberately broken off just above the animal tree guard. The Clerk recommended the purchase of full height metal tree guards to protect the trees from further damage.

RESOLVED to write to the Police Commissioner about the lack of action from the police.

PROPOSED Cllr Billingsley SECONDED Cllr Bloor

The resolution was carried unanimously.

RESOLVED to purchase 5 tree guards (6' 5" x 1' 4", galvanised) from Designer Metal.

PROPOSED Cllr Billingsley **SECONDED** Cllr Fletcher.

SIGNED AS A TRUE AND ACCURATE RECORD	• • • •
DATE	

The resolution was carried unanimously.

There were no written **UPDATES ON COMMITTEES.**

Cllr Perkins apologised and left the meeting.

60/19 FINANCE AND ADMINISTRATION.

a. The payments made by Standing Order and Direct Debit and cheques issued during March 2019 were noted.

Date	Payee Name	Ref	£Gross	£VAT	£Net	Transaction
12-03-19	Lloyds Bank Multipay Card	DD	£651.42		£651.42	Card repayment
15-03-19	Salaries, PAYE, NI & Pension		£3,104.50		£3,104.50	
15-03-19	Open Spaces Soc	EP	£45.00		£45.00	Annual Subs
15-03-19	Benhill Press	EP	£421.00		£421.00	Newsletter & YC Poster
18-03-19	Scottish Power	DD	£51.00		£51.00	JPF
20-03-19	House of Commons	EP	£20.00		£20.00	HS2 petition
28-03-19	WaterPlus	DD	£19.80		£19.80	
28-03-19	Salaries, PAYE, NI & Pension		£4,066.00		£4,066.00	
29-03-19	EDF Energy	DD	£165.00		£165.00	Parish office
		Totals	£8,543.72	£0.00	£8,543.72	

b. **RESOLVED** to agree and sign/authorise the cheque/online payments.

PROPOSED Cllr Dunn SECONDED Cllr Fletcher

The Resolution was carried unanimously.

Cllr Whitfield and Cllr Dunn agreed to sign the cheques/authorise the payments on behalf of the Council.

Date	Payee Name	Ref	£Gross	£VAT	£Net	Transaction
28-03-19	Staffs Playing Field Association	EP	£20.00		£20.00	Annual subs
28-03-19	SLCC	EP	£180.00	£30.00	£150.00	Regional training Seminar
28-03-19	Michael Lennon	EP	£118.35		£118.35	Travel Expenses
29-03-19	Salaries, PAYE, NI & Pensions		£805.92		£805.92	1

SIGNED AS A TRUE AND ACCURATE RE	CORD
	DATE

03-04-19	Haywood Village Hall	EP Totals	£203.50 £1,327.77	£30.00	£203.50 £1,297.77	Council Arts Festival
	Colwich & Little		2222 72		2222 72	Youth

c. The bank statements and monthly Reconciliation were noted. The Chairman signed the Bank Statements on behalf of the Council.

61/19 The **CORRESPONDENCE** received in March 2019 was noted.

CORRESPONDENT	SUBJECT
Stafford BC	Borough and Parish Elections 2019 Notice of Election
Open Spaces Society	Open Space Vol 32 No 4
David Austin	Handbook of Roses 2019/20

62/19 THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 4TH APRIL 2019.

The Chairman suspended the meeting for 5 minutes whilst the Clerk completed and distributed the minutes.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Whitfield

SECONDED Cllr Dunn.

The Resolution was carried unanimously.

63/19 DATE OF NEXT MEETING to be the Annual Meeting of the Council 16th May 2019.

Meeting closed at 8.51pm.

SIGNED AS A TRUE AND ACCURATE RE	CORD
	DATE