



Colwich Parish Council

MINUTES OF THE FULL COUNCIL MEETING HELD ON 7TH MARCH 2019 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.

PRESENT (For all or part of the meeting): Cllr Dunn (Chair); Cllr Billingsley; Cllr Bloor; Cllr Clendon; Cllr Cooper; Cllr Featonby; Cllr Fletcher; Cllr Mosley; Cllr Stafford Northcote; Cllr Wells and Cllr Whitfield.

IN ATTENDANCE: Michael Lennon (Parish Clerk) and Cllr Francis (SCC).

PUBLIC PARTICIPATION: No members of the public were present.

MINUTES

28/19 VICE CHAIRMAN FOR THE REMAINDER OF THE 2018/19 SESSION.

Cllr Billingsley was **PROPOSED** by Cllr Cooper and **SECONDED** by Cllr Clendon. With no other candidates, Cllr Billingsley was elected unopposed by a unanimous vote.

29/19 APOLOGIES were received from Cllr Lyall and Cllr Perkins (SBC).

Cllr Clendon noted that she would need to leave by 10:00pm.

Cllr Mosley noted that he would need to leave by 8:00pm.

Cllr Francis noted that he would need to leave immediately following item 34/19.

RESOLVED to accept the apologies.

PROPOSED Cllr Whitfield

SECONDED Cllr Billingsley.

The Resolution was carried unanimously.

30/19 There were no **DECLARATIONS OF INTEREST.**

31/19 There were no **WRITTEN REQUESTS FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011.**

32/19 THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 7TH FEBRUARY 2018.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Mosley

SECONDED Cllr Billingsley.

The Resolution was carried unanimously.

33/19 BOROUGH COUNCILLOR'S UPDATE.

No update was provided – see 28/19 above.

34/19 COUNTY COUNCILLOR'S UPDATE.

It is hoped the 40mph speed limit on the A51 will be extended as and when the new estate road is installed.

Mill Lane chicane is in the capital programme for 2019/20.

Cllr Francis agreed to speak to officials about the 825 being single way through the villages.

Cllr Francis agreed to speak to officials about installing a chicane near Roseacre rather than speed humps/cushions.

Cllr Francis agreed to speak to officials about Little Tixall Lane.

Cllr Francis left the meeting.

35/19 TO CONSIDER AND AGREE WHETHER TO CO-OPT A NEW MEMBER FOR:

- a. Great Haywood.
- b. Little Haywood & Colwich.

The Clerk confirmed that he had sent out two Great Haywood ward application forms but that no completed application forms had been received.

36/19 MUSIC FESTIVAL

- a. **RESOLVED** to host an evening event after the Youth Council's music festival on Saturday 27th July 2019.

PROPOSED Cllr Billingsley **SECONDED** Cllr Cooper.
The Resolution was carried unanimously.

- b. **RESOLVED** to engage Melvin Hancock to perform at this event.

PROPOSED Cllr Billingsley **SECONDED** Cllr Wells.
The resolution was carried unanimously.

Further work on this proposal was referred to the Events Committee.

Cllr Mosley left the meeting.

37/19 THE COUNCIL'S HS2 PETITION.

The Chairman agreed to move this item to the end of the meeting.

38/19 THE UPDATES ON COMMITTEES.

Cllr Mosley's report on the Western Power Distribution Stakeholder Conference was noted.

39/19 FINANCE AND ADMINISTRATION.

- a. The payments made by Standing Order and Direct Debit and cheques issued/ payments authorised during February 2019 were noted.

Date	Payee Name	Ref	£Gross	£VAT	£Net	Transaction
11-02-2019	Lloyds Bank Multipay Card	DD	£58.26		58.26	Card repayment
15-02-2019	EDF	DD	£165.00		£165.00	Parish office
18-22-2019	BT	DD	£118.37	£19.73	£98.64	

18-02-2019	Scottish Power	DD	£51.00		£51.00	JPF
18-02-2019	Just Projectors	EP	£975.60	£162.60	£813.00	Projector & accessories
28-02-2019	Salaries, PAYE, NI & Pensions	SO	£4,066.00		£4,066.00	
Totals			£5,434.23	£182.33	£5,251.90	

b. **RESOLVED** To agree and sign/authorise the cheque/online payments.

PROPOSED Cllr Fletcher **SECONDED** Cllr Featonby.
The resolution was carried unanimously.

Cllr Dunn and Cllr Whitfield agreed to sign the cheques/authorise the payments.

Date	Payee Name	Ref	£Gross	£VAT	£Net	Transaction
19-02-2019	Salaries, PAYE, NI & Pensions		£2,650.85		£2,650.85	
19-02-2019	ACB Motors	EP	£108.00	£18.00	£90.00	Supply & fit 2 van tyres
19-02-2019	Konica Minolta	EP	£99.97	£16.66	£83.31	Printer rental Operation
19-02-2019	VisionICT	EP	£42.00	£7.00	£35.00	London Bridge
19-02-2019	Tree Heritage Ltd	EP	£900.00	£150.00	£750.00	Tree survey
19-02-2019	Tutorcare Ltd	EP	£474.00	£79.00	£395.00	1 st Aid Training
28-02-2019	Salaries, PAYE, NI & Pensions		£65.00		£65.00	
28-02-2019	S Egan	EP	£166.90		£166.90	Travel expenses
28-02-2019	GHHM	EP	£56.40		£55.40	Room Hire
28-02-2019	Konica Minolta	EP	£81.29	£13.55	£67.74	Copying
28-02-2019	SLCC	EP	£72.00	£12.00	£60.00	Election Webinar
01-03-2019	DVLA	DD	£12.25		£12.25	Van Road tax
01-03-2019	B's Blinds	EP	£410.00		£410.00	Office blinds
06-03-2019	Twinning Assoc	301301	£150.00		£150.00	S137 grant
06-03-2019	Colwich PCC	301302	£120.00		£120.00	S137 grant
06-03-2019	Cllr Mosley	301303	£27.90		£27.90	Travel expenses item 38/19
Totals			£5,436.56	£292.21	£5,140.35	

c. The Bank Statements and Reconciliation were noted
The Chairman initialled the bank statements on behalf of the Council.

d. **RESOLVED** to agree and pay the excess hours worked by the Deputy Clerk and the Lengthsmen during 2018/19.

PROPOSED Cllr Billingsley **SECONDED** Cllr Wells.

The resolution was carried unanimously.

- e. **RESOLVED** to transfer funds from the Noticeboard Reserve to the General Reserve.

PROPOSED Cllr Cooper **SECONDED** Cllr Dunn.

The resolution was carried unanimously.

RESOLVED to transfer funds from the Contingency Reserve to the Surgery Path Reserve.

PROPOSED Cllr Fletcher **SECONDED** Cllr Wells.

The resolution was carried unanimously.

- f. **RESOLVED** to agree the end of year transfers to and from Reserve Accounts.

PROPOSED Cllr Cooper **SECONDED** Cllr Fletcher.

The resolution was carried unanimously.

Reserve Account	Closing Balance	Reason for retaining Reserve
312 Road Safety	£1,000.00	To support actions that come out of the Community Speedwatch programme
313 Biodiversity Enhancement	£3,400.00	Work in progress to develop the biodiversity policy based on reports received from Staffs Wildlife Trust
315 Footpath Capital	£6,000.00	To repair Rights of Way footpaths
316 Changing Room Block	£20,000.00	To upgrade the Changing Rooms
318 Toilet Block	£10,000.00	To upgrade the Toilet Block
320 Surgery Path	£38,300.00	To assist the installation of a footpath between the GHMH car park and the Dr's surgery
321 War Memorial	£6,750.00	To provide a central War Memorial between the villages
322 Mill Lane Bridge	£5,000.00	To reinstate footpath and provide traffic calming measures.
323 Mill Lane Hedge/Pavement	£17,500.00	
324 Garden of Remembrance	£10,000.00	To install a Garden of Remembrance within the parish
330 Parish Office	£5,000.00	To improve Parish Centre to provide a reasonable working environment fit for the 21st century
340 EM Reserve - Memorial Garden Fund	£381.00	These funds are held on behalf of the Memorial Fund
341 EM Reserve - Allotment	£800.00	Contingency / reserve for allotments.
342 Play Equip Repair/Replace	£40,263.00	To repair and replace equipment at JPF
350 Election Fund	£10,800.05	To pay for elections to Parish Council
	£175,194.05	
319 Notice Boards Reserve	£0.00	
360 Contingency Fund Reserve	£0.00	

40/19 **CORRESPONDENCE**

The correspondence received in February 2019 was noted.

CORRESPONDENT	SUBJECT
SBC	Members' Digest 252
Clerks and Councils Direct	Issue 122
Contact	March 2019
Gee Tee Bulb Company	Spring 2019
Marshalls	March 2019

37/19 THE COUNCIL'S HS2 PETITION.

A lengthy discussion took place during which the suggestions proposed by Councillors and comments received during the public consultation event were considered.

The Chairman noted that the meeting had been running for 2 hours and so should be adjourned in line with Standing Order 1.25.

RESOLVED to continue for a further 30 minutes in line with Standing Order 1.26

PROPOSED Cllr Whitfield **SECONDED** Cllr Billingsley.
The resolution was carried unanimously.

RESOLVED to petition Parliament to object to:

- 1 Provision of additional utility compounds with an increase in traffic (Ingestre)
- 2 Provision of additional utility compounds with an increase in traffic (Great Haywood.)
- 3 Increase risk of flooding due to temporary utility compound.

RESOLVED to petition parliament to propose the following resolutions:

1 Ingestre

- That HS2 Ltd work with the Canal and River Trust to improve the condition and surface of the canal towpath between the Colwich Parish and Stafford to provide an alternative safe route for cyclists.
- Support the removal of the temporary roundabout at Hoo Mill / Great Haywood Road junction and the reinstatement of the hedgerows.

2 Great Haywood

- Provision of a new roundabout junction A51 Lichfield Road and Main Road Great Haywood.
- Provision of a separate designated cycle/pedestrian route between Main Road Great Haywood/Tolldish Lane and Church Lane Hixon.
- Introducing a consistent speed limit between Tolldish Lane and Church Lane, and potentially onwards to Weston.
- Improvements to the junction of the A513 and Meadow Lane.
- Colwich Parish Council be recognised as a key stakeholder and is consulted during the drafting of both the Route-Wide Traffic Management Plan and the Local Traffic Management Plan, and be provided with regular assurance reports from HS2 Ltd during the works.

- Support the provision of vehicle safety measures including signage, mirrors, etc. and would further support the use of rear and side facing cameras on HGVs to further enhance safety for cyclists and pedestrians.
- Suitable sized '**No HS2 Ltd Vehicles Beyond This Point**' signs should be put up at all entrances to the villages within the Parish and consideration be given for the installation of chicanes at these points.
- All HS2 Ltd company owned and contractor's vehicles are to be suitably signed to ensure ease of identification and registered, where appropriate, with the Fleet Operated Recognition Scheme (FORS).

3 Flooding

- HS2 Ltd be required to ensure all pertinent water courses, land drains, and culverts, including Tolldish Stream are clear, free flowing and of suitable and sufficient size.
- HS2 Ltd to commit to working with the Lead Local Flood Authority (i.e. SCC) through the Flood Risk Subgroup to the Planning Forum to develop an acceptable solution.

PROPOSED Cllr Dunn

SECONDED Cllr Billingsley.

The Resolution was carried unanimously.

RESOLVED to delegate to the Clerk, working with the Chair, Vice Chair and any other Councillors to draft the petition and to submit this, on behalf of the Council, to Parliament ahead of the 15th March 2019 deadline.

PROPOSED Cllr Dunn

SECONDED Cllr Billingsley.

The Resolution was carried unanimously.

41/19 **DATE OF NEXT MEETING** to be 4th April 2019.

Meeting closed at 9:59pm.