

COLWICH PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON 5TH JULY 2018 AT THE PARISH CENTRE, ST. MARY’S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.

PRESENT (For all or part of the meeting): Cllr Billingsley (Chair); Cllr Dunn (Vice Chair); Cllr Bloor; Cllr Clendon; Cllr Featonby; Cllr Fletcher; Cllr Gibson; Cllr Lyall; Cllr Moseley; Cllr Sarjant and Cllr Wells.

IN ATTENDANCE: Michael Lennon (Parish Clerk)

CLLR BIRT’S FAMILY IN ATTENDANCE: Catherine Birt and Jenny Maddock.

MINUTES

115/18 Revd Mr Lennon read a short homily for Cllr Barrie Birt RIP which was followed by a minute’s silence.

Cath Birt thanked the Council before leaving the meeting with Jenny Maddock.

116/18 **APOLOGIES** were received from Cllr Cooper; Cllr Stafford Northcote and Cllr Francis (SCC).

RESOLVED to accept the apologies.

PROPOSED Cllr Billingsley **SECONDED** Cllr Wells.

117/18 There were no **DECLARATIONS OF INTEREST**.

118/18 There were no **WRITTEN REQUESTS FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011**.

119/18 **THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 7TH JUNE 2018.**

99/18 “...dwelling...” should read “...footing...”

RESOLVED that with the above amendment the minutes be agreed and signed as a true and accurate record.

PROPOSED Cllr Billingsley **SECONDED** Cllr Wells.

120/18 **CHAIRMAN’S REPORT**

- We receive a number of requests for flag days but that the Council does not own a flagpole. To consider over the summer recess.
- The Youth Council has asked for volunteers to assist them at the Flower and Veg Show on 9th September.
- Is it cost effective to print all meeting papers? The Clerk was asked to produce a paper comparing hard copies of meeting papers versus electronic only for the September meeting.
- The Section 106 monies for the toilet block are confirmed. The Clerk to liaise with contractors to provide SBC with up to date quotes.
- The new permanent Speedwatch signs have been approved.

SIGNED AS A TRUE AND ACCURATE RECORD.....

DATE:

- A consultation has been received from Lovell Partnership proposing that Little Tixall Lane be converted into a bridle path between 54 Little Tixall Lane and the entrance to the new estate. Following a short discussion it was agreed to call a Planning Meeting of the entire Council to arrive at a formal response.

121/18 BOROUGH COUNCIL UPDATE.

No Borough Councillors were in attendance.

122/18 COUNTY COUNCIL UPDATE.

See 116/18 above.

- Cllr Francis sent a message confirming that the A51 speed reduction proposal is for a 40mph zone for 400 metres either side of Tolldish Lane. Should the Council wish to extend this then it would need to find additional funds of £8,000 - £10,000.
- The Mill Lane proposal has been drawn up but is awaiting clearance from Network Rail.
- Cllr Francis's email to be added to the Planning Meeting.

123/18 TO MAKE A DONATION, IN MEMORY OF CLLR BARRIE BIRT RIP, TO A LOCAL CHARITY.

RESOLVED to make a donation of £1,000 to St Giles Hospice and £1,000 to a local group helping young people through sport. The Clerk to liaise with the Birt family.

PROPOSED Cllr Lyall

SECONDED Cllr Billingsley.

124/18 REVISED 2018/19 COMMITTEE MEMBERSHIP

<p><u>Planning</u> (8 Members) Cllr Billingsley Cllr Cooper Cllr Bloor Cllr Featonby Cllr Fletcher Cllr Sarjant Cllr Stafford Northcote Cllr Wells</p>	<p><u>Policy</u> (6 members) Cllr Billingsley Cllr Clendon Cllr Dunn Cllr Fletcher Cllr Stafford Northcote</p>
<p><u>Environment & Leisure</u> (8 Members) Cllr Billingsley Cllr Clendon Cllr Cooper Cllr Dunn Cllr Featonby Cllr Gibson Cllr Lyall Cllr Sarjant</p>	<p><u>Communications</u> (7 members) Cllr Billingsley Cllr Bloor Cllr Cooper Cllr Gibson Cllr Sarjant Cllr Stafford Northcote Cllr Wells</p>
<p><u>Finance</u> (6 members) Cllr Billingsley Cllr Clendon Cllr Dunn Cllr Fletcher Cllr Sarjant Cllr Stafford Northcote</p>	<p><u>Employment</u> (6 members) Cllr Billingsley Cllr Dunn Cllr Featonby Cllr Fletcher Cllr Sarjant Cllr Wells</p>

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125/18 REVISED 2018/19 COUNCIL REPRESENTATION ON OUTSIDE BODIES:

Great Haywood Memorial Hall Committee	Cllr Bloor; Cllr Sarjant
Colwich & Haywoods Community Association	Cllr Billingsley
Colwich & Haywoods Twinning Association	Cllrs Cooper (GH) Stafford Northcote (LH)
Colwich & Little Haywood Village Hall Committee	Cllr Stafford Northcote
Colwich & Haywoods Voluntary Transport Scheme	Cllr Clendon; Cllr Sarjant
Colwich Parochial Charities	Cllrs Clendon (GH) Stafford Northcote (LH)
AONB	Cllr Clendon; Cllr Featonby
World War I Action Group.	Cllr Cooper Cllr Stafford Northcote
Finance (Petty Cash/Bank Reconciliations etc.)	Cllr Clendon
Colwich Allotment Association	Cllr Gibson; Cllr Lyall; Cllr Sarjant
Recycling Scheme	Cllr Clendon; Cllr Lyall
Staffordshire Wildlife Trust	Cllr Featonby

126/18 RECOMMENDATIONS FROM THE ENVIRONMENT & LEISURE COMMITTEE MEETING HELD ON 21ST JUNE 2018.

- a. **RESOLVED** to inaugurate an “Annual Sustainability Award” to recognise what businesses are doing to reduce their use of plastic, with the first award being presented at the Annual Parish Meeting on 23rd May 2019

PROPOSED Cllr Billingsley **SECONDED** Cllr Featonby

- b. **RESOLVED** to fund the “Plastic Free Colwich” leaflet to be included in the autumn newsletter.

PROPOSED Cllr Billingsley **SECONDED** Cllr Lyall.

127/18 ADDITIONAL CCTV CAMERAS AT THE JPF.

RESOLVED to install a camera facing towards the front of the JPF building and to extend the metal fencing along the rear of the building to assist in curtailing vandalism.

PROPOSED Cllr Billingsley **SECONDED** Cllr Mosley.

128/18 TOURIST INFORMATION BOARDS.

RESOLVED to refer consideration to the E&L Committee.

129/18 THE UPDATES ON COMMITTEES were noted.

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130/18 FINANCE AND ADMINISTRATION.

- a. The payments made by Standing Order and Direct Debit and cheques issued during June 2018 were noted.

Date	Payee Name	Ref	£Gross	£VAT	£Net	Transaction
12-06-2018	Lloyds Bank Multipay Card	DD	£670.94		£670.94	Card repayment
15-06-2018	EDF	DD	£95.00		£95.00	Office electricity
15-06-2018	NALC	EP	£17.00		£17.00	LCR Subs
18-06-2018	Scottish Power	DD	£51.00		£51.00	JPF Electricity
27-06-2018	Water Plus	DD	£15.84		£15.84	Water charges
28-06-2018	Public Sector Deposit Fund	EP	£100,000		£100,000.00	CCLA Deposit
28-06-2018	Salaries, PAYE, NI, Pensions	SO	£3,890.00		£3,890.00	
30-06-2018	Unity Trust Bank	DD	£28.80		£28.80	Bank charges
02-07-2018	DVLA	DD	£12.25		£12.25	Road Fund Tax
03-07-2018	BT	DD	£118.36	£19.72	£98.64	
Totals			£104,899.19	£19.72	£104,879.47	

- b. **RESOLVED** to agree and sign/authorise the July cheques/online payments.

PROPOSED Cllr Billingsley

SECONDED Cllr Lyall

Cllr Billingsley and Cllr Dunn agreed sign/authorise the payments.

Date	Payee Name	Ref	£Gross	£VAT	£Net	Transaction
05-07-2018	Salaries, PAYE, NI, Pensions		£2,853.58		£2,853.58	
05-07-2018	Viking Direct	EP	£59.92	£9.99	£49.93	Stationery
Totals			£2,913.50	£9.99	£2,903.51	

- c. The Bank Statements were signed by the Chairman and the Reconciliation was noted.

131/18 The **CORRESPONDENCE** received in June was noted.

CORRESPONDENT	SUBJECT
SBC	Members' Digest 243
	Draft Statement of Community Involvement consultation
Police & Crime Commissioner	Space 2018
HS2 Ltd	Additional land required
Contact	July & August 2018
Open Spaces Society	Annual Report & Accounts 2017

132/18 THE NEXT STEPS FOR THE JPF.

RESOLVED to suspend Standing Order 1.3 and to exclude members of the press and public from the meeting due to the legal confidentiality of matters to be discussed.

PROPOSED Cllr Billingsley

SECONDED Cllr Dunn.

133/18 DATE OF NEXT MEETING to be 6th September 2018.
Meeting closed at 10:00pm.

SIGNED AS A TRUE AND ACCURATE RECORD.....

DATE: