

**COLWICH PARISH COUNCIL**

**MINUTES OF THE FULL COUNCIL MEETING HELD ON 7<sup>TH</sup> JUNE 2018 AT THE PARISH CENTRE, ST. MARY’S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.**

**PRESENT** (For all or part of the meeting): Cllr Billingsley (Chair); Cllr Birt; Cllr Bloor; Cllr Cooper; Cllr Fletcher; Cllr Gibson; Cllr Mosley; Cllr Sarjant; Cllr Stafford Northcote and Cllr Wells.

**IN ATTENDANCE:** Anthony Egan (Deputy Clerk); Cllr Perkins (SBC); Cllr Francis (SCC).

**PUBLIC PARTICIPATION:** one member of the public was present.

**MINUTES**

<b>Item Ref</b>	<b>Agenda item</b>
<b>92/18</b>	Cllr Cooper led the Council in <b>PRAYERS</b> .
<b>93/18</b>	<b>APOLOGIES</b> for absence were received from Cllr Clendon (will be arriving late); Cllr Dunn; Cllr Featonby and Cllr Lyall (Dispensation). <b>RESOLVED</b> to accept the apologies.  <b>PROPOSED</b> Cllr Billingsley <span style="float: right;"><b>SECONDED</b> Cllr Cooper.</span>
<b>94/18</b>	<b>DECLARATIONS OF INTEREST.</b> Cllr Bloor <b>DECLARED AN INTEREST</b> in item 102/18.
<b>95/18</b>	There were no <b>WRITTEN REQUESTS FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011.</b>
<b>96/18</b>	<b>THE MINUTES OF THE ANNUAL MEETING HELD ON 3<sup>RD</sup> MAY 2018.</b>  <b>RESOLVED</b> to agree and sign the minutes as a true and accurate record.  <b>PROPOSED</b> Cllr Billingsley <span style="float: right;"><b>SECONDED</b> Cllr Fletcher.</span>
<b>97/18</b>	<b>THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 3<sup>RD</sup> MAY 2018.</b> In item 82/18 <b>FUNDING REQUESTED...</b> ” was amended to “ <b>FUNDING REQUEST...</b> ”  <b>RESOLVED</b> to agree and sign the minutes as a true and accurate record.  <b>PROPOSED</b> Cllr Cooper <span style="float: right;"><b>SECONDED</b> Cllr Fletcher.</span>
<b>98/18</b>	The <b>CHAIRMAN’S REPORT</b> was noted. The Chairman reported that: <ul style="list-style-type: none"> <li>• The appeal made by the Lock House owners against a refusal to grant planning permission has been dismissed</li> <li>• A letter had been received from a resident asking for the views of residents to be taken into account if football is to be played on the JPF in future.</li> </ul>

**SIGNED AS A TRUE AND ACCURATE RECORD.....**

**DATE.....**

- Talks are being sought with the Content Management Committee to request control of Public Open Space (excluding the SUDS) is passed to the council.
- Letter has been sent to resident regarding the footpath.

**99/18 BOROUGH COUNCILLORS UPDATE.**

Cllr Perkins reported that the planning application by Lovell to the Stafford Borough Council for permission to build one footing before works begin on the exit road to the A51 has been agreed.

**100/18 COUNTY COUNCILLORS UPDATE.**

Cllr Francis reported that:

- The bollards at the chicane on Main Road, Great Haywood, are to be replaced
- The speed limit on the A51 between the 50 mph limit at Hixon to the bridge carrying Little Tixall Lane was to be reduced to 40 mph.
- He has spoken to Highways who have now undertaken initial work to fill in potholes on Little Tixall Lane and that Highways were looking into remedial work to repair the remaining damage that has been reported.

**101/18 COUNCIL RESPONSE TO THE “POWERS FOR DEALING WITH UNAUTHORISED DEVELOPMENT AND ENCAMPMENTS” CONSULTATION.** (Deferred from 3<sup>rd</sup> May 2018 meeting).

No responses were forthcoming at the meeting.

However, it was **RESOLVED** that Councillors should send any responses they may have to the Clerk by email before the deadline date for responses.

**PROPOSED** Cllr Billingsley                      **SECONDED** Cllr Cooper.

**102/18 COUNCIL POSITION ON THE FUNDING REQUESTED FROM THE TWINNING ASSOCIATION.**

Cllr Bloor reported that 3 young people have so far paid a deposit for the trip to Rimbach later in the year and applications have been received from a further 3 people. The cost for each person is £350 and the young people are being asked to raise funds towards the cost.

It was **RESOLVED** that the Council will match fund any amount raised by a young person up to £50 per person.

**PROPOSED** Cllr Fletcher                      **SECONDED** Cllr Mosley.

**103/18 THE RECOMMENDATIONS FROM THE FINANCE COMMITTEE MEETING HELD ON 31<sup>ST</sup> MAY 2018.**

**RESOLVED** to agree the recommendations from the Finance Committee.

**PROPOSED** Cllr Billingsley                      **SECONDED** Cllr Stafford Northcote.

**104/18 CHRISTMAS LIGHTS FOR 2018.**

**RESOLVED** to start in a small way with one tree in Great Haywood and one tree outside the Parish Office in Little Haywood and that a working party be set up with the following members: Cllr Mosley; Cllr Stafford Northcote; Cllr Bloor; Cllr Sarjant; Cllr Cooper and Cllr Dunn.

**SIGNED AS A TRUE AND ACCURATE RECORD.....**

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- a. The payments made by Standing Order and Direct Debit and cheques issued during May 2018 were noted. Cllr Billingsley declared an interest in the invoice for ACB Motor Services and took no part in agreement of the payment or signing the cheque.

Date	Payee Name	Ref	£Gross	£VAT	£Net	Transaction
04-05-2018	Stackhouse Poland Ltd	EP	£716.80		£716.80	Van
10-05-2018	Lloyds Bank Multipay Card	DD	£183.33		£183.33	Card Repayment Parish Office
15-05-2018	EDF Energy	DD	£95.00		£95.00	electricity
16-05-2018	BT Telephone/Broadband	DD	£93.96	£15.66	£78.30	May 2018
18-05-2018	Scottish Power	DD	£51.00		£51.00	JPF electricity
25-05-2018	Fischer Future Heat UK Ltd Allstar Business Solutions	EP	£1,443.00	£240.50	£1,202.50	Storage heaters
29-05-2018	Ltd	EP	£86.40	£14.40	£72.00	Diesel
29-05-2018	Salaries, PAYE, Ni, Pensions	SO	£3,890.00		£3,890.00	Van Road Fund
01-06-2018	DVLA	DD	£12.25		£12.25	Tax
<b>Totals</b>			<b>£6,571.74</b>	<b>£270.56</b>	<b>£6,301.18</b>	

- b. **RESOLVED** to agree and sign/authorise the cheque/online payments.

**PROPOSED** Cllr Billingsley

**SECONDED** Cllr Cooper.

Cllr Billingsley, Cllr Wells and Cllr to sign/authorise the payments.

Date	Payee Name	Reference	£Gross	£VAT	£Net	Transaction
06-06-2018	ACB Motor Services	301278	£52.00	£2.00	£50.00	Van MOT
	Graham Lowndes Hedge					Hedge
06-06-2018	Cutting	301279	£519.00	£86.50	£432.50	cutting
06-06-2018	Salaries, PAYE, Ni, Pensions	301280	£1,427.29		£1,427.29	
06-06-2018	SLCC	EP	£441.00	£56.00	£385.00	Leadership in Action Conf Access
06-06-2018	Stafford Borough Council	EP	£3.00		£3.00	Licence
06-06-2018	Konica Minolta	EP	£104.09	£17.35	£86.74	Photocopying Photocopier rental
06-06-2018	Konica Minolta	EP	£99.97	£16.66	£83.31	
06-06-2018	Plugman	EP	£75.00		£75.00	PAT Testing JPF bin
06-06-2018	Downings Recycling Ltd	EP	£33.00	£5.50	£27.50	emptying Parish
06-06-2018	Great Haywood Memorial Hall	EP	£32.00		£32.00	Assembly
06-06-2018	RBS Software Solutions	EP	£150.00	£25.00	£125.00	Data Backup
06-06-2018	Salaries, PAYE, Ni, Pensions	EP	£1,339.99		£1,339.99	
06-06-2018	Salaries, PAYE, Ni, Pensions	EP	£69.09		£302.72	
07-06-2018	D Barnish	301229	-£250.00		-£250.00	Unpresented Chq cancelled

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<b>Totals</b>	<b>£4,095.43</b>	<b>£209.01</b>	<b>£4,120.05</b>
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c. The Bank Statements and Reconciliation were noted.

**112/18** The **CORRESPONDENCE** received in May was noted.

<b>CORRESPONDENT</b>	<b>SUBJECT</b>
Clerks & Councils Direct	Issue 117
Polycote	Issue 88
Open Spaces Society	“Please help us to realise a 50-year-old vision”
Seafarers UK	Merchant Navy Day, 3 <sup>rd</sup> September
Glasdon	Focus on Local Councils
	Village Gateways
RBS Rialtas Business Solutions	Customer Connection Newsletter
TV Licensing	‘No Licence Needed’ status

**113/18 TO CONSIDER AND AGREE THE NEXT STEPS FOR THE JPF.**

This item was deferred the next Full Council meeting.

**114/18 DATE OF NEXT MEETING: 5<sup>TH</sup> JULY 2018.**

Meeting closed at 9:44pm.

**SIGNED AS A TRUE AND ACCURATE RECORD.....**

**DATE.....**