

COLWICH PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE COUNCIL HELD ON 3RD MAY 2018 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.

PRESENT: Cllr Cooper; Cllr Dunn; Cllr Billingsley; Cllr Birt; Cllr Bloor; Cllr Clendon; Cllr Featonby; Cllr Fletcher; Cllr Lyall; Cllr Sarjant and Cllr Wells.

IN ATTENDANCE: Michael Lennon (Parish Clerk); Anthony Egan (Deputy Clerk) and Cllr Perkins (SBC).

PUBLIC: One member of the public was present.

APOLOGIES were received from Cllr Gibson; Cllr Mosley and Cllr Stafford Northcote.

MINUTES

58/18 ELECTION OF THE CHAIRMAN OF THE PARISH COUNCIL 2018/19

Cllr Billingsley was **PROPOSED** by Cllr Dunn and **SECONDED** by Cllr Birt.

Cllr Dunn was **PROPOSED** by Cllr Featonby and **SECONDED** by Cllr Fletcher but declined to stand.

With no other candidates nominated Cllr Billingsley was elected Chairman for 2018/19.

Cllr Billingsley signed the **DECLARATION OF ACCEPTANCE OF OFFICE**, which was witnessed by the Clerk, and took the Chair for the remaining of the meeting. Cllr Billingsley thanked Cllr Cooper and Cllr Dunn for all they had achieved during their respective tenures.

59/18 ELECTION OF THE VICE CHAIRMAN OF THE PARISH COUNCIL 2018/19.

Cllr Dunn was **PROPOSED** by Cllr Cooper and **SECONDED** by Cllr Clendon.

With no other candidates nominated Cllr Dunn was elected as Vice Chairman for 2018/19.

60/18 The Chairman and Council were shown THE DEEDS HELD BY THE PARISH COUNCIL.

61/18 THE MINUTES OF THE 2017 ANNUAL MEETING were noted

62/18 2018/19 COMMITTEES

RESOLVED to continue with the same Committees of: Communications; Employment; Environment; Finance; Planning and Policy.

RESOLVED that membership of the Committees shall be:

<p><u>Planning</u> (8 Members) Cllr Billingsley Cllr Birt Cllr Bloor Cllr Featonby Cllr Fletcher Cllr Sarjant Cllr Stafford Northcote Cllr Wells <i>Substitute Cllr Cooper</i></p>	<p><u>Policy</u> (6 members) Cllr Billingsley Cllr Birt Cllr Clendon Cllr Dunn Cllr Fletcher Cllr Stafford Northcote</p>
<p><u>Environment & Leisure</u> (8 Members) Cllr Billingsley Cllr Birt Cllr Clendon Cllr Cooper Cllr Dunn Cllr Featonby Cllr Gibson Cllr Lyall <i>Substitute Cllr Sarjant</i></p>	<p><u>Communications</u> (7 members) Cllr Billingsley Cllr Bloor Cllr Cooper Cllr Gibson Cllr Sarjant Cllr Stafford Northcote Cllr Wells</p>
<p><u>Finance</u> (6 members) Cllr Billingsley Cllr Clendon Cllr Dunn Cllr Fletcher Cllr Sarjant Cllr Stafford Northcote</p>	<p><u>Employment</u> (6 members) Cllr Billingsley Cllr Birt Cllr Dunn Cllr Featonby Cllr Sarjant Cllr Wells <i>Substitute Cllr Fletcher</i></p>

PROPOSED Cllr Billingsley

SECONDED Cllr Cooper.

RESOLVED that the **TIMETABLE FOR MEETINGS** be the same as for 2017/18 (see appendix 1).

PROPOSED Cllr Billingsley

SECONDED Cllr Cooper.

63/18 CONTACTS FOR LOCAL ASSOCIATIONS.

RESOLVED that the contacts for local associations to be:

Great Haywood Memorial Hall Committee	Cllr Birt; Cllr Sarjant
Colwich & Haywoods Community Association	Cllr Billingsley
Colwich & Haywoods Twinning Association	Cllrs (GH) Birt (LH) Stafford Northcote Cllr Cooper
Colwich & Little Haywood Village Hall Committee	Cllr Stafford Northcote
Colwich & Haywoods Voluntary Transport Scheme	Cllr Clendon; Cllr Sarjant
Colwich Parochial Charities	Cllrs Birt (GH) Stafford Northcote (LH)

AONB	Cllr Clendon; Cllr Featonby
World War I Action Group.	Cllr Birt Cllr Stafford Northcote Cllr Cooper (Remembrance)
Colwich Allotment Association	Cllr Birt; Cllr Lyall; Cllr Gibson
Recycling Scheme	Cllr Birt Cllr Clendon; Cllr Lyall
Staffordshire Wildlife Trust	Cllr Featonby

PROPOSED Cllr Billingsley

SECONDED Cllr Dunn

64/18 THE RESPONSIBLE CLLR TO ASSIST THE CLERK IN MANAGING THE LENGTHSMAN AND ANY CONTRACTORS.

RESOLVED that Cllr Birt should continue in this role.

PROPOSED Cllr Cooper

SECONDED Cllr Billingsley.

65/18 THE RESPONSIBLE CLLR FOR CHECKING THE PARISH COUNCIL PETTY CASH, PHOTOCOPYING RECEIPTS AND STAMPS.

RESOLVED that Cllr Clendon should continue in this role.

PROPOSED Cllr Cooper

SECONDED Cllr Billingsley.

66/18 COUNCILLORS AUTHORISED TO SIGN CHEQUES.

RESOLVED that Cllrs Billingsley; Birt; Dunn and Wells continue to sign cheques and that Cllr Fletcher be added to the mandate.

PROPOSED Cllr Clendon

SECONDED Cllr Billingsley.

67/18 COUNCILLORS AUTHORISED TO SIGN PAPERWORK FOR CCLA.

RESOLVED that Cllr Cooper; Cllr Featonby and Cllr Stafford Northcote continue to be authorised and that Cllr Sarjant and Cllr Bloor be added.

PROPOSED Cllr Billingsley

SECONDED Cllr Dunn.

68/18 DATE OF NEXT ANNUAL MEETING to be 16th May 2019.

Cllr Birt requested that the minutes record the thanks of the Council for the leadership shown by Cllr Cooper as Chairman between May 2015 and May 2018. All Cllrs agreed with this sentiment.

Meeting closed at 7:55pm.