

COLWICH PARISH COUNCIL

MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 1ST JUNE 2017 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.

PRESENT (For all or part of the meeting): Cllr Cooper (Chairman); Cllr Billingsley (Vice-Chairman); Cllr Birt; Cllr Clendon; Cllr Stafford Northcote.

IN ATTENDANCE: Anthony Egan (Deputy Clerk and Finance Officer).

PUBLIC PARTICIPATION: No members of the public were present.

MINUTES

Item Ref Agenda item

1/17 **CHAIRMAN FOR 2017/18**

Cllr Cooper was **NOMINATED** by Cllr Billingsley and **SECONDED** by Cllr Birt.

In the absence of any other nominations, Cllr Cooper was elected as the Chairman of the Committee for 2017/18.

2/17 **VICE-CHAIRMAN FOR 2017/18**

Cllr Billingsley was **NOMINATED** by Cllr Cooper and **SECONDED** by Cllr Clendon.

In the absence of any other nominations, Cllr Billingsley was elected as the Vice Chairman of the Committee for 2017/18.

3/17 **APOLOGIES** were received from Cllr Doehren.

RESOLVED to accept the apologies.

PROPOSED Cllr Billingsley **SECONDED** Cllr Cooper.

4/17 There were no **DECLARATIONS OF INTEREST**.

5/17 There were no **WRITTEN REQUESTS FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011**.

6/17 **THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 17 NOVEMBER 2016.**

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Billingsley **SECONDED** Cllr Cooper

7/17 **THE SMALL GRANTS PROGRAMME FOR FINANCIAL YEAR 2017-2018**

RESOLVED to confirm the budget available as £3,500, and to make a recommendation to full council to launch the programme with immediate effect.

PROPOSED Cllr Cooper **SECONDED** Cllr Birt.

8/17 **THE CURRENT BANKING ARRANGEMENTS**

Signed as a true and accurate record.....
Date.....

RESOLVED to recommend to Full Council (a) to agree encashment facilities at NatWest Stafford to include both paying in and withdrawing funds and (b) to agree to amend Bank Standing Orders for payment of staff salaries.

PROPOSED Cllr Cooper **SECONDED** Cllr Billingsley.

9/17 TRANSFER OF FUNDS BETWEEN THE GENERAL RESERVE AND EARMARKED RESERVES.

RESOLVED to recommend to Full Council to transfer funds to/from Earmarked Funds as follows:

Transfer £10,000 from Changing Room Block Reserve;

Transfer £5,000 to Toilet Block Reserve;

Transfer £2,500 to Notice Boards Reserve;

Transfer £2,500 to Surgery Path Reserve;

Transfer £2,375 to War Memorial Reserve;

Transfer £2,500 to Mill Lane Bridge Restr Reserve;

Transfer £1,750 to Election Reserve.

PROPOSED Cllr Cooper **SECONDED** Cllr Billingsley.

10/17 A UNITY CORPORATE MULTIPAY CARD

RESOLVED to recommend to Full Council to apply for a Unity Corporate Multipay Card with an overall limit of £1,000 and individual limits of £500 for the Parish Clerk, £100 for the Deputy Parish Clerk and £50 for each of the two lengthsman.

PROPOSED Cllr Birt **SECONDED** Cllr Stafford Northcote.

11/17 ALLSTAR FUEL CARD

RESOLVED to recommend to Full Council to apply for an Allstar Monitor card for the purchase of fuel for the council van and that the card should have a limit of £100 a month and be restricted to use at Colwich Filling Station.

PROPOSED Cllr Cooper. **SECONDED** Cllr Cllr Billingsley.

12/17 THE BUDGET FOR THE REMAINDER OF THE YEAR AND THE VIREMENT OF BUDGET HEADINGS.

RESOLVED to recommend to Full Council to make the following virements between budget headings:

Salaries: increase budget to £47,000;

Pension Fund: increase budget to £11,000;

Lengthsman: reduce the budget to £0.

PROPOSED Cllr Clendon **SECONDED** Cllr Cooper.

13/17 DATE OF NEXT MEETING – TO BE CONFIRMED.

Meeting closed at 20:30.

Signed as a true and accurate record.....
Date.....