



## COLWICH PARISH COUNCIL

### MINUTES OF THE LEISURE COMMITTEE MEETING HELD ON THURSDAY 4<sup>TH</sup> DECEMBER 2025, AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.

**PRESENT** (For all or part of the meeting): Cllr Dunn (Chairman); Cllr Walters (Vice Chairman); Cllr Bloor and Cllr Hardwick.

**IN ATTENDANCE:** Revd Mr Lennon (Chief Officer).

**PUBLIC PARTICIPATION:** No members of the public were present.

### MINUTES

**24/25L** **APOLOGIES** were received from Cllr Hall (Work and Dispensation) and Cllr Martin (Dispensation).

**RESOLVED** to accept the apology from Cllr Hall and to note the two dispensations.

**PROPOSED** Cllr Bloor **SECONDED** Cllr Dunn.  
On being put to the vote, the Resolution carried unanimously.

**25/25L** There were no **DECLARATIONS OF INTEREST**.

**26/25L** There were no **WRITTEN REQUESTS FOR DISPENSATION UNDER THE LOCALISM ACT 2011**.

**27/25L** **THE PROPOSED JPF WORKS.**

**RESOLVED** that the priority of works will be 1)Field, 2)Building, 3)Car Park.

**PROPOSED** Cllr Dunn **SECONDED** Cllr Walters.  
On being put to the vote, the Resolution carried unanimously.

Cllr Dunn provided an update, following meetings with the Architect, sub-contractors and Stafford Borough Council (SBC).

### FIELD

Cllr Dunn noted that he was meeting with a Grounds Specialist, suggested by SBC, on Saturday 6<sup>th</sup> December.

**RESOLVED** to pay a fee to the Grounds Specialist, if required.

**PROPOSED** Cllr Dunn

**SECONDEED** Cllr Bloor.

On being put to the vote, the Resolution carried unanimously.

**RESOLVED** to agree to a topographical survey of the main field for £995 by Detopo, if required.

**PROPOSED** Cllr Dunn

**SECONDED** Cllr Hardwick.

On being put to the vote, the Resolution carried unanimously.

### CAR PARK

Cllr Bloor left the meeting for a few minutes at the start of this discussion.

**RESOLVED** to agree to a CBR test, if required.

**PROPOSED** Cllr Dunn

**SECONDED** Cllr Hardwick.

On being put to the vote, the Resolution carried unanimously.

**RESOLVED** to agree to two porosity tests on the west side of the car park.

**PROPOSED** Cllr Dunn

**SECONDED** Cllr Hardwick

On being put to the vote, the Resolution carried unanimously.

**RESOLVED** to cover the cost of SCP's pre-application meeting with Severn Trent Water (STW) and the application fee to connect to the STW Sewer.

**PROPOSED** Cllr Dunn

**SECONDED** Cllr Hardwick

On being put to the vote, the Resolution carried unanimously.

Cllr Dunn to discuss with SBC whether s106 monies could be used to fund the CBR test.

### BUILDING

The Committee considered the drawings provided and agreed various amendments. Cllr Dunn agreed to forward the revised drawings to the Architect.

Matters to be investigated and considered at the January meeting:

Providing Electric Vehicle charging points.

Lighting for the car park (Cllr Walters).

CCTV and WiFi provision (Cllr Dunn and Cllr Walters)

Timetable for agreeing Programme of Works, Procurement, Tender Analysis.

**RESOLVED** that, whilst the Council may be guided by the Architect, the final decisions must rest with the Council in consultation with SBC.

**PROPOSED** Cllr Dunn

**SECONDED** Cllr Bloor

On being put to the vote, the resolution carried unanimously.

All the above payments are subject to confirmation that sufficient funds remain within the Leisure Committee Budget.

**28/25L**    **DATE OF NEXT MEETING** to be 29<sup>th</sup> January 2026.

Meeting closed at 9:15pm.

DRAFT