



COLWICH PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE COUNCIL HELD ON THURSDAY 1ST MAY 2025 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.

PRESENT (for all or part of the meeting): Cllr Plant (Chairman); Cllr Boyce; Cllr Dunn; Cllr Martin; Cllr Meakin; Cllr Mosley; Cllr Upton-Loach and Cllr Walters.

IN ATTENDANCE: Revd Mr Lennon (Chief Officer); Mr Egan (Deputy Chief Officer) and Miss Alineri-Willis (Events Officer).

PUBLIC PARTICIPATION: No members of the public were present.

MINUTES

62/25 The Chairman called for nominations for **CHAIRMAN OF THE COUNCIL FOR 2025/26.**

Cllr Plant was **PROPOSED** by Cllr Walters and **SECONDED** by Cllr Boyce.

On being put to the vote, Cllr Plant was elected unopposed.

Cllr Plant **SIGNED THE DECLARATION OF OFFICE** which was witnessed by the Chief Officer.

63/25 The Chairman called for nominations for **VICE CHAIRMAN OF THE COUNCIL FOR 2025/26.**

Cllr Bloor was **PROPOSED** by Cllr Plant and **SECONDED** by Cllr Walters.

On being put to the vote, Cllr Bloor was elected unopposed.

RESOLVED that any Cllr, absent from the meeting, who is elected to the position of Chairman or Vice Chairman of the Council, or a Committee, should attend the Parish Centre to sign their Acceptance of Office either before or at the start of the June Full Council meeting or the relevant Committee meeting, whichever comes first.

PROPOSED Cllr Plant **SECONDED** Cllr Mosley.

On being put to the vote, the Resolution carried unanimously.

64/25 **APOLOGIES** were received from Cllr Bloor (Twinning Visitors); Cllr B Forster (away); Cllr M Forster (away); Cllr Hall (away); Cllr Hardwick (work); Cllr Hill (Dispensation); Cllr Cooper (SBC – prior engagement) and Cllr McKeown (prior engagement). Cllr Mosley noted that he would need to leave at 9:30pm.

SIGNED AS A TRUE AND ACCURATE RECORD.....

DATE: 5TH JUNE 2025

RESOLVED to accept the reasons for absence.

PROPOSED Cllr Plant **SECONDED** Cllr Walters.
On being put to the vote, the Resolution carried unanimously.

65/25 There were no **DECLARATIONS OF INTEREST**.

66/25 There were no **WRITTEN REQUESTS FOR DISPENSATION UNDER THE LOCALISM ACT 2011**.

67/25 THE DEEDS FOR LAND AND PROPERTY OWNED OR HELD IN TRUST were shown to the Council.

Cllr Upton-Loach arrived.

68/25 MEMBERSHIP, CHAIRMAN AND VICE CHAIRMAN of the Council's Committees:

COMMUNICATIONS (4 members).

Cllr Boyce	<u>Chairman/Vice Chairman</u>
Cllr Dunn	Deferred to June Full Council
Cllr Hall	
Cllr Hardwick	

COMPLAINTS (4 members).

Cllr Bloor	<u>Chairman Cllr Bloor</u> (as vice Chairman of the Council.
Cllr B Forster	
Cllr M Forster	<u>Vice Chairman</u>
Cllr Hill	Deferred to June Full Council

EMPLOYMENT (4 members).

Cllr Bloor	<u>Chairman Cllr Bloor</u> (as Vice Chairman of the Council
Cllr Hill	
Cllr Martin	<u>Vice Chairman</u>
Cllr Walters	Deferred to June Full Council.

ENVIRONMENT (6 members).

Cllr Bloor	<u>Chairman Cllr Upton-Loach</u>
Cllr B Forster	PROPOSED Cllr Meakin
Cllr M Forster	SECONDED Cllr Mosley
Cllr Meakin	<u>Vice Chair Cllr Bloor</u>
Cllr Mosley	PROPOSED Cllr Upton-Loach
Cllr Upton-Loach	SECONDED Cllr Mosley

EVENTS (6 members).

Cllr Boyce	<u>Chairman Cllr Plant</u>
Cllr Hall	PROPOSED Cllr Upton-Loach
Cllr Martin	SECONDED Cllr Walters

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Those Chairmen and Vice Chairmen in attendance signed their acceptance of office which were witnessed by the Chief Officer.

69/25 COUNCIL REPRESENTATIVES WITH OUTSIDE BODIES.

Community Association.	Cllr Hardwick
Voluntary Transport Scheme.	Cllr Mosley
Colwich & Little Haywood Village Hall.	Cllr Hardwick
Colwich Parochial Charities.	Cllr Dunn/Cllr Plant
Great Haywood Memorial Hall Committee.	Defer to June Full Council
Colwich Allotments Association.	Cllr Upton-Loach
Staffordshire Wildlife Trust.	Cllr Martin
Colwich Parish in Bloom.	Defer to June Full Council
AONB	Cllr Hall
SinCH	Cllr Upton-Loach
Flower & Vegetable Show	Cllr Hill
GHHM Coffee morning	Cllr Mosley
St Michael's lunches	Cllr Hill
St Stephen's lunches	Cllr Hill
PPG	Cllr Dunn/Cllr Plant
National Trust	Cllr B Forster/Cllr M Forster
Anson School	Cllr B Forster/Cllr M Forster
St Johns School	Cllr Bloor
Colwich School	Cllr Hardwick
Canal River Trust	Cllr Dunn

RESOLVED to agree the representatives as detailed above.

PROPOSED Cllr Plant **SECONDED** Cllr Boyce.
On being put to the vote, the Resolution carried unanimously.

70/25 NAMES OF COUNCILLORS TO SIGN CHEQUES AND/OR AUTHORISE ONLINE PAYMENTS FROM OUR UNITY TRUST BANK ACCOUNT.

RESOLVED that Cllr Bloor; Cllr Dunn; Cllr Plant continue to be authorised signatories and that Cllr Martin be an additional signatory.

PROPOSED Cllr Plant **SECONDED** Cllr Dunn.
On being put to the vote, the resolution Carried unanimously.

71/25 NAMES OF COUNCILLORS AUTHORISED TO DEPOSIT FUNDS WITH/WITHDRAW FUNDS FROM OUR CCLA DEPOSIT ACCOUNTS.

RESOLVED that Cllr Mosley; Cllr Upton-Loach and Cllr Walters continue to be authorised signatories.

PROPOSED Cllr Plant **SECONDED** Cllr Dunn.
On being put to the vote, the Resolution carried unanimously.

72/25 THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 3RD APRIL 2025.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Upton-Loach **SECONDED** Cllr Boyce.

On being put to the vote, the Resolution carried unanimously.

73/25 TO CONSIDER, AGREE AND SIGN THE MINUTES OF THE POLICY COMMITTEE MEETING HELD ON 7TH APRIL 2025.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Plant **SECONDED** Cllr Dunn.

On being put to the vote of those present who had also been present at the meeting, the Resolution carried unanimously.

74/25 TO CONSIDER, AGREE AND SIGN THE MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON MONDAY 14TH APRIL 2025.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Plant **SECONDED** Cllr Boyce.

On being put to the vote of those present who had also been present at the meeting, the Resolution carried unanimously.

75/25 THE CHAIRMAN'S REPORT was noted.

76/25 There were no **BOROUGH COUNCILLOR REPORTS.**

77/25 There was no **COUNTY COUNCILLOR REPORT.**

78/25 FINANCE AND ADMINISTRATION

- a. No payment details were provided due to preparation for the Year End audit.
- b. No receipts details were provided due to preparation for the Year End audit.
- c. No Bank Statements or Reconciliation were provided.
- d. The Vauxhall Movano annual insurance.

RESOLVED to accept the quote received from MS Amlin of £693.88 +IPT a reduction of £43.96 from 2024/25.

PROPOSED Cllr Upton-Loach **SECONDED** Cllr Plant.

On being put to the vote, the Resolution carried unanimously.

79/25 SMALL GRANT APPLICATIONS.

RESOLVED to award a grant of £600 to the Great Haywood Tolkien Trail Project

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PROPOSED Cllr Upton-Loach **SECONDED** Cllr Plant.
On being put to the vote, the Resolution carried unanimously.

RESOLVED to award a grant of £100 to Colwich Parish in Bloom.
PROPOSED Cllr Plant **SECONDED** Cllr Boyce
On being put to the vote, the Resolution carried unanimously.

RESOLVED to request further clarification from Anson Parents, Teachers and Friends Association.

PROPOSED Cllr Plant **SECONDED** Cllr Upton-Loach.
On being put to the vote, the resolution carried unanimously.

80/25 BUS TIMETABLE.

RESOLVED to write to Chaserider requesting that they retain the current half hourly bus service.

PROPOSED Cllr Plant **SECONDED** Cllr Upton-Loach.
On being put to the vote, the Resolution carried unanimously.

81/25 NETBALL.

RESOLVED to support Cllr McKeown's proposal in-principle, subject to receiving additional information.

PROPOSED Cllr Plant **SECONDED** Cllr Walters.
On being put to the vote, the Resolution carried unanimously.

82/25 SUMMER 2025 NEWSLETTER.

RESOLVED to include the following articles:

Grant award details	Netball proposal
Bus route	Fete
VE Day report	VJ Day proposal
Plaques	JPF
Lengthsman	Dates for Diary

PROPOSED Cllr Plant **SECONDED** Cllr Boyce.
On being put to the vote, the Resolution carried unanimously.

83/25 POLICIES

RESOLVED to agree and sign the updated policies:

Standing Orders (PD006)
Risk Management Policy and Corporate Risk Assessment (PD007)

