



# Colwich Parish Council

**MINUTES OF THE EMPLOYMENT COMMITTEE MEETING HELD ON TUESDAY 6<sup>TH</sup> JUNE 2023 AT THE PARISH CENTRE, ST. MARY’S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.**

**PRESENT** (For all or part of the meeting): Cllr Martin (Vice Chairman); Cllr Birt; Cllr Plant (Deputising for Cllr Bloor) and Cllr Walters.

**IN ATTENDANCE:** Revd Mr Michael Lennon (Parish Clerk).

**PUBLIC PARTICIPATION:** No members of the public were in attendance.

## MINUTES

Cllr Martin (Vice Chairman) chaired the meeting in the absence of Cllr Bloor (Committee Chairman).

**1/23EM APOLOGIES WERE RECEIVED FROM** Cllr Bloor.

Resolved to accept the apology.

**PROPOSED** Cllr Plant **SECONDED** Cllr Walters.  
On being put to the vote, the resolution carried unanimously.

**2/23EM** There were no **DECLARATIONS OF INTEREST.**

**3/23EM** There were no **WRITTEN REQUESTS FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011.**

**RESOLVED** to suspend Stranding Order 1.4 and to exclude members of the public and press from the meeting due to the confidential (staffing) nature of the discussion.

**PROPOSED** Cllr Plant **SECONDED** Cllr Walters.  
On being put to the vote, the resolution carried unanimously.

**4/23EM SPINE POINTS**

**RESOLVED** to recommend a revised pay band for the Lengthsmen role to the Full Council.

**PROPOSED** Cllr Birt **SECONDED** Cllr Martin.  
On being put to the vote, the Resolution carried unanimously.

**RESOLVED** to recommend a revised spine point for the existing Lengthsmen based on the revised pay band.

**PROPOSED** Cllr Plant **SECONDED** Cllr Martin.  
On being put to the vote, the Resolution carried unanimously.

**SIGNED AS A TRUE AND ACCURATE RECORD.....**

**DATE.....**

**RESOLVED** to recommend a revised pay band Deputy Clerk role to the Full Council.

**PROPOSED** Cllr Plant                      **SECONDED** Cllr Walters.  
On being put to the vote, the Resolution carried unanimously.

**RESOLVED** to recommend a revised spine point for the existing Deputy Clerk based on the revised pay band.

**PROPOSED** Cllr Plant                      **SECONDED** Cllr Walters.  
On being put to the vote, the Resolution carried unanimously.

**RESOLVED** to recommend revised pay band for the Clerk role to the Full Council.

**PROPOSED** Cllr Plant                      **SECONDED** Cllr Birt.  
On being put to the vote, the Resolution carried unanimously.

**RESOLVED** to recommend a revised spine point for the existing Clerk based on the revised pay band.

**PROPOSED** Cllr Plant                      **SECONDED** Cllr Walters.  
On being put to the vote, the Resolution carried unanimously.

**RESOLVED** to recommend that the revised spine points be back dated to 1<sup>st</sup> April 2023.

**PROPOSED** Cllr Walters                      **SECONDED** Cllr Plant.  
On being put to the vote, the Resolution carried unanimously.

**RESOLVED** to recommend a revised starting spine point for new officials with annual increments to the top of the revised pay bands.

**PROPOSED** Cllr Walters                      **SECONDED** Cllr Martin.  
On being put to the vote, the Resolution carried unanimously.

**5/23EM      JOB TITLES.**

**RESOLVED** to defer consideration to the October Employment Committee meeting.

**PROPOSED** Cllr Plant                      **SECONDED** Cllr Walters.  
On being put to the vote, the Resolution carried unanimously.

**RESOLVED** to reinstate Standing Order 1.4 and to readmit members of the public and press.

**PROPOSED** Cllr Martin                      **SECONDED** Cllr Walters.  
On being put to the vote, the Resolution carried unanimously.

**6/23EM      “SCHEME OF DELEGATION”.**

**RESOLVED** to recommend the draft Scheme of Delegation to Full Council.

**SIGNED AS A TRUE AND ACCURATE RECORD.....**

**DATE.....**

**PROPOSED** Cllr Plant                                   **SECONDED** Cllr Walters.  
On being put to the vote, the Resolution carried unanimously.

**7/23EM**           **DATE OF NEXT MEETING** to be 19<sup>th</sup> October 2023.

Meeting closed at 9:16pm.

**SIGNED AS A TRUE AND ACCURATE RECORD.....**  
**DATE.....**