



COLWICH PARISH COUNCIL

MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON THURSDAY 13TH APRIL 2023 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.

PRESENT (for all or part of the meeting): Cllr Bloor (Chairman); Cllr Plant (Vice Chairman); Cllr Birt; Cllr Colwill; Cllr Hardwick and Cllr Walters.

IN ATTENDANCE: Revd Mr Lennon (Parish Clerk); Angela Hardwick; and Lois Bellis & Lindy Jarrett (GHMH).

PUBLIC PARTICIPATION: No members of the public were in attendance.

MINUTES

50/23Ev **APOLOGIES** were received from Cllr Upton-Loach and Liz Harris (GHMH) and Jenny Fletcher (WI).

The apology from Cllr Upton-Loach was agreed.

The apologies from Liz Harris and Jenny Fletcher were noted.

PROPOSED Cllr Plant **SECONDED** Cllr Walters.
On being put to the vote, the Resolution carried unanimously.

51/23Ev There were no **DECLARATIONS OF INTEREST**.

52/23Ev There were no **WRITTEN REQUESTS FOR DISPENSATION UNDER THE LOCALISM ACT 2011**.

53/23Ev **MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON 23RD MARCH 2023.**

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Bloor **SECONDED** Cllr Birt
On being put to the vote, the Resolution carried unanimously.

54/23Ev **UPDATES SINCE THE LAST MEETING**

The Clerk and Councillors updated the Committee on developments including:

Children's Entertainer for the 5pm-7pm slot.

Lucky Lee has been confirmed and payment authorised.

SIGNED AS A TRUE AND ACCURATE RECORD.....

DATE.....

Food/drink stalls

Let's Cook Ukraine has now confirmed that they will attend.

Marquee

Previously reported

RESOLVED to purchase a 6m x 3m gazebo.

PROPOSED Cllr Walters

SECONDED Cllr Plant.

On being put to the vote, the Resolution carried unanimously.

Stage, Sound system, generator

The Clerk confirmed that he has emailed OSB Events a number of times. Cllr Walters agreed to chase on 14th April 2023.

Entertainment (Afternoon and Evening)

Cllr Walters agreed to provide a selection of footballs for use in the MUGA.

Cloudy Galvez has been confirmed to perform in the early evening slot.

RESOLVED to engage Jason Grey for the 8-9pm slot.

PROPOSED Cllr Colwill

SECONDED Cllr Plant.

On being put to the vote, the Resolution carried by majority.

Toilets – Booked.

St John's Ambulance

Copy of the Risk Assessment to be forwarded for their records.

Publicity

Banners for the Great Haywood and Colwich junctions with the A51 as well as the JPF have been produced and erected. Copies of the Poster winners have been laminated and will be posted over the next weeks. Letters have been sent to the parent/guardian of the winning entries inviting them to the Fete. Scavenger hunt crowns are in place.

Local venues

No further update.

Memorabilia

SIGNED AS A TRUE AND ACCURATE RECORD.....

DATE.....

Four hundred water bottles ordered with delivery due w/c 17th April.

RESOLVED that the Clerk purchases chocolates for the scavenger hunt entries. Winners to be drawn at the Annual Meeting of the Council with winners announced at the Parish Assembly and prizes given.

PROPOSED Cllr Hardwick **SECONDED** Cllr Walters.
On being put to the vote, the Resolution carried unanimously.

Bunting & Flags

Red, White, Blue and Purple “poppies” have been ordered from Estate Signs.

Bins – Ordered.

Assault course – Booked

Walkie-talkies

Eight new handsets have been purchased.

55/23Ev DECORATIVE ITEMS FOR THE JPF BUILDING.

RESOLVED to defer.

PROPOSED Cllr Plant **SECONDED** Cllr Bloor.
On being put to the vote, the Resolution carried unanimously.

56/23Ev STALL FOR THE FETE.

RESOLVED that the Council has a stall with “Found Children”, bookmarks and a suggestion box etc.

RESOLVED that the Council runs a “Guess the name of the Teddy Bear” competition.

PROPOSED Cllr Plant **SECONDED** Cllr Colwill.
On being put to the vote, the Resolution carried unanimously.

57/23Ev RESOLVED that Cllr Plant be the **HEAD STEWARD FOR THE EVENT** assisted by Cllr Walters and Cllr Colwill.

PROPOSED Cllr Plant **SECONDED** Cllr Walters.
On being put to the vote, the Resolution carried unanimously.

58/23Ev THE PREPARED RISK ASSESSMENT AND INSPECTION SHEETS FOR THE EVENT were noted.

SIGNED AS A TRUE AND ACCURATE RECORD.....

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RESOLVED that the Clerk produces a plan of the site and allocate stalls to the plots.

PROPOSED Cllr Walters **SECONDED** Cllr Plant.

On being put to the vote, the Resolution carried unanimously.

The Chairman adjourned the meeting to allow the Clerk to type up the minutes.

The Chairman restarted the meeting.

59/23Ev THE MINUTES OF THE 13TH APRIL EVENTS COMMITTEE MEETING.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Bloor

On being put to the vote, the Resolution carried unanimously.

60/23Ev **DATE OF NEXT MEETING** to be 2nd May 2023 for training of Stewards.

Meeting closed at 9:25pm.

SIGNED AS A TRUE AND ACCURATE RECORD.....

DATE.....