

MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON THURSDAY 23RD FEBRUARY 2023, AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, **COMMENCING AT 7:30PM.**

PRESENT (for all of part of the meeting): Cllr Bloor (Chairman); Cllr Plant (Vice Chairman); Cllr Birt; Cllr Colwill; Cllr Hardwick; Cllr Upton-Loach and Cllr Walters.

IN ATTENDANCE: Revd Mr Michael Lennon (Parish Clerk)

PUBLIC PARTICIPATION: Two members of the public were in attendance. The Chairman invited the public to participate in discussions but advised that they would not be able to take part in any voting.

MINUTES.

13/23Ev	APOLOGIES were received from a member of the public, which was noted.	
14/23Ev	There were no DECLARATIONS OF INTEREST.	
15/23Ev	There were no WRITTEN REQUESTS FOR DISPENSATION UNDER THE LOCALISM ACT 2011.	
16/23Ev	THE MINUTES OF THE EVENTS COMMITTEE MEETING HELD OF 19 TH JANUARY 2023. RESOLVED to agree and sign the minutes as a true and accurate record.	
	PROPOSED Cllr Bloor SECONDED Cllr Plant. On being put to the vote, the Resolution carried unanimously.	
17/23Ev	ENTERTAINMENT FOR THE CHILDREN BETWEEN 5PM-7PM.	

RESOLVED that Cllr Plant investigate, further, Children's Entertainment for the early evening up to a value of £250.

PROPOSED Cllr Plant SECONDED Cllr Bloor. On being put to the vote, the Resolution carried unanimously.

The Chairman decided to move items around to help the flow of decision making. Original agenda reference numbers have been retained.

SIGNED AS A TRUE AND ACCURATE RE	CCORD
	DATE

32/23Ev DELEGATION

RESOLVED to delegate authority to the parish clerk to allow items to be booked, confirmed and paid for from within the events committee budget.

PROPOSED Cllr Plant

SECONDED Cllr Birt.

On being put to the vote, the Resolution carried unanimously.

18/23Ev EVENING LIVE ENTERTAINMENT.

RESOLVED to engage Tom Vaughan and to book a further entertainer, for up to £400.

PROPOSED Cllr Plant

SECONDED Cllr Upton-Loach.

On being put to the vote, the Resolution carried unanimously.

19/23Ev FOOD & DRINK STALLS.

RESOLVED to engage JMA Catering (Fish & Chips); Nelly's Delhi (vegan street food); Hugo's Bar (coffee and desserts); Falletta (Ice Cream); Route13 and Carneys (alcohol) plus either We Catering or Mexibros.

RESOLVED that all food and drinks concessions be advised that there will be no electricity supply and so they will need their own generator.

PROPOSED Cllr Plant

SECONDED Cllr Colwill

On being put to the vote, the Resolution carried unanimously.

20/23Ev GENERATOR.

RESOLVED to approach OSB Events to hire a Generator, technician, stage, sound and lights.

PROPOSED Cllr Plant

SECONDED Cllr Walters.

On being put to the vote, the Resolution carried unanimously.

22/23Ev MARQUEE

RESOLVED to hire a 10m by 6m marquee for a maximum of £600 to include supply, erect and removal.

PROPOSED Cllr Plant

SECONDED Cllr Upton-Loach

On being put to the vote, the Resolution carried unanimously.

21/23Ev AFTERNOON LIVE ENTERTAINMENT.

RESOLVED to engage Sounds Familiar and Matt Rose as well as local bands for up to a maximum combined cost of £500.

SIGNED AS A TRUE AND ACCURATE RECORD
DATE

RESOLVED that any sound checks need to be undertaken between 11am – 1pm.

PROPOSED Cllr Plant

SECONDED Cllr Walters

On being put to the vote, the Resolution carried unanimously.

25/23Ev ST JOHNS AMBULANCE

Resolved to engage the St Johns Ambulance for the day and to make the left hand changing room available for them to use.

PROPOSED Cllr Plant

SECONDED Cllr Upton-Loach

On being put to the vote, the Resolution carried unanimously.

26/23Ev TOILETS

RESOLVED to engage Ace Loos to provide 4 single toilets, to complement the existing toilet block, to be sited on the main field.

PROPOSED Cllr Plant

SECONDED Cllr Colwill.

On being put to the vote, the Resolution carried unanimously.

23/23Ev MEMORABILIA

Deferred to the 23rd March meeting to obtain prices for 500 mugs, water bottles or other memorabilia.

24/23Ev PUBLICITY.

RESOLVED to use the following publicity: Banners at either end of the village; lamp post "rosettes" similar to the poppies; a Treasure Hunt for 7 hidden crowns; local radio stations and the school poster competition.

PROPOSED Cllr Plant

SECONDED Cllr Upton-Loach

On being put to the vote, the Resolution carried unanimously.

The Chairman noted that the meeting had been running for two hours and so should be adjourned in line with Standing Order 1.26

RESOLVED that the meeting continue for a further 30 minutes in line with Standing Order 1.27.

PROPOSED Cllr Walters

SECONDED Cllr Plant.

On being put to the vote, the Resolution carried unanimously.

27/23Ev TOMAHAWK THROWING.

RESOLVED to hire Clubz4Kids tomahawk throwing.

PROPOSED Cllr Plant

SECONDED Cllr Colwill.

SIGNED AS A TRUE AND ACCURATE RE	
	D + 777

On being put to the vote, the Resolution carried unanimously.

28/23Ev OPENING OF THE FETE CEREMONY.

RESOLVED that the opening ceremony will include a Civic Non-Denominational Service, singing by the Haywood Community Choir and a Piper, costing a maximum of £50.

PROPOSED Cllr Plant SECONDED Cllr Birt. On being put to the vote, the Resolution carried unanimously.

33/23Ev STAFFORD FM.

RESOLVED to engage Stu Haycock.

PROPOSED Cllr Plant **SECONDED** Cllr Hardwick. On being put to the vote, the Resolution carried unanimously.

29/23Ev BUNTING AND FLAGS TO DECORATE THE JPF.

Deferred to the 23rd March meeting.

30/23Ev NOMINATED CHARITY.

Deferred to the 23rd March meeting.

31/23Ev LIAISON WITH LOCAL VENUES.

RESOLVED that Cllr Plant be delegated to contact local venues and feedback to the 23rd March meeting.

PROPOSED Cllr Plant **SECONDED** Cllr Upton-Loach On being put to the vote, the Resolution carried unanimously.

34/23Ev DATE OF NEXT MEETING to be 23rd March 2023

Meeting closed at 10:00pm.

SIGNED AS A TRUE AND ACCURATE	E RECORD
	DATE