



COLWICH PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE FULL COUNCIL HELD ON THURSDAY 18TH MAY 2023, AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.

PRESENT (For all or part of the meeting): Cllr Bloor (Vice Chairman); Cllr Colwill; Cllr Dunn; Cllr B Forster; Cllr M Forster; Cllr Hardwick; Cllr Mosley; Cllr Plant (Chairman) and Cllr Upton-Loach.

IN ATTENDANCE: Revd Mr Michael Lennon (Parish Clerk); Mr Anthony Egan (Deputy Clerk); and Cllr McKeown (SBC).

PUBLIC PARTICIPATION: 3 members of the public were present.

MINUTES

61/23 The Chairman called for nomination for **THE CHAIRMAN OF THE COUNCIL FOR 2023/24.**

Cllr Plant was **PROPOSED** by Cllr Bloor and **SECONDED** by Cllr Colwill.

On being put to the vote, Cllr Plant was elected unopposed.

Cllr Plant **SIGNED THE DECLARATION OF OFFICE** which was witnessed by the Clerk.

62/23 The Chairman called for nomination for **THE VICE CHAIRMAN OF THE COUNCIL FOR 2023/24.**

Cllr Bloor was **PROPOSED** by Cllr Plant and **SECONDED** by Cllr Hardwick.

On being put to the vote Cllr Bloor was elected unopposed.

Cllr Bloor **SIGNED THE DECLARATION OF OFFICE** which was witnessed by the Clerk.

63/23 **APOLOGIES** were received from Cllr Mosley who noted that he would need to leave early (by 8:30pm) and Cllr Cooper (SBC) who has a prior engagement.

RESOLVED to accept the apology from Cllr Mosley and to note the apology from Cllr Cooper.

PROPOSED Cllr Plant

SECONDED Cllr Upton-Loach.

On being put to the vote, the Resolution carried unanimously/by majority.

64/23 There were no **DECLARATIONS OF INTEREST.**

65/23 There were no **WRITTEN REQUESTS FOR DISPENSATION UNDER THE LOCALISM ACT 2011.**

66/23 **CO-OPTION OF NEW MEMBERS.**

The Chairman invited the candidates to speak to their applications. Following questions from Cllrs, the Chairman put the application(s) to the vote:

<u>CANDIDATE</u>	<u>YES</u>	<u>NO</u>
Great Haywood Ward		
Cath Birt	9	0
Little Haywood Ward		
Stuart Martin	9	0
Ben Walters	9	0

Cath Birt; Stuart Martin and Ben Walters were duly co-opted onto Colwich Parish Council and signed their acceptance of office form, witnessed by the Clerk. Cllr Birt; Cllr Martin and Cllr Walters joined the Council for the rest of the meeting.

67/23 **THE DEEDS FOR LAND AND PROPERTY OWNED OR HELD IN TRUST BY THE COUNCIL** were shown to the Council.

68/23 **MEETING DIARY FOR THE YEAR 2023/24.**

RESOLVED to agree the meeting diary.

PROPOSED Cllr Upton-Loach **SECONDED** Cllr Plant.
On being put to the vote, the Resolution carried unanimously.

69/23 **MEMBERSHIP, CHAIRMAN AND VICE CHAIRMAN OF THE COUNCIL'S COMMITTEES.**

RESOLVED to reduce the membership of Committees with 8 members to 6 and to reduce Committees with 6 members to 4.

ENVIRONMENT

Cllr Bloor	<u>Chair Cllr Upton-Loach</u>
Cllr B Forster	PROPOSED Cllr Upton-Loach
Cllr M Forster	SECONDED Cllr Mosley
Cllr Hardwick	<u>Vice Chair Cllr Bloor</u>
Cllr Mosley	PROPOSED Cllr Upton-Loach
Cllr Upton-Loach	SECONDED Cllr Bloor.

LEISURE

Cllr Bloor	<u>Chair Cllr Dunn</u>
Cllr Dunn	PROPOSED Cllr Bloor
Cllr Hardwick	SECONDED Cllr Walters
Cllr Martin	<u>Vice Chair Cllr Walters</u>
Cllr Upton-Loach	PROPOSED Cllr Bloor

Cllr Walters

SECONDED Cllr Upton-Loach

EVENTS

Cllr Birt

Chair Cllr Plant

Cllr Colwill

PROPOSED Cllr Upton-Loach

Cllr Hardwick

SECONDED Cllr Hardwick

Cllr Plant

Vice Chair Cllr Hardwick

Cllr Upton-Loach

PROPOSED Cllr Birt

Cllr Walters

SECONDED Cllr Plant

FINANCE

Cllr Dunn

Chair Cllr Plant (as Chairman of the Council)

Cllr Mosley

Vice Chair Cllr Dunn

Cllr Upton-Loach

PROPOSED Cllr Upton-Loach

Cllr Plant

SECONDED Cllr Plant

EMPLOYMENT

Cllr Birt

Chair Cllr Bloor (as vice Chairman of the Council)

Cllr Bloor

Vice Chair Cllr Martin

Cllr Martin

PROPOSED Cllr Martin

Cllr Walters

SECONDED Cllr Walters

POLICY

Cllr Dunn

Chair Cllr Hardwick

Cllr Hardwick

PROPOSED Cllr Plant

Cllr Plant

SECONDED Cllr Upton-Loach

Cllr Upton-Loach

Vice Chair Cllr Plant

PROPOSED Cllr Upton-Loach

SECONDED Cllr Hardwick

PLANNING

Great Haywood

Chair Cllr Bloor

Cllr B Forster

PROPOSED Cllr Bloor

Cllr M Forster

SECONDED Cllr Colwill

Cllr Mosley

Little Haywood

Vice Chair Cllr M Forster

Cllr Bloor

PROPOSED Cllr Bloor

Cllr Colwill

SECONDED Cllr Colwill

Cllr Martin

RESOLVED to agree the committee membership as above

PROPOSED Cllr Upton-Loach

SECONDED Cllr Walters.

On being put to the vote, the Resolution carried unanimously.

70/23

COUNCIL REPRESENTATIVES WITH OUTSIDE BODIES.

a. Community Association.

Cllr Hardwick

- d. **RESOLVED** to complete and for the Chairman to sign the Annual Accounting Statement 2022/23 which was signed by the Responsible Financial Officer on 17th May 2023.

PROPOSED Cllr Dunn **SECONDED** Cllr M Forster.
On being put to the vote, the Resolution carried unanimously.

- a. **RESOLVED** to agree the Annual Governance and Accountability Return 2022/23.

PROPOSED Cllr Plant **SECONDED** Cllr Colwill.
On being put to the vote, the Resolution carried unanimously.

- f. **RESOLVED** to agree the use of variable Direct Debits to make payments for utility supplies, Microsoft 365 and MSTEams.

PROPOSED Cllr Plant **SECONDED** Cllr Walters.
On being put to the vote, the Resolution carried unanimously.

- g. **RESOLVED** to agree the revised salary banker's Standing Order's amounts and that the payment date should be the 27th of the month.

PROPOSED Cllr Plant **SECONDED** Cllr Dunn.
On being put to the vote, the Resolution carried unanimously.

74/23 COMMENCEMENT AND ENDING DATES FOR THE EXERCISE OF PUBLIC RIGHTS.

RESOLVED that the Exercise of Public Rights should run from 5th June 2023 until 14th July 2023.

PROPOSED Cllr Plant **SECONDED** Cllr Upton-Loach.
On being put to the vote, the Resolution carried unanimously.

The Chairman thanked the Finance Officer for all their efforts in preparing the annual governance paperwork.

75/23 ARRANGEMENT WITH ROSEACRE AND CANALSIDE FOR SUPPORT TO THE IN BLOOMERS.

RESOLVED to continue the agreement with Colwich In-Bloom, whereby the Council will pay for plants up to the sum of £2,000 for purchases at local businesses. The initial allocation to be £1,500 for Roseacre Nursery and £500 for Canalside Farm Shop, with authority delegated to the Clerk to reallocate any underspend.

PROPOSED Cllr Bloor **SECONDED** Cllr Dunn
On being put to the vote, the Resolution carried unanimously.

76/23 THE 2023/24 SMALL GRANTS PROGRAMME.

