



COLWICH PARISH COUNCIL

MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON THURSDAY 19TH JANUARY 2023, AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.

PRESENT (For all or part of the meeting): Cllr Bloor (Chairman); Cllr Plant (Vice Chairman); Cllr Birt; Cllr Colwill; Cllr Cooper; Cllr Hardwick; Cllr Upton-Loach and Cllr Walters.

IN ATTENDANCE: Revd Mr Michael Lennon (Parish Clerk).

PUBLIC PARTICIPATION: No members of the public were present.

MINUTES

1/23Ev CHAIRMAN.

Cllr Bloor called for nominations.

Cllr Bloor was **PROPOSED** by Cllr Plant and **SECONDED** by Cllr Colwill. In the absence of any other nominations, Cllr Bloor was duly elected, unanimously, as Chairman of the Committee **FOR THE REMAINDER OF THE 2022/23 YEAR.**

Cllr Bloor **SIGNED THE ACCEPTANCE OF OFFICE** which was witnessed by the Clerk.

2/23Ev VICE-CHAIRMAN

Cllr Bloor called for nominations.

Cllr Plant was **PROPOSED** by Cllr Birt and **SECONDED** by Cllr Bloor. In the absence of any other nominations, Cllr Plant was duly elected, unanimously, as Vice Chairman of the Committee **FOR THE REMAINDER OF THE 2022/23 YEAR.**

Cllr Plant **SIGNED THE ACCEPTANCE OF OFFICE** which was witnessed by the Clerk.

3/23Ev **APOLOGIES** were received from Cllr Dunn (work commitment).

RESOLVED to accept the apologies.

PROPOSED Cllr Walters **SECONDED** Cllr Plant.

4/23Ev There were no **DECLARATIONS OF INTEREST.**

5/23Ev There were no **WRITTEN REQUESTS FOR DISPENSATION UNDER THE LOCALISM ACT 2011.**

6/23Ev **THE CHRISTMAS LIGHTS SWITCH-ON EVENT 2022.**
7/23Ev **THE FORMAT OF THE 2023 EVENT.**

The Chairman took both of these items together.

Comments included:

Need to be mindful of the weather. Need longer to set up and be ready to start music even before residents arrive. Cakes didn't work. The Santa queue needs to be better organised.

RESOLVED that:

The sound system speakers need to be lifted off the ground so the sound isn't muffled by the press of people.

Barriers need to be installed in front of the performers to allow teacher space to conduct the singing and for official photographs to be taken.

The schools should be approached to ask if we might borrow a stage.

Santa to use the far changing room as a "grotto" with a queue barrier in front.

RESOLVED to invite the following concessions:

| | |
|--------------|---------------------------|
| Edd Carney | Bar |
| JMA Catering | Chip Van |
| WeCatering | Pork Baps |
| Mr Bubbles | Pizza and Mulled Wine |
| Hugos Bar | Tea, Coffee, Hot Waffles. |

RESOLVED to set the following timetable for the evening:

| | |
|------------------------|--------|
| Setting up to commence | 2:00pm |
|------------------------|--------|

Christmas music to start being played as soon as sound system is up and running

| | |
|------------------------------------|-----------------|
| Event commences | 4:00pm |
| Adult Band (e.g., Sounds Familiar) | 4:00pm – 4:30pm |
| Group Singing | 4:35pm – 5:10pm |
| Adult Soloist (e.g., Matt Rose) | 5:20pm – 6:00pm |
| School Choirs/Drama Group | 6:05pm – 6:15pm |
| | 6:20pm – 6:30pm |
| | 6:35pm – 6:45pm |
| | 6:49pm – 6:59pm |
| Lights switch-on | 7pm |

Christmas music to be played afterwards until crowd disperses.

All songs to be appropriate for a family audience.

PROPOSED Cllr Upton-Loach **SECONDED** Cllr Plant.
On being put to the vote, the Resolution carried unanimously.

8/23Ev

CHRISTMAS LIGHTS

RESOLVED to:

Investigate wrapping the tree in front of the surgery.

To remove existing lights from the tree near the vacant shop and re-use elsewhere across the parish.

Purchase 4 smaller trees, in addition to the two large trees for the JPF and Colwich school, to place on Trent Square (near Council noticeboard); Abbeyfields (top of bank); Essex Drive and Wolseley Close. Additional trees to use battery powered lights.

Battery lights to be also installed on Oldfields Crescent trees and Emery Drive hedge.

Investigate whether Colwich & Little Haywood Village Hall would be willing to host two small wall mounted trees.

To purchase an additional wall mounted tree for the JPF building.

To extend the main lights at the JPF to the kissing gate in the south east corner of the site.

PROPOSED Cllr Walters **SECONDED** Cllr Upton-Loach.
On being put to the vote, the Resolution carried unanimously.

9/23Ev

THE SCARECROW COMPETITION 2023.

RESOLVED to:

Host the event on the weekends of 8th/9th July and 15th/16th July.

Advertise the event in the March newsletter and include the entry form in the June newsletter.

PROPOSED Cllr Plant **SECONDED** Cllr Colwill.
On being put to the vote, the Resolution carried unanimously.

10/23Ev

FUNDING REQUEST FROM THE COLWICH EVENTS COMMITTEE (CORONATION) (CEC(C)) TO ENABLE IT TO MANAGE THE CORONATION CELEBRATIONS.

RESOLVED to request the Full Council agrees a budget of £10,000.

PROPOSED Cllr Plant

SECONDED Cllr Cooper

On being put to the vote, the Resolution carried unanimously.

11/23Ev

OVERALL EVENTS BUDGET FOR 2023/24.

RESOLVED to **REQUEST THE FULL COUNCIL** to **AGREE** to an overall budget of £15,000 (including the £10,000 in 10/23Ev) for **INCLUSION WITHIN THE 2023/24 BUDGET.**

PROPOSED Cllr Plant

SECONDED Cllr Walters

On being put to the vote, the resolution carried unanimously.

12/23Ev

DATE OF NEXT MEETING to be 20th July 2023.

Meeting closed at 9:16pm.

DRAFT