



COLWICH PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 3RD MARCH 2022 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.

PRESENT (For all or part of the meeting): Cllr Plant (Chairman); Cllr Bloor (Vice Chairman); Cllr Dunn; Cllr Hardwick; Cllr Rattray; Cllr Upton-Loach and Cllr Walters.

IN ATTENDANCE: Mr Anthony Egan (Parish Deputy Clerk); Cllr McKeown (SBC).

PUBLIC PARTICIPATION: There was one member of the public who chose not to speak.

MINUTES

31/22 In the absence of Revd Mr Lennon there were no **PRAYERS**.

32/22 The **APOLOGY** from Cllr Brown was noted.

33/22 There no **DECLARATIONS OF INTEREST**.

34/22 There were no **WRITTEN REQUESTS FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011**.

35/22 **THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 3RD MARCH 2022.**

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Walters **SECONDED** Cllr Bloor.

On being put to the vote, the Resolution carried unanimously.

36/22 **BOROUGH COUNCILLOR'S REPORT.**

Cllr McKeown reported that the owner of Oakedge has requested a bus stop be located outside the business location. This is being looked into.

Cllr McKeown noted that the application for a Fish & Chip shop in Gt Haywood was still ongoing. He understood that Planning Officers had objected to steel ducting for the site, but that work had now been carried out to satisfy the Officers. Further news is awaited.

Cllr McKeown has promised to forward a template for requesting S106 funds from Stafford Borough Council and he will investigate to see whether he has plans for the design of a Jubilee Beacon that he can forward to the Council.

Cllr Upton-Loach arrived at the meeting.

37/22 There was no **COUNTY COUNCILLOR'S REPORT.**

38/22 **TO NOTE THE PREFERRED STYLE OF VAN FOR THE LENGTHSMEN IN LINE WITH ITEM 163/21 AND DELEGATE AUTHORITY TO THE CLERK TO PURCHASE THE SAME UP TO A VALUE OF £20,000.**

RESOLVED to postpone a decision until the next council meeting for further information from the Deputy Clerk with a business case to help confirm the amount required.

PROPOSED Cllr Dunn **SECONDED** Cllr Bloor.
On being put to the vote, the Resolution carried unanimously.

39/22 **THE PLANS SUBMITTED BY THE ARCHITECT AND HOW TO RECONFIGURE THE PARISH OFFICE.**

The plans were considered and it was **RESOLVED** to review and agree a Statement of Need at the next Projects meeting.

PROPOSED Cllr Upton-Loach **SECONDED** Cllr Walters.
On being put to the vote, the Resolution carried unanimously.

The Chairman noted that the meeting had been running for over 2 hours and so should be adjourned in line with Standing Order 1.26

RESOLVED that the meeting continue for a further 30 minutes in line with Standing Order 1.27.

40/22 **TO NOTE THE UPDATE FROM THE JPF WORKING GROUP, CONSIDER THE RECOMMENDATIONS AND AGREE THE WAY FORWARD.**

RESOLVED the following:

- Asset 1.
 - a. To remove vegetation from the railings and associated brickwork and repaint the gates/railings prior to the Platinum fete in the colours of green, yellow, & blue.
 - b. To remove the Ash tree at the front of the car park area, based on the original report from the Arboriculturist, and obtain an updated recommendation on any other trees to be removed.

PROPOSED Cllr Upton-Loach **SECONDED** Cllr Bloor.
On being put to the vote, the Resolution carried unanimously.

- Asset 5.
To cut the grass on the field and remove clippings off-site twice monthly until the Platinum fete has been undertaken and to decide the frequency

of cuts after the fete at a meeting of the council after the event has taken place.

PROPOSED Cllr Upton-Loach **SECONDED** Cllr Walters.

On being put to the vote, the Resolution carried unanimously.

- Asset 6.
That the Lichfield Trust's solicitor be chased regularly for a response and that it be a standing item on the agenda to provide an update.

PROPOSED Cllr Dunn **SECONDED** Cllr Bloor.

On being put to the vote, the Resolution carried unanimously.

- Asset 7.
 - a. To remove vegetation from the hedge along southern side of the field (Assets 7A and 7B), supply and plant a native species hedge adjacent to Playground (Asset 7A), and to provide temporary fencing until the hedge is established.
 - b. To grind out the stumps left by the previous contractor (Asset 7A only).
 - c. To undertake 'crown lifting' of the trees located on the northern side of the field (Asset 7D.)
 - d. To investigate the need to remove the large bough of the tree, located in Green Lane, and overhanging the tarmac path / BMX track that is considered to present a potential hazard to people on the JPF in the vicinity of the tree.
 - e. To supply and plant native species hedge, including Spindle bushes, along fence line to the left of the Playground (Asset 7G –in part.).

PROPOSED Cllr Dunn **SECONDED** Cllr Bloor.

On being put to the vote, the Resolution carried unanimously.

- Asset 8.
 - a. To remove the rotting Twinning bench & table, and if feasible, retain solid panel(s) and dry-out for future production of a plaque or similar to acknowledge its origins.
 - b. To procure four tables and associated benches in good time for the Platinum fete, with one to replace the removed Twinning table and bench.
 - c. To remediate the existing metal benches and picnic table in the Playground

PROPOSED Cllr Dunn **SECONDED** Cllr Walters.

On being put to the vote, the Resolution carried unanimously.

The Chairman noted that the additional 30 minutes had now passed and so the meeting was closed in line with Standing Order 1.27.

RESOLVED to continue for up to a further 30 minutes.

- Asset 9.
 - a. To clean and repair, as necessary, guttering and downpipes to JPF building
 - b. To inspect and repair roof, as necessary, and clean roof gulley's
 - c. To clear detritus from rear of JPF building
 - d. To remove chippings and general waste from side of JPF building. (Chippings to be used at Memorial Field.)
 - e. To repair or replace, as necessary, changing room doors and paint similar to toilet doors.
 - f. To repair bottom of wooden posts supporting covered walkway above toilet doors.
 - g. To replace removed gate between car park and field entrance to prevent unauthorised vehicular access.
 - h. To remove metal goal posts from hedge adjacent to BMX track.

PROPOSED Cllr Dunn

SECONDED Cllr Walters.

On being put to the vote, the Resolution carried unanimously.

41/22

TO NOTE THE UPDATE FOR THE PLATINUM FETE.

The Chairman reported that the following have been or are being booked:

- Stall holders
- Tom Vaughan (entertainment)
- Food vans
- Potentially a second bar

Council is also looking to source a candy floss stall.

42/22

TO AGREE ARTICLES FOR THE SPRING 2022 NEWSLETTER.

RESOLVED to include the following articles:

- Cys Dybles who has died at the age of 98. GHMH are unveiling a plaque to her. (Cllr Bloor)
- Bee line. (Cllr Plant)
- Upper Morton Hall / Mindfulness. (Cllr Plant)
- Proposed works at the JPF. (Cllr Dunn)
- Preparations for the Platinum Jubilee. (Cllr Plant)
- Bloomers' Community Garden Club. (Cllr Hardwick)
- General parish update. (Cllr Plant)
- 20 (mph) is plenty. (Cllr Dunn)

PROPOSED Cllr Plant

SECONDED Cllr Dunn.

On being put to the vote, the Resolution carried unanimously.

43/22

FINANCE AND ADMINISTRATION.

There were no payments or income details provided for this meeting.
 There were no cheques or online payments to sign/authorise.
 There were no bank reconciliations presented at this meeting.
 (The above items had been presented to Council at the last meeting).

EAR MARKED FUNDS

RESOLVED to transfer £6,000 from Mill Lane Hedge/Pavement Reserve to a new Sustainability Reserve.

RESOLVED to maintain the following Reserves going forward:

Name of Reserve	£
General Reserves as at 01/03/2022	153,566
Road Safety Reserve	1,000
Biodiversity Enhancement Reserve	3,400
Footpath Capital Reserve	6,000
Changing Room Block Reserve	20,000
Toilet Block Reserve	10,000
Surgery Path Reserve	43,300
War Memorial Reserve	6,750
Mill Lane Bridge Restr Reserve	5,000
Mill Lane Hedge/Pavement Reserve	11,500
Land Conveyance Reserve	1,500
Sports Facilities at JPF Reser	7,500
Roads, Pavements & Gullies Res	10,000
Parish Office Reserve	4,900
Benches Reserve	500
Defibrillator Reserve	1,000
Play Equip Repair/Replace	49,953
Election Fund	10,800
Sustainability Reserve	6,000
Subtotal Reserves	352,669
Earmarked Reserve Mem Gdn Fund	381
Earmarked Reserve - Allotment	800
Subtotal Earmarked funds	1,181
Total Reserves and Earmarked Funds	353,850

PROPOSED Cllr Plant

SECONDED Cllr Dunn.

On being put to the vote, the Resolution carried unanimously.

44/22

DATE OF NEXT MEETING to be 17th March 2022 (Projects).

Meeting closed at 10:29pm