



COLWICH PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 10TH FEBRUARY 2022 AT THE PARISH CENTRE, ST. MARY’S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.

PRESENT (For all or part of the meeting): Cllr Plant (Chairman); Cllr Bloor (Vice Chairman); Cllr Dunn; Cllr Hardwick; Cllr Rattray; Cllr Upton-Loach and Cllr Walters.

IN ATTENDANCE: Revd Mr Michael Lennon (Parish Clerk) and Mr Anthony Egan (Parish Deputy Clerk).

PUBLIC PARTICIPATION: Mr Johnson, Chairman Allotments Association, was in present but did not wish to speak at this moment.

MINUTES

- 13/22 Revd Mr Lennon led the Council in **PRAYERS**
- 14/22 The **APOLOGIES** from Cllr McKeown and Cllr Brown were noted.
- 15/22 There were no **DECLARATIONS OF INTEREST.**
- 16/22 There were no **WRITTEN REQUESTS FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011.**
- 17/22 **THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 3RD FEBRUARY 2022.**

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Walters **SECONDED** Cllr Hardwick.
On being put to the vote, the Resolution carried unanimously.

18/22 BOROUGH COUNCILLORS REPORT

Cllr McKeown’s written report was noted with thanks.

Cllr Upton-Loach arrived.

19/22 COUNTY COUNCILLORS REPORT

The County Councillor was not present and no written report was received.

SIGNED AS A TRUE AND ACCURATE RECORD.....
DATE.....

20/22 RENOVATING THE CAST IRON LAMP POST & AGREE NEXT STEPS.

RESOLVED that the Clerk obtain another quote.

RESOLVED that Cllr Upton-Loach investigates the possibility of obtaining grants to support the renovation costs.

PROPOSED Cllr Plant **SECONDED** Cllr Upton-Loach.
On being put to the vote, the resolution carried unanimously.

21/22 THE JPF TOILETS

RESOLVED to retain the Disabled toilet and one gender-neutral toilet and a room.

PROPOSED Cllr Upton-Loach **SECONDED** Cllr Hardwick.
On being put to the vote, the Resolution carried unanimously.

RESOLVED that Cllr Dunn approaches the Architect to request that he develops plans to convert the toilet block, as above.

PROPOSED Cllr Bloor **SECONDED** Cllr Walters.
On being put to the vote, the Resolution carried unanimously.

22/22 THE ALLOTMENTS ASSOCIATION CONTINGENCY FUND.

The Chairman invited Mr Johnson to address the Council.

RESOLVED to agree the updated Allotments Association Contingency Fund plan and for the Chairman to sign it on behalf of the Council.

PROPOSED Cllr Dunn **SECONDED** Cllr Plant
On being put to the vote, the Resolution carried unanimously.

Mr Johnson thanked the Council and left the meeting.

23/22 SinCH’s CO-OPTION ON THE ENVIRONMENT & LEISURE COMMITTEE.

Cllr Bloor; Cllr Dunn and Cllr Upton-Loach declared an interest as they have worked with and/or attended SinCH meetings. The Clerk agreed to post the Register of Interests template to Teams.

RESOLVED to amend the Terms of Reference for the Environment and Leisure Committee to read “...to provide expert advice and assistance in sustainability across the parish.”

PROPOSED Cllr Dunn **SECONDED** Cllr Bloor.

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DATE.....

On being put to the vote, the Resolution carried unanimously.

[Note: The Committee Terms of Reference were agreed under Resolution 159/21 on 14th October 2021. The revision agreed above will, therefore, be actioned on or after 14th April 2022 in line with Standing Order 11.1]

24/22 GRIT BINS ON MILLER’S CROFT.

RESOLVED to support residents of Miller’s Croft in their application for grit bins on the junction of Emery Drive/Main Road and Yelland Walk/Bruton Gardens.

PROPOSED Cllr Walters **SECONDED** Cllr Dunn.

On being put to the vote, the Resolution carried unanimously.

25/22 REPAIR THE BMX TRACK AND SKATEPARK.

RESOLVED that the Clerk advertises the BMX track works on the Government Procurement website.

RESOLVED to accept the quote to repair the Skate Park.

PROPOSED Cllr Upton-Loach **SECONDED** Cllr Bloor.

On being put to the vote, the Resolution carried unanimously.

26/22 THE PLATINUM FETE.

RESOLVED that the Platinum Fete be a standing item on the agenda up to and including June 2022.

PROPOSED Cllr Plant **SECONDED** Cllr Upton-Loach.

On being put to the vote, the Resolution carried unanimously.

27/22 THE USE OF FACEBOOK FOR COMMUNICATIONS WITH LOCAL RESIDENTS.

The Clerk noted that he had managed to delete one Colwich PC account. However, the “Michael Colwich Clerk” account is required in order to retain the Colwich Parish Council one. Future communications with residents should be via the Colwich Parish Council Facebook page.

28/22 RESOLUTION TRACKER.

RESOLVED to note the update and to **DISCHARGE** those items marked as “To Discharge”.

RESOLVED that the Clerk provides additional progress notes.

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PROPOSED Cllr Bloor **SECONDED** Cllr Walters.
On being put to the vote, the Resolution carried unanimously.

29/22 FINANCE AND ADMINISTRATION.

The Bank Statements and Reconciliation were notedⁱ
The Chairman noted that the meeting had been running for over 2 hours and so should be adjourned in line with Standing Order 1.26

RESOLVED that the meeting continue for a further 30 minutes in line with Standing Order 1.27.

PROPOSED Cllr Walters **SECONDED** Cllr Upton-Loach.
On being put to the vote, the Resolution carried unanimously.

The payments made by Standing Order, Direct Debit, Electronic Payment and cheques issued since the last Full Council meeting were noted.ⁱⁱ

The receipts received since the last Full Council meeting were noted.
Cllr Plant and Cllr Dunn agreed to sign the cheque on behalf of the Council.
Changes to Ear Marked Funds were deferred to the March meeting.

30/22 DATE OF NEXT MEETING to be 3rd March 2022 (subject to any Covid restrictions in place at that time.

Meeting closed at 9:38pm.

ⁱ **Bank reconciliation Current account and Deposit Account (CCLA)**

Bank Reconciliation Statement as at 10/02/2022 for Cashbook 1 - Current & Deposit Bank A/cs

Date: 10/02/2022		Colwich Parish Council Current Year		Page 1
Bank Statement Account Name (s)		Statement Date	Page No	Balances
CCLA		31/01/2022	1	191,147.93
Unity Account		10/02/2022	147	<u>169,434.65</u>
Total				360,582.58
Unpresented Cheques (Minus)			Amount	
10/02/2022	EP	CloudyIT Ltd	2,508.57	
10/02/2022	EP	CloudyIT Ltd	222.54	
10/02/2022	EP	Wellers Law Group	525.00	
10/02/2022	301330	1st Colwich Guides	<u>1 000.00</u>	<u>4,256.11</u>
Receipts not Banked/Cleared (Plus)				<u>356,326.47</u>
			0.00	<u>0.00</u>

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Total Balance	356,326.47
Balance per Cash Book is: -	356,326.47
Difference is: -	0.00

Payment card reconciliation

Colwich Parish Council Current Year		
Bank Reconciliation Statement as at 10/02/2022 for Cashbook 3 - Lloyds Bank Multipay Card		
Bank Statement Account Name (s)	Statement Date	Balances
Lloyds Multipay Card	26/01/2022	-56.78
		-56.78
Unpresented Cheques (Minus)	Amount	
	0.00	0.00
Receipts not Banked/Cleared (Plus)		-56.78
0.00		0.00
		-56.78
Balance per Cash Book is: -		-56.78
Difference is: -		0.00

ii Payments made between 29 January 2022 and 10 February 2022 Bank Account

Date	Payee Name	Reference	£ Total Amnt	£ VAT	£ Amount	Transaction Details
31/01/2022	Opus Energy (Corporate) Limitd	DD	54.87	2.61	52.26	Electricity JPF Dec
31/01/2022	Opus Energy (Corporate) Limitd	DD	451.81	75.30	376.51	Electricity Parish Ctre Dec
31/01/2022	Salaries, PAYE, NI, Pensions	Transfer	8,163.17	0.00	8,163.17	Salaries, PAYE, NI, Pensions
01/02/2022	Ash Waste Services	DD	102.14	17.02	85.12	AWS - waste bins
01/02/2022	DVLA	DD	12.25	0.00	12.25	Van Road Fund Tax
09/02/2022	Lloyds Bank Multipay Card	Transfer	56.78	0.00	56.78	Repayment of payment card
10/02/2022	1st Colwich Guides	301330	1,000.00	0.00	1,000.00	S137 Grant to 1st Col Guides
10/02/2022	CloudyIT Ltd	EP	2,508.57	418.10	2,090.47	Final pment Hyb meet equipment
10/02/2022	CloudyIT Ltd	EP	222.54	37.09	185.45	MS365/Teams Feb

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10/02/2022	Wellers Law Group	EP	525.00	87.50	437.50	Chges re purch Ind off Main Rd
	Total Payments:		13,097.13	637.62	12,459.51	

Receipts between 1 January 2022 and 10 February 2022 Bank Account

	£ Amnt Received	£ Amount Transaction Detail	
04/01/2022	1,418.78	1,418.78	HMRC VAT Refund
04/01/2022	14.54	14.54	Dividend Interest
14/01/2022	98.50	98.50	Young Farmers re Santa
14/01/2022	135.00	135.00	Entries re Chrstms Lights
31/01/2022	437.00	437.00	LAPF Dividend
03/02/2022	2,653.21	2,653.21	VAT Repayment
Total Receipts:	4,757.03		

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