COLWICH PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON 5TH JANUARY 2017 AT THE PARISH CENTRE, ST. MARY’S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.

PRESENT (For all or part of the meeting): Cllr Cooper (Chairman); Cllr Billingsley (Vice Chairman); Cllr Birt; Cllr Clendon; Cllr Cowlishaw; Cllr Doehren; Cllr Dunn; Cllr Featonby; Cllr Gibson; Cllr Jenkinson; Cllr Lyall; Cllr Payne and Cllr Stafford Northcote.

IN ATTENDANCE: Michael Lennon (Parish Clerk)

MEMBERS OF THE PUBLIC PRESENT: Mr Lloyd; Mr Caddick (Great Haywood Football Club); Mr Silverstone (GHFC); Mr Roberts (GHFC) and Mr Walters (GHFC).

PUBLIC PARTICIPATION: Mr Lloyd raised concerns over the rumours that the Trent Close shop had been sold and was to be closed. The Chairman noted that the Council does not comment on rumours and cannot make a public statement on an item that is not on the agenda. Mr Lloyd left the meeting.

The Chairman proposed, and all present agreed, that the time allocated for public participation be extended, and the start of the Full Council meeting be delayed, to allow for a fuller discussion with the Great Haywood Football Club representatives.

The members of GHFC reported to the Council the results of their recent visit to the JPF changing rooms. In discussion, they proposed that a plumber be retained to install shower units which provide hot water as and when needed. Members of GHFC are prepared to undertake other decorating/tiling tasks if the Council provides the necessary materials.

The Chairman thanked the GHFC representatives.

MINUTES.

1/17 The Chairman led the Council in PRAYERS.

2/17 There were no APOLOGIES.

3/17 There were no DECLARATIONS OF INTEREST.

4/17 There were no WRITTEN REQUESTS FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011.

5/17 THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 1ST DECEMBER 2016.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Billingsley \nSECONDED Cllr Jenkinson.

SIGNED AS A TRUE AND ACCURATE RECORD………………………………

DATE………………………………
13/17 TO CONSIDER AND AGREE THE PROPOSALS FOR THE JUBILEE PLAYING FIELD BUILDING.

*The Chairman, with the agreement of the Council, decided to move this item forward on the agenda.*

**RESOLVED** that:

- The Parish Centre Working Group (PCWG) oversees the JPF Changing Room project as well.
- Plumbing and electrical installation quotes be obtained against a specification to be agreed by the PCWG.
- The Council approves a budget of approximately £4,500 in order to progress the project.
- The Council agrees in principle to field surface improvements once the ongoing groundworks issue has been resolved.
- A small grant application would be considered, to cover the cost of hiring a Borough Council football pitch for one season, should the groundworks not be completed in time for the 2017/18 football season.
- The locks and doors on the changing rooms to be changed.

**PROPOSED** Cllr Cooper  
**SECONDED** Cllr Billingsley.

The members of GHFC thanked the Council and left the meeting.

6/17 **THE CLERK’S** verbal **REPORT** was noted.

Cllr Jenkinson apologised and left the meeting.

7/17 **FINANCE AND ADMINISTRATION.**

a. The payments made by Standing Order and Direct Debit and cheques issued during December 2016 to meet the 30-day rule were noted.

<table>
<thead>
<tr>
<th>Date Paid</th>
<th>Payee Name</th>
<th>Reference</th>
<th>Amount</th>
<th>Transaction Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>09-12-2016</td>
<td>Vision ICT Limited</td>
<td>301059</td>
<td>£1,140.00</td>
<td>Final payment for new website</td>
</tr>
<tr>
<td>09-12-2016</td>
<td>Cllr A Cooper</td>
<td>301060</td>
<td>£149.00</td>
<td>Balance of Chairman’s Allowance</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Total £1,289.00</td>
</tr>
</tbody>
</table>

b. **RESOLVED** to agree and sign the January cheque payments.

<table>
<thead>
<tr>
<th>Date Paid</th>
<th>Payee Name</th>
<th>Reference</th>
<th>Amount</th>
<th>Transaction Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>05-01-2017</td>
<td>1st Colwich Senior Section</td>
<td>301061</td>
<td>£250.00</td>
<td>Delivering Winter Newsletters</td>
</tr>
<tr>
<td>05-01-2017</td>
<td>Downings Recycling Ltd</td>
<td>301062</td>
<td>£16.50</td>
<td>Emptying waste bin at parish centre</td>
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<tr>
<td>05-01-2017</td>
<td>Benhill Press</td>
<td>301063</td>
<td>£319.00</td>
<td>Printing Winter 2016 Newsletter</td>
</tr>
<tr>
<td>05-01-2017</td>
<td>Walter Miles</td>
<td>301064</td>
<td>£36.00</td>
<td>Contract - Parish Maintenance</td>
</tr>
</tbody>
</table>

**SIGNED AS A TRUE AND ACCURATE RECORD..........................................................**

**DATE.............................................**
<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>05-01-2017</td>
<td>Walter Miles</td>
<td>301065</td>
<td>£375.00</td>
</tr>
<tr>
<td>05-01-2017</td>
<td>Salaries, PAYE, NI &amp; Pensions</td>
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<td>£3,471.67</td>
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<tr>
<td>05-01-2017</td>
<td>D Street</td>
<td>301068</td>
<td>£40.00</td>
</tr>
<tr>
<td>05-01-2017</td>
<td>BT Telephone/Broadband</td>
<td>DD</td>
<td>£80.24</td>
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<tr>
<td>05-01-2017</td>
<td>Unity Trust</td>
<td>DD</td>
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<tr>
<td>05-01-2017</td>
<td>EDF Energy</td>
<td>DD</td>
<td>£225.10</td>
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<tr>
<td>05-01-2017</td>
<td>EDF Energy</td>
<td>DD</td>
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<td>05-01-2017</td>
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<tr>
<td></td>
<td>Total</td>
<td></td>
<td>£4,933.06</td>
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</table>

PROPOSED Cllr Billingsley  
SECONDED Cllr Cowlishaw  
Cllr Billingsley and Cllr Birt agreed to sign the cheques on behalf of the Council.

c. The Bank Statement and Reconciliation were noted and signed by the Chairman.

8/17 There was no BOROUGH COUNCIL UPDATE.

9/17 There was no COUNTY COUNCIL UPDATE.

10/17 UPDATES ON COMMITTEES
Cllr Stafford Northcote noted that the next meeting of the Colwich and Little Haywood Village hall committee was planned for 12th January 2017.

11/17 CORRESPONDENCE received in December was noted.

<table>
<thead>
<tr>
<th>CORRESPONDENT</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>SBC</td>
<td>Members’ Digest 227</td>
</tr>
<tr>
<td>Open Spaces Society</td>
<td>The Mayor’s Motown Party</td>
</tr>
<tr>
<td>The Pensions Regulator</td>
<td>Acknowledgement of declaration of compliance.</td>
</tr>
<tr>
<td>DCLG</td>
<td>Shenley Cottage decision</td>
</tr>
<tr>
<td>Western Power Distribution</td>
<td>Business Plan commitments</td>
</tr>
<tr>
<td>Trent Ground Maintenance</td>
<td>Death of Ian Gammon</td>
</tr>
<tr>
<td>NALC</td>
<td>Local Council Review Winter 2016</td>
</tr>
</tbody>
</table>

12/17 THE PROPOSALS FOR THE PARISH CENTRE.

Cllr Dunn spoke to his report.

RESOLVED to accept the recommendations from the PCWG.

SIGNED AS A TRUE AND ACCURATE RECORD…………………………………
DATE………………………………….
PROPOSED Cllr Dunn  SECONDED Cllr Clendon.

14/17 TO CONSIDER AND AGREE A POTHOLES REPORTING POLICY.
RESOLVED that the Clerk advertises the County Council processes for reporting potholes via the Council’s website; on Facebook and in the Spring Newsletter.

PROPOSED Cllr Featonby  SECONDED Cllr Lyall.

15/17 THE PRIMARY SCHOOLS SATS TABLES.
The Clerk declared an interest.
RESOLVED that it was not appropriate for the Council to comment on the SATS league tables.

PROPOSED Cllr Doehren  SECONDED Cllr Featonby.
On being put to the vote all those remaining in the meeting were in agreement except for Cllr Cooper and Cllr Gibson who abstained.

16/17 DELEGATED POWERS TO THE CLERK.
RESOLVED to refer this matter to the Policy Committee to consider and resolve.

PROPOSED Cllr Dunn  SECONDED Cllr Cooper.

17/17 THE COUNTY COUNCILS REQUEST TO OTHER AUTHORITIES FOR FINANCIAL SUPPORT.
RESOLVED that the Council is dismayed at the County Council’s decision and suggest that it should revisit its budgets and priorities.

PROPOSED Cllr Billingsley  SECONDED Cllr Cooper.

18/17 EMAIL RECEIVED OPPOSING THE PROPOSED FOOTPATH RENEWAL AND TRAFFIC CALMING MEASURES ALONG MILL LANE.
The National Institute for Health and Care Excellence Draft Consultation “AIR POLLUTION: OUTDOOR AIR QUALITY AND HEALTH” December 2016 states:

“1.4.2 Where speed reduction is needed to reduce road danger and injuries (see NICE’s guideline on preventing road injuries), take account of the potential adverse impact on air pollution. Consider 20–mph zones in residential areas characterised by stop–go traffic where this will reduce accelerations and decelerations. Where physical measures are needed to reduce speed, such as humps and bumps, ensure they are designed to minimise sharp decelerations and consequent accelerations.”

RESOLVED that the Council disagrees with the content of the email which appears to have misunderstood the intentions of the NICE proposed guidelines.

PROPOSED Cllr Cooper  SECONDED Cllr Dunn.
19/17  DATE OF NEXT MEETING to be 2nd February 2017

Meeting closed at 9:38pm.