



Colwich Parish Council

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 11TH MARCH 2021, VIA MICROSOFT TEAMS COMMENCING AT 7:00PM.

PRESENT (For all or part of the meeting): Cllr Plant (Chairman); Cllr Dunn (Vice Chairman); Cllr Bloor; Cllr Roberts; Cllr Upton-Loach and Cllr Walters.

IN ATTENDANCE: Revd Mr Michael Lennon (Parish Clerk and RFO); Mr Anthony Egan (Deputy Clerk and Finance Officer) and Cllr McKeown (SBC)

PUBLIC PARTICIPATION: One member of the public joined the meeting after the start.

MINUTES

42/21 Revd Mr Lennon led the Council in **PRAYERS**.

43/21 **APOLOGIES** were received from Cllr Rattray, who was experiencing difficulty in joining the meeting due to internet problems, and Cllr Brown (SBC).

RESOLVED to accept the apologies.

PROPOSED Cllr Plant **SECONDED** Cllr Bloor.
On being put to the vote, the Resolution carried unanimously.

44/21 There were no **DECLARATIONS OF INTEREST**.

45/21 There were no **WRITTEN REQUESTS FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011**.

46/21 **THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 4TH FEBRUARY 2021**.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Plant **SECONDED** Cllr Bloor.
On being put to the vote, the resolution carried unanimously.

47/21 **BOROUGH COUNCILLOR UPDATES**.

Cllr McKeown detailed the recent success rates of local vaccinations with over 90% of all those over 65 being vaccinated with at least one dose and almost 100% of all those aged over 75 having received their first vaccination.

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Cllr McKeown noted that he had met with residents of Marlborough Close to discuss their concerns with the application for additional houses on the development off Little Tixall Lane.

[A member of the public arrived]

Cllr McKeown noted he and Cllr Brown will be writing to Staffs Police to highlight concerns with the proposal that pedestrians from the new estate be expected to access Great Haywood via an unlit, unobserved narrow pathway.

The Chairman thanked Cllr McKeown who left the meeting as he had another meeting to attend.

48/21 There was no **COUNTY COUNCLLOR UPDATE.**

49/21 **TO CO-OPT A NEW MEMBER FOR GREAT HAYWOOD.**

A vote was taken whether to co-opt Darren Jackson onto the Council. The result was a unanimous vote in favour.

The Clerk sent Mr Jackson an electronic copy of the Acceptance of Office form and asked for this to be signed and returned as soon as possible. Mr Jackson agreed to drop this at the Parish Centre over the weekend.

50/21 **THE DRAFT NEWSLETTER.**

The Clerk agreed to check the contributions from Dr Wilson and Dr Foster’s families.

RESOLVED that, subject to the above check and the receipt of any additional photographs, the newsletter be agreed and forwarded to Benhill Press for graphic designing and printing.

PROPOSED Cllr Bloor **SECONDED** Cllr Upton-Loach.
On being put to the vote, the Resolution carried unanimously.

51/21 **THE DATE FOR THE CHRISTMAS LIGHTS TURNING ON CEREMONY.**

RESOLVED to agree the date of Saturday 27 November 2021 with the first meeting to take place in July 2021.

PROPOSED Cllr Plant **SECONDED** Cllr Walters.
On being put to the vote, the resolution carried unanimously.

52/21 **TO MARK HM QUEEN ELIZABETH II’S PLATINUM JUBILEE IN JUNE 2022.**

RESOLVED to plan for a Platinum Event for the weekend Friday 3 June – Monday 6 June 2022, using the initial plans drawn up for the VE Day weekend, with the first meeting to be held in June 2021.

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d. The Bank Statements and Reconciliation were noted.

67/21 DATE OF NEXT MEETING to be on 8th April 2021 with an emphasis on Environment & Leisure.

Meeting closed at 8:56pm.

*Earmarked Reserves

	Account	Closing Balance	Purpose of Reserve
312	Road Safety Reserve	1,000.00	to support actions that have come out of the Community Speedwatch programme
313	Biodiversity Enhancement Reser	3,400.00	work in progress to develop the biodiversity policy based on reports from Staffs Wildlife Trust
315	Footpath Capital Reserve	6,000.00	to repair rights of way footpaths
316	Changing Room Block Reserve	20,000.00	to upgrade the playing fields changing rooms
318	Toilet Block Reserve	10,000.00	to upgrade the playing field toilet block
320	Surgery Path Reserve	43,300.00	to assist the installation of a footpath between the Memorial Hall carpark and the doctors' surgery
321	War Memorial Reserve	6,750.00	to provide a central War Memorial between the villages
322	Mill Lane Bridge Restr Reserve	5,000.00	to provide traffic calming measures
323	Mill Lane Hedge/Pavement Reser	17,500.00	to reinstate footpath
325	Land Conveyance Reserve	1,500.00	to purchase green space from developer
326	Sports Facilities at JPF Reser	7,500.00	to provide new sports facilities at the Playing Fields
327	Roads, Pavements & Gullies Res	10,000.00	to pay for cleaning and maintenance of the local roads and gullies
328	Benches Reserve	500.00	to pay for repairs and renewal of benches
329	Defibrillator Reserve	1,000.00	to assist in the installation of a defibrillator in the parish
330	Parish Office Reserve	4,900.00	to improve the Parish Centre building
340	EM Reserve - Memorial Gdn Fund	381.00	funds held on behalf of the Memorial Fund
341	EM Reserve - Allotment	800.00	Contingency/reserve for allotments
342	Play Equip Repair/Replace	49,953.00	to repair and replace play equipment at the Playing Field

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350	Election Fund	10,800.05	to pay for the cost of holding elections to the Parish Council
Total Ear Marked Reserves		200,284.05	

****Payments made since the last meeting.**

Date	Payee Name	Ref	£ Gross	£ VAT	£Net	Transaction Details
05/02/2021	CloudyIT Ltd	EP	213.06	35.51	177.55	Teams / MS365
05/02/2021	Drainage & Construction Services	EP	1,476.00	246.00	1,230.00	Porosity test / produce report
09/02/2021	Lloyds Bank Multipay Card***	Cards	527.88		527.88	Repayment of Payment Card
16/02/2021	BT Telephone/ Broadband	DD	117.00	19.50	97.50	February 2021
16/02/2021	Viking Direct	EP	92.09	15.35	76.74	Stationery Mobile phones
18/02/2021	Hutchison 3G UK Ltd	DD	100.00	16.67	83.33	
19/02/2021	Allstar Business Solutions Ltd	DD	78.93	13.15	65.78	Fuel for van
19/02/2021	Konica Minolta Business Soluti	EP	43.81	7.30	36.51	Copying Service fire extinguishers
19/02/2021	B W Belcher & Son Ltd	EP	96.00	16.00	80.00	
24/02/2021	Opus Energy	DD	63.79	3.04	60.75	Elec JPF
24/02/2021	Opus Energy	DD	197.16	32.86	164.30	Elec Parish Centre
24/02/2021	SWB Rural Services Ltd	EP	2,280.00	380.00	1,900.00	Removal of trees at JPF
26/02/2021	SWB Rural Services Ltd	EP	1,425.00	237.50	1,187.50	Removal of trees at JPF
28/02/2021	Salaries, PAYE, NI, Pensions	Transfer	8,168.35		8,168.35	
05/03/2021	Ash Waste Services	DD	93.35	15.56	77.79	JPF Waste bins
05/03/2021	DVLA	DD	12.25		12.25	Van Road Fund Tax
05/03/2021	CloudyIT Ltd	EP	213.06	35.51	177.55	CloudyIT Ltd
05/03/2021	Staff Parish Councils Assoc	EP	561.00		561.00	SPCA Annual Subs
05/03/2021	Michael Lennon	EP	166.50		166.50	Reimburse T&S
05/03/2021	Morrall Play Services	EP	179.40	29.90	149.50	Annual inspection of JPF
Total Payments:			16,104.63	1,103.85	15,000.78	

*****Lloyds Bank Multipay Card transactions.**

Date	Payee Name	Ref	£Gross	£VAT	£NET	Transactin details
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19/01/2021	Wild Native Bulbs	CARD	257.94	257.94	Wild Daffodil Bulbs
19/01/2021	Wild Native Bulbs	CARD	257.94	257.94	Wild Daffodil Bulbs
26/01/2021	Lloyds Bank Plc	CARD	12	12	Bank fee payment
Total Payments:			527.88	0	527.88

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