

COLWICH PARISH COUNCIL

MINUTES OF THE ENVIRONMENT AND LEISURE COMMITTEE MEETING HELD ON THURSDAY 16TH JUNE 2016 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD COMMENCING AT 7:30PM.

PRESENT (For all or part of the meeting): Cllr Cooper; Cllr Billingsley; Cllr Cowlshaw;
Cllr Dunn; Cllr Featonby; Cllr Gibson and Cllr Lyall.

IN ATTENDANCE: Michael Lennon (Parish Clerk)

ALLOTMENT ASSOCIATION: Mr Hill-Baldwin; Mr Richards; Mr Broome and Mr
Johnson for item 10/16EL

PUBLIC PARTICIPATION: No members of the public were present.

Cllr Cooper took the Chair, as this was a new Committee for 2016/17, and led the Committee
in a minutes silence in remembrance of Jo Cox MP.

MINUTES

01/16EL CHAIRMAN FOR 2016/17

Cllr Billingsley was **NOMINATED** by Cllr Cooper and **SECONDED** by Cllr
Cowlshaw.

In the absence of any other nominations, Cllr Billingsley was elected as the
Chairman of the Committee for 2016/17 and took the Chair.

02/16EL VICE CHAIRMAN FOR 2016/17

Cllr Cowlshaw was **NOMINATED** by Cllr Billingsley and **SECONDED** by Cllr
Cooper.

In the absence of any other nominations, Cllr Cowlshaw was elected as the Vice
Chairman of the Committee for 2016/17

03/16EL APOLOGIES were received form Cllr Birt.

RESOLVED to accept the apology.

PROPOSED Cllr Billingsley **SECONDED** Cllr Dunn.

04/16EL DECLARATIONS OF INTEREST.

Cllr Lyall declared an interest in Item 10/16EL as both an Allotment Holder and a
member of the Allotment Association Committee. The Clerk noted the
Declaration and advised Cllr Lyall that, as one of the two official Council
representatives on the Allotment Association, her role is to represent the
Association with the Council and so she would be open to comment on matters
concerning the Association.

05/16EL There were no **WRITTEN REQUESTS FOR DISPENSATIONS.**

06/16EL THE MINUTES OF THE ENVIRONMENT COMMITTEE MEETING HELD ON 14TH JANUARY 2016.

Item 09/16EL should read "...Cllr Gibson *to give...*" rather than "...Cllr Gibson *gave...*"

RESOLVED that with the above amendment, the minutes be agreed and signed as a true and accurate record.

PROPOSED Cllr Billingsley **SECONDED** Cllr Cooper.

07/16EL THE MINUTES OF THE ALLOTMENT COMMITTEE MEETING HELD ON 28TH JANUARY 2016.

"IM ATTENDANCE" should read **"IN ATTENDANCE"**

ALLOTMENT ASSOCIATION: "*Mr Conan*" should read "*Mr Cottam*"

ADD

PUBLIC PARTICIPATION: *Cllr Dunn did not wish to raise any issues.*

RESOLVED that with the above amendments, the minutes be agreed and signed as a true and accurate record.

PROPOSED Cllr Cooper **SECONDED** Cllr Billingsley.

08/16EL THE MINUTES OF THE BURIAL GROUND COMMITTEE HELD ON 2ND FEBRUARY 2016.

The minutes to be presented to the Full Council for consideration as insufficient Cllrs were in attendance, who had also attended the meeting, to form a quorum.

09/16EL THE MINUTES OF THE LEISURE COMMITTEE MEETING HELD ON 28TH APRIL 2016.

Item 15/16EL "*Cllr Coper*" to read "*Cllr Cooper.*"

RESOLVED that with the above amendment, the minutes be agreed and signed as a true and accurate record.

PROPOSED Cllr Dunn **SECONDED** Cllr Cowlishaw.

10/16EL REPORT FROM THE ALLOTMENTS ASSOCIATION.

Mr Hill-Baldwin apprised the Committee of measures being undertaken to engage a suitably qualified and insured vermin control officer. Mr Hill-Baldwin deposited copies of the BASC guidelines together with a copy of Mr Travis's "Permission to Shoot" application. Mr Hill-Baldwin also apprised the Council of other matters affecting the Allotment site e.g. run off water, work to create a small pond and proposed improvements to the road surface.

The Allotments Association members left the meeting.

11/16EL NEW BURIAL SITE/GARDEN OF REMEMBRANCE FOR THE PARISH.

Cllr Lyall advised the Committee that she is the Secretary of CURB and gave a short background briefing on the Charity. Cllr Lyall advised that the funds raised by CURB are being held in its bank account awaiting the acquisition of land for a garden of remembrance and/or a new burial site.

RESOLVED that the members of CURB be used in a consultancy capacity to provide expert guidance to the Council in the search for new site(s) with a Memorandum of Understanding drawn up between the Council and CURB.

RESOLVED that the timetable should be:

Chair and Vice Chair attend CURB meeting on 6th September 2016.
The E&L Committee consider the draft Memorandum on 8th September 2016.
The Full Council consider the Memorandum on 6th October 2016.

PROPOSED Cllr Cooper

SECONDED Cllr Billingsley.

12/16EL “DOGS ON THE JPF”.

RESOLVED to recommend to Full Council that the public footpath between the Jubilee Playing Field and Park View Farm be cleared.

RESOLVED to recommend to the Full Council that only dogs on leads be allowed at the JPF.

PROPOSED Cllr Cooper

SECONDED Cllr Gibson.

13/16EL “SPEEDING IN THE HAYWOODS”.

See item 14/16EL.

14/16EL “COMMUNITY SPEEDWATCH”.

RESOLVED that the Council establishes a Community Speedwatch group working with Staffordshire Police and invites the Safer Roads Partnership to the 7th July 2016 Full Council meeting.

PROPOSED Cllr Billingsley

SECONDED Cllr Cooper.

15/16EL REQUEST FROM THE OPEN SPACES SOCIETY.

RESOLVED to invite the Open Spaces Society to give a presentation to the next E&L Committee on 8th September 2016.

PROPOSED Cllr Featonby

SECONDED Cllr Dunn.

16/16EL ASSET TRANSFER OF THE LAND AT THE BOTTOM OF MARLBOROUGH CLOSE.

RESOLVED that the Council has no current plans to start negotiations with Stafford Borough Council for an Asset Transfer of this land.

RESOLVED that the residents might be better served by setting up a residents association and then negotiating directly with Stafford Borough Council.

PROPOSED Cllr Billingsley **SECONDED** Cllr Cooper.

17/16EL A NEW WASTE BIN AT THE JPF AND TO AGREE A POSITION.

RESOLVED to recommend to the Full Council that it purchases a large waste bin for general litter and recyclables (especially plastic bottles).

RESOLVED to recommend to the Full Council that it contracts with Downings for the provision of two large, lockable, bins to be placed in the car park at the JPF, one for recyclables and one general waste.

PROPOSED Cllr Cooper **SECONDED** Cllr Featonby.

18/16EL LENGTHS-MAN.

RESOLVED that the Clerk provides a briefing paper to the Employment Committee detailing the proposal to include possible tasks for lengthsman, hours per week, employment and H&S issues etc.

RESOLVED that the Council considers working with other local Parish Councils to set up a lengthsman programme.

PROPOSED Cllr Dunn **SECONDED** Cllr Cooper.

19/16EL CONVERT THE JPF YOUTH SHELTER INTO STREET ART OR TO PAINT IT WITH ANTI-GRAFFITI PAINT.

RESOLVED to refer this matter to the Youth Group

PROPOSED Cllr Lyall **SECONDED** Cllr Featonby.

20/16EL DATE OF NEXT MEETING to be 8th September 2016.

Meeting closed at 9:46pm.