

**COLWICH PARISH COUNCIL**

**MINUTES OF THE NEIGHBOURHOOD PLAN COMMITTEE MEETING HELD ON THURSDAY 19<sup>TH</sup> MARCH 2015 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD COMMENCING AT 7:30PM.**

**PRESENT (for all or part of the meeting):** Cllr Gilbert (Chair); Cllr Mrs Gibson; Cllr Cooper; Cllr Mosley.

**PRESENT (CO-OPTED MEMBERS):** Mr Lloyd; Mr Symes.

**IN ATTENDANCE:** Anthony Egan (Assistant to the Clerk); John Blount (N Plan Consultant).

**MEMBERS OF THE PUBLIC PRESENT:** Cllr A Stafford Northcote.

**PUBLIC PARTICIPATION:** There were no questions from the public.

**MINUTES**

**01/15NP APOLOGIES** were received from Cllr Coates; Mr Merriott; Mr Hobbs; Mr Robbie.

RESOLVED to accept the apologies.

PROPOSED Cllr Gilbert

SECONDED Cllr Mrs Gibson.

**02/15NP** There were no **DECLARATIONS OF INTEREST.**

**03/15NP** There were no **WRITTEN APPLICATIONS FOR DISPENSATIONS.**

**04/15NP MINUTES OF MEETING OF 15<sup>TH</sup> JANUARY 2015.**

RESOLVED to agree the minutes as a true and accurate record of the meeting.

PROPOSED Cllr Gilbert

SECONDED Cllr Mrs Gibson.

**05/15NP ASSISTANT CLERK'S REPORT.**

The assistant to the clerk reported on a meeting between representatives of Staffordshire Wildlife Trust (SWT) and Colwich Parish Council, on 18 February 2015, to decide on the production of surveys to be taken of selected sites in the parish of Colwich and to receive feedback from them in due course on the emerging Neighbourhood Plan. The assistant presented his draft minutes; copies of e-mails from SWT confirming their understanding of the meeting; a copy of SWT's minutes of the meeting; SWT's Ecological Survey Timetable and 3 ecological survey maps produced by SWT. The committee were satisfied that the documents from SWT confirmed the understanding by Colwich Parish Council of the outcome of the meeting. The assistant to the clerk agreed that he would write to SWT to confirm this.

**06/15NP NPC's REPORT.**

Meetings with neighbouring authorities.

The NPC confirmed that there had been no progress in arranging a meeting.

Signed as a true and accurate record.....

Date.....

Meeting with Key Service Villages.

The NPC confirmed that there had been no progress in arranging a meeting.

RESOLVED to discharge these items from the agenda.

PROPOSED Cllr Gilbert

SECONDED Cllr Mrs Gibson.

**07/15NP TRANSFER OF FUNDS FROM THE DEVELOPMENT FUND RESERVE TO GENERAL RESERVES.**

RESOLVED to transfer the balance of funds from the Development Fund Reserve to the General Fund to cover payments for the development of the MUGA and skateboard park at the Jubilee Playing Fields.

PROPOSED Cllr Gilbert

SECONDED Cllr Cooper.

**08/15NP TRANSFER OF FUNDS FROM EAR MARKED RESERVES – NEIGHBOURHOOD DEVELOPMENT PLAN & CONSULTATION TO GENERAL RESERVES.**

RESOLVED to transfer £8,164 from Ear Marked Reserves – Neighbourhood Development Plan & Consultation Account to General Reserves to cover payments made in relation to the Neighbourhood Plan.

PROPOSED Cllr Gilbert

SECONDED Cllr Cooper.

**09/15NP RESPONSES TO VERSION 5.3.1 OF THE NEIGHBOURHOOD PLAN.**

The committee considered a range of responses to the published copy of the plan and provided comments and suggestions. The NPC presented to the committee comments received by e-mail from Cllr Coates and also a list of comments from Bob Keith of Planning Aid England.

During the discussion Cllr Cooper apologised and left the meeting.

RESOLVED to suspend Standing Order 1x.

PROPOSED Cllr Gilbert

SECONDED Cllr Mosley

**10/15NP ADOPTION OF THE REVISED VILLAGE DESIGN STATEMENT**

RESOLVED to recommend to the Full Council adoption of the revised Village Design Statement.

PROPOSED Cllr Gilbert

SECONDED Cllr Mosley.

**11/15NP DATE OF THE NEXT MEETING TO BE ADVISED.**

Meeting closed at 10.35 pm.

Signed as a true and accurate record.....

Date.....