

COLWICH PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON 21ST OCTOBER 2020 VIA MICROSOFT TEAMS.

PRESENT (For all or part of the meeting): Cllr Wells (Chairman); Cllr Dunn (Vice Chairman); Cllr Bloor; Cllr Rattray; Cllr Roberts; Cllr Upton-Loach and Cllr Walters.

IN ATTENDANCE: Revd Mr Michael Lennon (Parish Clerk) and Cllr McKeown (SBC).

PUBLIC PARTICIPATION: No members of the public were in attendance.

MINUTES

- 76/20 Revd Mr Lennon led the Council in PRAYERS
- 77/20 The APOLOGIES from Cllr Brown (SBC) were noted.
- 78/20 There were no DECLARATIONS OF INTEREST.
- 79/20 There were no WRITTEN REQUESTS FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011.
- 80/20 THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 24TH SEPTEMBER 2020.

RESOLVED to agree and sign the minutes as a true and accurate record.

PROPOSED Cllr Walters**SECONDED** Cllr Roberts.On being put to the vote, the Resolution carried unanimously.

81/20 BOROUGH COUNCILLOR'S UPDATE.

Cllr McKeown drew the Council's attention to the current Government Planning Consultation which runs until 29th October 2020. The Borough Council have responded to this consultation stating that it believes the proposals undermine the planning system.

Cllr McKeown noted that he had seen the letter regarding the tragic accident on the A51, near Roseacre, when a dog was run over by a speeding vehicle, estimated to be travelling at over twice the 40mph speed limit, together with the near miss of its owner and his other dog.

Cllr Dunn confirmed that he had been in touch with the County Speedwatch coordinator to arrange for the site to be Risk Assessed as a group speed check area. The police have also been approached with a view for a camera van to visit this stretch of the A51.

82/20 COUNTY COUNCILLOR'S UPDATE.

No update was provided.

83/20 CHRISTMAS LIGHTS EVENT 2020.

The Clerk noted that he had met with representatives of the Memorial Hall on Monday 19th October, together with a representative from International Components, Hixon, to consider lighting a standalone Christmas tree at the front of the Hall, a 4-foot tree above the door as well as lights along the eves. A quote is awaited.

The Clerk suggested lighting the eves at the JPF building as well.

Cllr Roberts noted that Colwich School was happy to host a Christmas tree again this year.

Cllr Walters and Cllr Rattray reported on their research into Christmas tree prices.

RESOLVED to delegate to the Clerk to purchase two trees, one for the Memorial Hall and a second for Colwich school.

PROPOSED Cllr Walters**SECONDED** Cllr Bloor.On being put to the vote, the Resolution carried unanimously.

RESOLVED to include an article in the Winter Newsletter promoting the switch-on as well as the Christmas Lights competitions which this year will be Best Individual Household and Best Street across the parish.

RESOLVED to ask residents to judge the entries, out of 10, on the weekends of 12th/13th December and 19th/20th December. Winners to be announced at the 13th January 2021 Full Council meeting.

PROPOSED Cllr Wells**SECONDED** Cllr Bloor.On being put to the vote, the Resolution carried unanimously.

RESOLVED to host a virtual "switch-on" event on Saturday 28th November commencing at 6:55pm with a 7:00pm switch-on. Event to either be via Facebook live and/or MS Teams.

PROPOSED Cllr Wells**SECONDED** Cllr Roberts.On being put to the vote, the Resolution carried unanimously.

84/20 LIST OF CHANGES/PROJECTS IN ORDER TO INCLUDE IN THE PLANS AND BUDGET FOR THE YEAR 2021/22.

RESOLVED that Cllrs consider the excel spreadsheet, created by Cllr Dunn based on Cllr Rattray's initial suggestions, ahead of the Full Council meeting on 3rd December 2020 in lieu of a Strategy meeting.

PROPOSED Cllr Bloor**SECONDED** Cllr Wells.On being put to the vote, the Resolution carried unanimously.

85/20 THE DRAINAGE INVESTIGATIONS AT THE JPF AND GREAT HAYWOOD MEMORIAL HALL CAR PARKS.

RESOLVED to accept the quote received from Drainage and Construction Services Limited.

PROPOSED Cllr Dunn**SECONDED** Cllr Walters.On being put to the vote, the Resolution carried unanimously.

86/20 THE REQUEST FROM CANAL AND RIVER TRUST FOR COLWICH PARISH COUNCIL TO SUPPORT THEIR BID TO THE TRENT-SOW PARKLANDS AND CANNOCK CHASE ANOB HS2 GROUP FOR FUNDS TO IMPROVE THE CANAL TOWPATH BETWEEN TRENT LANE GREAT HAYWOOD AND MILFORD BRIDGE.

RESOLVED that the Clerk sends a message of support.

PROPOSED Cllr Dunn**SECONDED** Cllr Roberts.On being put to the vote, the Resolution carried unanimously.

87/20 THE SMALL GRANT REQUEST FROM GREAT HAYWOOD UNDER 5S.

RESOLVED to agree a grant of £750.

PROPOSED Cllr Walters**SECONDED** Cllr Wells.On being put to the vote, the Resolution carried unanimously.

88/20 REMEMBRANCE SUNDAY IN 2020.

RESOLVED to erect the field of poppies outside the Parish Centre and to invite residents to add their own poppies.

PROPOSED Cllr Bloor**SECONDED** Cllr Wells.On being put to the vote, the Resolution carried unanimously.

RESOLVED that the Council, working with the Memorial Hall, arranges a civic wreath laying ceremony in the Hall car park at 3pm on Sunday 8th November 2020.

PROPOSED Cllr Wells

SECONDED Cllr Bloor.

On being put to the vote, the Resolution carried unanimously.

89/20 FINANCE AND ADMINISTRATION.

a. The payments made by Standing Order and Direct Debit and cheques issued since the last Full Council meeting were noted.

| Date | Payee Name | Ref | £ Gross | £ VAT | £ Net | Details |
|----------|--------------------------------|----------|---------|-------|--------|------------------------------|
| | | | | | | |
| 01/09/20 | DVLA | DD | 12.25 | | 12.25 | Van Road Fund Tax |
| 09/09/20 | Lloyds Bank Multipay Card | Transfer | 390.60 | | 390.60 | Repayment of Payment Card |
| 29/09/20 | Opus Energy (Corporate) Ltd | DD | 98.05 | 4.67 | 93.38 | PC Electricity |

| 13/10/20 | Busiliess Solutions | Totals | 13.38 18,002.91 | 838.51 | 17,164.40 | Copying |
|----------|--------------------------------------|--------|--------------------|---------------|-----------|---|
| 15/10/20 | Konica Minolta Business Solutions | EP | 15.38 | 2.56 | 12.82 | Copying |
| 15/10/20 | Arthur J Gallagher | EP | 2,762.29 | | 2,762.29 | Insurance |
| 15/10/20 | Vision ICT Ltd | EP | 270.00 | 45.00 | 225.00 | and support Renewal General |
| 15/10/20 | | | | 45.00 | | Website hosting |
| 30/09/20 | Pensions | | 9,311.63 | | 9,311.63 | |
| 30/09/20 | Unity Trust Salaries, PAYE, NI, | DD | 29.10 | | 29.10 | Service Charge |
| 30/09/20 | Unity Trust | DD | 19.10 | | 19.10 | Handling Charge |
| 29/09/20 | Vision ICT Ltd | EP | 66.00 | 11.00 | 55.00 | name Manual Credit |
| 29/09/20 | Cloudy IT Ltd | EP | 236.76 | 39.46 | 197.30 | Teams Oct Renewal of Domain |
| 29/09/20 | Cloudy IT Ltd | EP | 3,810.00 | 635.00 | 3,175.00 | Setup cost of MS365/Teams |
| 29/09/20 | Cloudy IT Ltd | EP | 118.38 | 19.73 | 98.65 | payment |
| 29/09/20 | AJGIBL | EP | 319.20 | | 319.20 | Renewal Cyber Insurance Initial monthly |
| 29/09/20 | SLCC | EP | 60.00 | 10.00 | 50.00 | National Conference x2 |
| 29/09/20 | Parish Online | EP | 108.00 | 18.00 | 90.00 | Subscription |
| 29/09/20 | BT | DD | 106.71 | 17.78 | 88.93 | Telephone 09/20 |
| 29/09/20 | Hutchison 3G UK Ltd | DD | 100.00 | 16.67 | 83.33 | Mobile phones |
| 29/09/20 | Ash Waste Services | DD | 97.61 | 16.27 | 81.34 | Refuse Collection |
| 29/09/20 | Water Plus | DD | 22.13 | | 22.13 | Water Sep 2020 |
| 29/09/20 | Opus Energy (Corporate) Ltd | DD | 49.72 | 2.37 | 47.35 | JPF Electricity |

b. There were no cheque/online payments to sign/authorise.

c. No Bank Statements and/or Reconciliation were provided for this meeting.

The Clerk noted that the Council will need to consider authorised signatories for its various bank accounts given the number of recent vacancies. A vacancy notice to be included in the Winter Newsletter asking for co-option nominations.

90/20 DATE OF NEXT MEETING to be 5th November 2020.

Meeting closed at 8:56pm.