



25<sup>th</sup> November 2020 Full Council.

3<sup>rd</sup> December 2020 Full Council with an emphasis on considering the 2021/22 Budget.

16<sup>th</sup> December 2020 Full Council.

13<sup>th</sup> January 2021 Full Council.

**PROPOSED** Cllr Wells

**SECONDED** Cllr Bloor.

On being put to the vote, the resolution carried unanimously.

Cllr Dunn offered his apologies for the meeting of 21<sup>st</sup> October 2020 and Cllr Walters offered his apologies for the meeting on 3<sup>rd</sup> December 2020.

**63/20 TO CONSIDER AND AGREE THE COUNCIL REPRESENTATIVES WITH OUTSIDE BODIES FOR 2020/2021.**

**RESOLVED** that the following Cllrs represent the council with outside bodies:

Colwich in Bloom	Cllr Bloor
Great Haywood Memorial Hall	Cllr Bloor
AONB/Cannock Chase	Cllr Rattray
Colwich & Little Haywood Village Hall	Cllr Roberts
Colwich Primary School	Cllr Roberts

**PROPOSED** Cllr Roberts

**SECONDED** Cllr Bloor.

On being put to the vote, the Resolution carried unanimously.

**64/20 BOROUGH COUNCILLOR'S UPDATE.**

The Clerk drew the Council's attention to the recent correspondence from Cllr McKeown about the government's consultation on planning reforms. This will be discussed at the upcoming Trent Valley Group meeting.

**65/20 COUNTY COUNCILLOR'S UPDATE.**

The Clerk drew the Council's attention to the email received from Cllr Francis about Mill Lane.

**66/20 The CORRESPONDENCE received since March 2020 was noted.**

CORRESPONDENT	SUBJECT
The Village Voice	September October 2020 edition
Contact Magazine	July; August and September 2020 editions
Lord-Lieutenant of Staffordshire	Thank you, card and letter,
Wellers Hedleys	Confirmation of purchase of land off Coley Lane

**67/20 The PAYMENTS AUTHORISED SINCE THE MEETING OF 5<sup>TH</sup> MARCH 2020 were noted.**

Cllr Wells thanked the Finance Officer for his diligence in keeping on top of the finance records during the lockdown period.

Payments 5<sup>th</sup> March 2020 to 31<sup>st</sup> March 2020

Date	Payee Name	Ref	£ Gross	£ VAT	£ Net	Details
05/03/2020	S Egan	EP	20.70		20.70	Travel Expenses 02/20
11/03/2020	Lloyds Bank Multipay Card*	Transfer	47.95		47.95**	Repay payment card
23/03/2020	Opus Energy (Corporate) Limited	DD	143.00	6.81	136.19	Electricity PC
23/03/2020	Opus Energy (Corporate) Limited	DD	53.26	2.54	50.72	Electricity JPF
27/03/2020	Open Spaces Society	EP	45.00		45.00	Annual Subs
28/03/2020	Water Plus	DD	19.00		19.00	Water Plus
28/03/2020	Viking Direct	EP	78.28	13.05	65.23	Stationery
28/03/2020	Viking Direct	EP	4.19	0.70	3.49	Stationery
28/03/2020	SLCC	EP	36.00	6.00	30.00	Webinar - accessible documents
28/03/2020	Salaries, PAYE, NI & Pensions		6764.35		6764.35	
31/03/2020	Unity Trust	DD	2.90		2.90	Manual Credit handling charge
31/03/2020	Unity Trust	DD	26.70		26.70	Service charge
31/03/2020	BT					
31/03/2020	Telephone/Broadband	DD	107.66	17.94	89.72	BT Mch 2020
31/03/2020	Ash Waste Services	DD	124.01	20.67	103.34	AWS - waste bins
31/03/2020	Benhill Press	EP	482.00		482.00	Spring Newsletter
31/03/2020	Salaries, PAYE, NI & Pensions		1964.25		1964.25	
<b>Totals</b>			<b>9919.25</b>	<b>67.71</b>	<b>9851.54</b>	

## \*Payment Card transactions

Date	Payee Name	Ref	£ Gross	£ VAT	£ Net	Details
29/01/2020	SPAR Store	CARD	3.90		3.90	Staffs Newsletter x 3
10/02/2020	Screwfix Direct Ltd	CARD	13.98	2.33	11.65	Postcrete (for posts)
20/02/2020	SPAR Store	CARD	3.90		3.90	Staffs Newsletter x 3
24/02/2020	Screwfix Direct Ltd	CARD	14.17	2.36	11.81	Gate catch and spring
26/02/2020	Lloyds Bank Plc	CARD	12.00		12.00	Card fee
<b>Totals</b>			<b>47.95**</b>	<b>4.69</b>	<b>43.26</b>	

## Payments April – August 2020

Date	Payee	Ref	£ Gross	£ VAT	£ Net	Details
01/04/2020	DVLA	DD	12.25		12.25	Van Road Fund
22/04/2020	Opus Energy (Corporate) Limited	DD	142.82	6.80	136.02	Electricity Office
22/04/2020	Opus Energy (Corporate) Limited	DD	54.87	2.61	52.26	Electricity JPF March
28/04/2020	Allstar Business Solutions Ltd	DD	84.64	14.10	64.93	Diesel for van

					5.61	Petrol for power tools
28/04/2020	Salaries, PAYE, NI & Pensions		7900.59		7900.59	
30/04/2020	Lloyds Bank Multipay Card <sup>1</sup>	Transfer	46.46		46.46**	Card repayment
01/05/2020	DVLA	DD	12.25		12.25	Van Road Fund Tax
01/05/2020	Ash Waste Services	DD	93.35	15.56	77.79	JPF waste bins
02/05/2020	BT Telephone/Broadband	DD	117.00	19.50	97.50	May 2020 E-mail account
07/05/2020	Vision ICT Limited	EP	21.60		21.60	7/20-6/21
07/05/2020	Bradleys Accountancy & Tax Services	EP	545.76	90.96	454.80	Payroll service 2019/20
07/05/2020	RBS Software Solutions	EP	148.80	24.80	124.00	Support & maintenance
07/05/2020	National Assoc of Local Councils	EP	17.00		17.00	Sub for LCR Magazine
11/05/2020	Lloyds Bank Multipay Card <sup>2</sup>	Transfer	15.90		15.90**	Card repayment
13/05/2020	ACB Motor Services	EP	117.40	13.40	37.00	Van MOT
					67.00	Van service
21/05/2020	Opus Energy (Corporate) Limited	DD	134.67	6.41	91.36	Electricity Office
					36.90	Electricity JPF
21/05/2020	Stafford Borough Council	EP	3.00		3.00	Licence access to Office
29/05/2020	Alec Beardmore	EP	80.00		80.00	Grass cutting at JPF
29/05/2020	Konica Minolta Business Solutions	EP	99.97	16.66	83.31	Rental 20/05-19/08
29/05/2020	Konica Minolta Business Solutions	EP	30.98	5.16	25.82	Copying 20/02 - 19/05
29/05/2020	Rugeley Community Church	EP	200.00		200.00	Rugeley Food Bank
29/05/2020	Colwich Allotments Association	EP	1536.00		1536.00	Reimbursement of Rents
29/05/2020	Colwich Allotments Association	EP	150.00		150.00	Contingency Fund
31/05/2020	Salaries, PAYE, NI, Pensions		7978.79		7978.79	Salaries, PAYE, NI & Pensions
01/06/2020	Ash Waste Services	DD	92.81	15.47	77.34	JPF waste bins
01/06/2020	DVLA	DD	12.25		12.25	Van road fund tax
02/06/2020	Hutchison 3G UK Ltd	EP	98.00	14.66	83.34	Upfront payment for mobile phones
09/06/2020	Lloyds Bank Multipay Card <sup>3</sup>	Transfer	200.46		200.46**	Card repayment
18/06/2020	Hutchison 3G UK Ltd	DD	116.42	19.40	97.02	Mobile phones to 18/06

23/06/2020	Opus Energy (Corporate) Limited	DD	92.04	4.38	87.66	Electricity Office
23/06/2020	Opus Energy (Corporate) Limited	DD	35.48	1.69	33.79	Electricity JPF
24/06/2020	Unity Trust	DD	6.00		6.00	Unpaid cheque fee
26/06/2020	Rugeley Community Church	EP	95.85		95.85	S137 Donation Bristle Brush attachment
26/06/2020	Buxton's Ltd	EP	199.12	33.19	165.93	PAT Testing
26/06/2020	Plugman	EP	75.00		75.00	Data Backup RBS Webinar
26/06/2020	RBS Software Solutions	EP	216.00	36.00	180.00	8&13/08/19 Training re Community Events
26/06/2020	SLCC	EP	72.00	12.00	60.00	Hire of Jetter March & May
26/06/2020	SLCC Burntwood Road	EP	174.00	29.00	145.00	Water Plus Jun Service Charge
26/06/2020	Sweepers Ltd	EP	5760.00	960.00	4800.00	Salaries, PAYE, NI, Pensions
28/06/2020	Water Plus	DD	21.50		21.50	Van Road Fund Tax
30/06/2020	Unity Trust	DD	29.25		29.25	JPF waste bins
30/06/2020	Salaries, PAYE, NI, Pensions	Transfer	7939.69		7939.69	June 2020
01/07/2020	DVLA	DD	12.25		12.25	Card Repayment
01/07/2020	Ash Waste Services	DD	131.65	21.94	109.71	Card Repayment
01/07/2020	BT Telephone/Broadband	DD	116.30	19.38	96.92	Card Repayment
10/07/2020	Lloyds Bank Multipay Card <sup>4</sup>	Transfer	373.82		373.82**	Card Repayment
17/07/2020	Opus Energy (Corporate) Limited	DD	122.41	5.83	80.58 36.00	Electricity Office Electricity JPF Mobile phones 19/6-18/7
17/07/2020	Hutchison 3G UK Ltd	DD	198.00	33.00	165.00	Purchase land Coley Lane
22/07/2020	Wellers Law Group	EP	40766.00	120.00	40000.00 646.00	Purchase land Coley lane - Legal fees Plants for Colwich in Bloom
22/07/2020	Roseacre Nursery & Plant Centre	EP	596.15		596.15	Grass cutting at JPF
22/07/2020	Alec Beardmore	EP	80.00		80.00	Renewal of ICO Licence
24/07/2020	Information Commissioner	DD	35.00		35.00	Salaries, PAYE, NI, Pensions
31/07/2020	Salaries, PAYE, NI, Pensions	Transfer	7939.69		7939.69	JPF waste bins
03/08/2020	Ash Waste Services	DD	99.35	16.56	82.79	Van Road Fund Tax
03/08/2020	DVLA	DD	12.25		12.25	BT Telephone/Broadband
17/08/2020	BT Telephone/Broadband	DD	117.00	19.50	97.50	BT Broadband 2
18/08/2020	Hutchison 3G UK Ltd	DD	100.55	16.76	83.79	Iphone x 2

28/08/2020	Allstar Business Solutions Ltd	DD	74.31	12.38	61.93	Diesel for van
28/08/2020	Topliss Associates Ltd	EP	170.32	28.39	141.93	Fee Internal Audit 2019/20
28/08/2020	Link Security Systems	EP	310.00		310.00	New CCTV cam -
28/08/2020	Benhill Press	EP	677.60	28.60	506.00	Summ NLetter Scarecrow Entry Forms
28/08/2020	Buxton's Ltd	EP	149.00		149.00	Blower Unit
28/08/2020	Mrs C A Hill	EP	1200.00		1200.00	Fees re purchase
29/08/2020	Opus Energy (Corporate) Limited	DD	46.90	2.23	44.67	Electricity
29/08/2020	Opus Energy (Corporate) Limited	DD	113.78	5.42	108.36	Electricity
31/08/2020	Salaries, PAYE, NI, Pensions	Transfer	7939.69		7939.69	Salaries, PAYE, NI, Pensions
<b>Totals</b>			<b>96161.99</b>	<b>1671.74</b>	<b>94490.25</b>	

### \*Payment Card transactions<sup>1</sup>

Date	Payee Name	Ref	£ Gross	£ VAT	£ Net	Details
04/03/2020	Home Bargains Rugeley	CARD	5.87	0.98	4.89	Mop and sink unblocker Staffordshire
11/03/2020	SPAR Store Colwich Filling Station	CARD	2.60		2.60	Newsletter
18/03/2020	Staffo	CARD	25.99	4.33	21.66	Oil for van
26/03/2020	Lloyds Bank Plc	CARD	12.00		12.00	Bank fee
<b>Totals</b>			<b>46.46**</b>	<b>5.31</b>	<b>41.15</b>	

### \*Payment Card transactions<sup>2</sup>

Date	Payee Name	Ref	£ Gross	£ VAT	£ Net	Details
01/04/2020	SPAR Store	CARD	3.90		3.90	Staffordshire Newsletter
27/04/2020	Lloyds Bank Plc	CARD	12.00		12.00	Bank fee
<b>Totals</b>			<b>15.90**</b>	<b>0.00</b>	<b>15.90</b>	

### \*Payment Card transactions<sup>3</sup>

Date	Payee Name	Ref	£ Gross	£ VAT	£ Net	Details
21/05/2020	Aldi Stores Limited	CARD	95.00		95.00	Chainsaw
23/05/2020	ShenZhenShi	CARD	33.12	5.52	27.60	Laptop Support
24/05/2020	Amazon	CARD	60.34	10.08	50.26	Laptop stand x3
26/05/2020	Lloyds Bank Plc	CARD	12.00		12.00	Bank fee
<b>Totals</b>			<b>200.46**</b>	<b>15.60</b>	<b>184.86</b>	

### \*Payment Card transactions<sup>4</sup>



**71/20 THE FOOTPATH BETWEEN THE MEMORIAL HALL AND THE DOCTOR'S SURGERY.**

The Clerk agreed to approach the residents who had agreed to sell the necessary strip of land to check progress in appointing a solicitor for the sale.

**73/20 REQUEST FOR ASSISTANCE FROM THE GT HAYWOOD MEMORIAL HALL (GHMH) EXECUTIVE TO RESOLVE THE RECENT DRAINAGE ISSUE IN AND ADJACENT TO THE CAR PARK AND AGREE A WAY FORWARD.**

The Chairman took this item next as it linked to item 71/20.

**RESOLVED** to check the porosity of the Memorial Hall car park, funded by the Parish Council as part of the footpath project, at the same time as the checks are undertaken at the JPF car park.

**PROPOSED** Cllr Dunn **SECONDED** Cllr Walters.

On being put to the vote, the Resolution carried unanimously.

The Chairman noted that the meeting had been running for 2 hours and so should be adjourned in line with Standing Order 1.26

**RESOLVED** that the meeting continue for a further 30 minutes in line with Standing Order 1.27.

**PROPOSED** Cllr Walters **SECONDED** Cllr Upton-Loach.

On being put to the vote, the Resolution carried unanimously.

**72/20 THE FLOODING IN GREAT & LITTLE HAYWOOD.**

The Clerk confirmed that Burntwood Road Sweepers Limited had been paid £5,760 on 26<sup>th</sup> June 2020 following the commission for them to empty all the grids in the village. The Clerk has written to Burntwood Road Sweepers to confirm whether there had been issues with any of the grids.

Cllr Dunn noted that he had visited Back Lane where a number of grids appear to be full. He agreed to forward details to the Clerk for onward transmission to County Highways.

**74/20 TRAFFIC CALMING MEASURES IN MILL LANE, GT HAYWOOD.**

The Clerk to speak with the owners of Elmsdale, Mill Lane to discuss the proposals from County Highways.

{Note: Having visited the owners, the Clerk arranged a meeting for Wednesday 7<sup>th</sup> October between the Clerk, owners of Elmsdale and representatives of County Highways}.

**75/20 DATE OF NEXT MEETING** to be Wednesday 21<sup>st</sup> October 2020 at 7pm.

Meeting closed at 9:50pm.