

# Colwich Parish Council



LOCAL COUNCIL  
AWARD SCHEME  
FOUNDATION

**To: All Councillors**

**YOU ARE SUMMONSED TO THE ANNUAL MEETING OF THE COUNCIL ON 3<sup>RD</sup> MAY 2018 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.**

Michael Lennon  
Parish Clerk  
27<sup>th</sup> April 2018

**Full Council: 14 members**

**Quorum: 7 members**

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## **AGENDA.**

- | <b>Item Ref</b> | <b>Agenda item</b>  |
|-----------------|---|
| <b>58/18</b>    | <b>TO ELECT THE CHAIRMAN OF THE PARISH COUNCIL 2018/19 AND SIGNING OF DECLARATION OF OFFICE.</b>  |
| <b>59/18</b>    | <b>TO ELECT THE VICE CHAIRMAN OF THE PARISH COUNCIL 2018/19.</b>  |
| <b>60/18</b>    | <b>SIGHTING OF THE DEEDS HELD BY THE PARISH COUNCIL.</b>  |
| <b>61/18</b>    | <b>TO NOTE THE MINUTES OF THE 2017 ANNUAL MEETING.</b>  |
| <b>62/18</b>    | <b>TO CONSIDER AND AGREE THE COMMITTEE STRUCTURE FOR 2018/19 INCLUDING NAMES OF COMMITTEES, HOW MANY MEMBERS EACH COMMITTEE SHOULD CONSIST OF, TO ELECT MEMBERS AND TO AGREE THE TIMETABLE FOR MEETINGS.</b>  |
| <b>63/18</b>    | <b>TO ELECT CONTACTS FOR LOCAL ASSOCIATIONS.</b> <ul style="list-style-type: none"><li>a. Colwich &amp; Haywoods Community Association.</li><li>b. Colwich &amp; Haywoods Twinning Association.</li><li>c. Colwich &amp; Haywoods Voluntary Transport Scheme.</li><li>d. Colwich &amp; Little Haywood Village Hall Committee.</li><li>e. Colwich Parochial Charities.</li><li>f. Great Haywood Memorial Hall Committee.</li><li>g. World War I Action Group.</li><li>h. Colwich Allotments Association.</li><li>i. Staffordshire Wildlife Trust</li></ul> |
| <b>64/18</b>    | <b>TO ELECT THE RESPONSIBLE CLLR TO ASSIST THE CLERK IN MANAGING THE LENGTHSMAN AND ANY CONTRACTORS.</b>  |

- 65/18 TO ELECT RESPONSIBLE CLLR FOR CHECKING THE PARISH COUNCIL PETTY CASH, PHOTOCOPYING RECEIPTS AND STAMPS.**
- 66/18 TO CONSIDER AND AGREE WHICH COUNCILLORS TO AUTHORISE TO SIGN CHEQUES. TO COMPLETE THE APPROPRIATE MANDATE FOR UNITY TRUST BANK.**
- 67/18 TO CONSIDER AND AGREE WHICH COUNCILLORS SHOULD BE AUTHORISED TO SIGN PAPERWORK REQUESTING FUNDS FROM CCLA.**
- 68/18 DATE OF NEXT ANNUAL MEETING – 16<sup>TH</sup> MAY 2019.**