

Colwich Parish Council



To: All Councillors

YOU ARE SUMMONED TO THE ANNUAL MEETING OF THE FULL COUNCIL, ON THURSDAY 2ND MAY 2024 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.

**Revd Mr Michael Lennon FSLCC
Chief Officer
27th April 2024**

Full Council: 14 members

Quorum: 5 members

If you wish to join the meeting on line,
please use the link below or scan the QR
code opposite.

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 341 654 123 526

Passcode: PTqbT5



PUBLIC PARTICIPATION (10 minutes). Members of the public may speak once, for up to 3 minutes, on any matter itemised on the agenda.

AGENDA.

- | | |
|--------------|---|
| 53/24 | TO ELECT THE CHAIRMAN OF THE COUNCIL FOR 2024/25 AND TO SIGN THE DECLARATION OF OFFICE. |
| 54/24 | TO ELECT THE VICE CHAIRMAN OF THE COUNCIL FOR 2024/25 AND TO SIGN THE DECLARATION OF OFFICE. |
| 55/24 | TO RECEIVE APOLOGIES. |
| 56/24 | TO RECEIVE DECLARATIONS OF INTEREST. |
| 57/24 | TO CONSIDER WRITTEN REQUESTS FOR DISPENSATION UNDER THE LOCALISM ACT 2011. |
| 58/24 | SIGHTING OF THE DEEDS FOR LAND AND PROPERTY OWNED OR HELD IN TRUST BY THE COUNCIL. |
| 59/24 | TO CONSIDER AND AGREE THE COUNCIL'S COMMITTEES AND ELECT THE MEMBERSHIP, CHAIRMAN AND VICE CHAIRMAN. |

- 60/24 TO CONSIDER AND AGREE THE COUNCIL REPRESENTATIVES WITH OUTSIDE BODIES.**
- 61/24 TO CONSIDER AND AGREE THE NUMBER AND NAMES OF COUNCILLORS TO SIGN CHEQUES AND/OR AUTHORISE ONLINE PAYMENTS FROM OUR UNITY TRUST BANK ACCOUNT.**
- 62/24 TO CONSIDER AND AGREE THE NUMBER OF NAMES OF COUNCILLORS AUTHORISED TO DEPOSIT FUNDS WITH/WITHDRAW FUNDS FROM OUR CCLA DEPOSIT ACCOUNTS.**
- 63/24 TO CONSIDER AND CONFIRM THE ON-GOING ARRANGEMENT WITH ROSEACRE AND CANALSIDE FOR SUPPORT TO THE IN BLOOMERS.**
- 64/24 TO CONSIDER AND AGREE THE 2024/25 SMALL GRANTS PROGRAMME.**
- 65/24 TO CONSIDER AND AGREE THE WINNER OF THE “CITIZEN OF THE YEAR” TROPHY.**
- 66/24 TO CONSIDER, AGREE AND SIGN THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 11TH APRIL 2024.**
- 67/24 TO CONSIDER, AGREE AND SIGN THE MINUTES OF THE EMPLOYMENT COMMITTEE MEETING HELD ON 19TH OCTOBER 2023.**
- 68/24 TO CONSIDER, AGREE AND SIGN THE MINUTES OF THE EMPLOYMENT COMMITTEE MEETING HELD ON 18TH APRIL 2024.**
- 69/24 TO RECEIVE AND NOTE THE BOROUGH COUNCILLORS’S REPORTS.**
- 70/24 TO RECEIVE AND NOTE THE COUNTY COUNCILLOR’S REPORT.**
- 71/24 ANNUAL GOVERNANCE REPORT**
- a. To note the Summary Income and Expenditure by Budget Heading as at 31st March 2024 – Committee Report
 - b. To note the Summary Income and Expenditure by Budget Heading as at 31st March 2024 – Cost Centre Report
 - c. To note the Income and Expenditure Account for Year Ended 31st March 2024
 - d. To note the Balance Sheet as at 31st March 2024
 - e. To consider and agree the Annual Governance and Accountability Return 2023/24.

- f. To note the Internal Auditors report 2023/24 (if received).
- g. To consider and complete the Annual Governance Statement 2023/24.
- h. To consider and complete the Annual Accounting Statement 2023/24.
- i. To consider and confirm the reappointment of Toplis Associates Ltd as the internal Auditor for the 2024/25 financial year.

72/24 TO CONSIDER AND AGREE THE DATE OF ANNOUNCEMENT AND THE COMMENCEMENT AND ENDING DATES FOR THE EXERCISE OF PUBLIC RIGHTS.

73/24 TO CONSIDER AND AGREE THE VAN INSURANCE QUOTE.

74/24 TO CONSIDER AND AGREE AMENDING THE ADMINISTRATION HANDBOOK, STAFF HANDBOOK AND H&S HANDBOOK; THE ANNUAL REVIEW DATES AND POLICY DOCUMENT NUMBERS.

75/24 DATE OF NEXT MEETING: 5TH JUNE 2024.