

Colwich Parish Council



To: All Councillors

YOU ARE SUMMONED TO A MEETING OF THE FULL COUNCIL, ON THURSDAY 8TH FEBRUARY 2024 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.

Revd Mr Michael Lennon FSLCC
Chief Officer
2nd February 2024

Full Council: 14 members

Quorum: 5 members

Members of the public and press are also invited. You can attend in person or via a

Microsoft Teams meeting

Join on your computer, mobile app or room device

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Meeting ID: 328 819 038 683

Passcode: 8Fdshc

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PUBLIC PARTICIPATION (10 minutes). Members of the public may speak once, for up to 3 minutes, on any matter itemised on the agenda.

AGENDA.

- 1/24 **PRAYERS**
- 2/24 **TO RECEIVE APOLOGIES.**
- 3/24 **TO RECEIVE DECLARATIONS OF INTEREST.**
- 4/24 **TO CONSIDER WRITTEN REQUESTS FOR DISPENSATION UNDER THE LOCALISM ACT 2011.**
- 5/24 **TO CONSIDER, AGREE AND SIGN THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 21ST DECEMBER 2023.**
- 6/24 **TO CONSIDER, AGREE AND SIGN THE MINUTES OF THE EMPLOYMENT COMMITTEE MEETING HELD ON 6TH JUNE 2023.**

- 7/24 TO CONSIDER, AGREE AND SIGN THE MINUTES OF THE COMMUNICATIONS COMMITTEE MEETING HELD ON 13TH JULY 2023.**
- 8/24 TO CONSIDER, AGREE AND SIGN THE MINUTES OF THE COMMUNICATIONS COMMITTEE MEETING HELD ON 11TH JANUARY 2024.**
- 9/24 TO CONSIDER, AGREE AND SIGN THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 9TH NOVEMBER 2023.**
- 10/24 TO NOTE THE CHAIRMAN'S REPORT.**
- 11/24 TO NOTE THE CLERK'S REPORT.**
- 12/24 TO RECEIVE AND NOTE THE BOROUGH COUNCILLORS'S REPORTS.**
- 13/24 TO RECEIVE AND NOTE THE COUNTY COUNCILLOR'S REPORT.**
- 14/24 FINANCE AND ADMINISTRATION.**
- a. To note the payments made by Standing Order, Direct Debit, Electronic Payment and cheques issued since the last Full Council meeting.
 - b. To note the receipts received since the last Full Council meeting.
 - c. To agree and sign/authorise the cheque/online payments.
 - d. To note the Bank Statements and Reconciliation.
- 15/24 TO CONSIDER AND AGREE WHETHER TO PURCHASE DEPTH GAUGES FOR INSTALATION ON THE MILL LANE AND MEADOW LANE RAILWAY BRIDGES.**
- 16/24 TO CONSIDER AND AGREE THE AVERAGE WEEKLY HOURS FOR THE TRAINEE LENGTHSMAN AND ADMIN OFFICER (AS PER ITEM 170/23) DEFERED FROM THE FINANCE COMMITTEE MEETING OF 29TH JANUARY 2024.**
- 17/24 TO CONSIDER AND AGREE TO ESTABLISH THE POST OF HEAD GROUNDSMAN AS OF 1ST APRIL 2024 (AS PER ITEM 170/23).**
- 18/24 TO CONSIDER THE VARIOUS OPTIONS FOR ITEMS/PROJECTS TO BE INCLUDED IN THE 2024/25 BUDGET AND TO CONFIRM ANY MOVEMENTS TO AND FROM EARMARKED FUNDS.**
- 19/24 TO CONSIDER, AGREE AND SET THE 2024/25 PRECEPT BASED ON THE AGREED BUDGET AND TO FORWARD THE SAME TO STAFFORD BOROUGH COUNCIL.**
- 20/24 DATE OF NEXT MEETING:7TH MARCH 2024.**