

# Colwich Parish Council



**To: All Councillors**

**YOU ARE SUMMONED TO A MEETING OF THE FULL COUNCIL ON THURSDAY 3<sup>RD</sup> FEBRUARY 2022 AT THE PARISH CENTRE, ST. MARY'S ROAD, LITTLE HAYWOOD, COMMENCING AT 7:30PM.**

*Masks to be worn at all times before and during the meeting except when invited to speak by the Chairman.*

*Hand sanitiser to be used on entering and leaving the building.*

*Chairs and desks are not to be moved.*

Members of the public and press are also invited. However, for those members of the public or press not wishing to attend in person, noting that we will have limited capacity on the night, the meeting can be viewed via the link below:

## Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

[Learn more](#) | [Meeting options](#)

Or scan the QR code below:



**Michael Lennon**  
Parish Clerk  
29<sup>th</sup> January 2022

**Full Council: 14 members**

**Quorum: 5 members**

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**PUBLIC PARTICIPATION (10 minutes).**

## **AGENDA.**

- 1/22            PRAYERS**
- 2/22            TO RECEIVE APOLOGIES.**
- 3/22            TO RECEIVE DECLARATIONS OF INTEREST.**

- 4/22 TO CONSIDER THE WRITTEN REQUEST FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011.**
- 5/22 TO NOTE THE MINUTES OF THE FULL COUNCIL PROJECTS MEETING HELD ON 18<sup>TH</sup> NOVEMBER 2021.**
- 6/22 TO CONSIDER AND AGREE THE CLERK'S PROPOSED MEETING TIMELINE UP TO THE ORDINARY ELECTION IN MAY 2023**
- 7/22 FINANCE AND ADMINISTRATION.**
- a. To note the payments made by Standing Order, Direct Debit, Electronic Payment and cheques issued since the last Full Council meeting.
  - b. To note the receipts received since the last Full Council meeting.
  - c. To agree and sign/authorise the cheque/online payments.
  - d. To note the Bank Statements and Reconciliation.
- 8/22 TO CONSIDER AND AGREE THE SMALL GRANT APPLICATIONS FROM:**
1. St John the Baptist school, Great Haywood
  2. 1<sup>st</sup> Colwich Brownies, Guides and Rangers
- 9/22 TO CONSIDER THE CLERK'S UPDATED TOILET CLEANING REPORT AND AGREE THE RECOMMENDATIONS.**
- 10/22 TO CONSIDER AND AGREE PROPOSALS FOR ITEMS TO BE INCLUDED IN THE 2022/23 BUDGET AND TO CONFIRM ANY MOVEMENTS TO OR FROM EARMARKED RESERVES.**
- 11/22 TO AGREE AND SET THE 2022/23 PRECEPT BASED ON THE AGREED BUDGET AND TO FORWARD THE SAME TO STAFFORD BOROUGH COUNCIL.**
- 12/22 DATE OF NEXT MEETING – 10<sup>TH</sup> FEBRUARY 2022 (SUBJECT TO COVID RESTRICTIONS IN PLACE AT THAT TIME).**